

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal
Dept: City Manager
Subject: AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO FRONTIER FORD FOR ONE (1) UTILITY BODY SERVICE TRUCK

From: William E. Murray
Dept: Public Works
Date: May 27, 2014

OBJECTIVE

To secure City Council authorization to purchase one (1) utility body service truck from Frontier Ford in the amount of \$33,488.70.

BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all city departments including Police and Fire. The Public Works Department currently has one (1) vehicle that meets the City's guidelines for replacement.

DISCUSSION

Specifications were prepared and sent to bidders in the Orange County area. Six (6) bids were received. Pursuant to Garden Grove Municipal Code Section 2.50.060 and based on the City's Public Works Department recommendations, the Finance Director has determined that the bids received were responsive and are as follows:

Frontier Ford Santa Clara, CA	\$33,488.70
Theodore Robins Ford Costa Mesa, CA	\$33,733.68
Fairview Ford Sales, Inc. San Bernardino, CA	\$35,538.59
Raceway Ford Riverside, CA	\$36,702.83
Fairway Ford Yorba Linda, CA	\$38,938.75
Simpson Chevrolet	\$39,834.83

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FINANCIAL IMPACT

The financial impact is \$33,488.70 to the Fleet Management Fund. There is no impact to the General Fund. The vehicle being replaced will be sold at public auction.

RECOMMENDATION

It is recommended that City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$33,488.70 to Frontier Ford for the purchase of one (1) new utility body service truck.



WILLIAM E. MURRAY, P.E.
Public Works Director



By: Phillip Carter
Equipment Maintenance Supervisor

Recommended for Approval



Matthew Fertal
City Manager