

INTER-DEPARTMENT MEMORANDUM

To: Honorable Mayor & City Council Members
From: Allan L. Roeder
Dept: Interim City Manager
Subject: APPOINTMENT OF COMMITTEES AND OUTSIDE COMMITTEES
Date: January 13, 2015

OBJECTIVE

For the City Council to consider and make appointments to fill various Committee assignments.

BACKGROUND

Beyond serving as the elected representatives of the people of Garden Grove, the Mayor and City Council also serve on a variety of outside Committees, Boards and Commissions in representing the City's interests. These typically are regional agencies governed by elected officials duly appointed by their peers. Jurisdictional authority varies widely from library services to regional planning, sanitary sewers to State governance.

DISCUSSION

The attached material lists all of the appointment opportunities including meeting dates, times, compensation (if any) and representation as of January 2013 when appointments were last conducted. Each of the appointment opportunities listed requires an affirmative vote of the City Council. In certain instances (as noted in the attached), the City Council should appoint both a representative and an alternate representative.

In addition to the Outside Committees, the City Council also has its Audit Committee. Mayor Nguyen has indicated that he would like to serve with Mayor Pro Tem Jones on this committee.

Beyond the preceding, I would request that the City Council select two of its members to work with the Interim City Manager and the Human Resources staff in the recruitment effort for a permanent City Manager. The City Council has made clear that this is a very high priority and it is mission critical for the organization going forward. Confidence in the recruitment process as well as the ultimate appointment is important to the community. Because the ultimate decision on a permanent City Manager rests with the full City Council, I believe it beneficial to the process to have representation of the City Council involved with staff each step of the way. Once we have a list of top candidates for consideration, all members of the City Council will be involved in both interviews and the final decision.

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FINANCIAL IMPACT

No financial impact

RECOMMENDATION

Appoint members of the City Council to the various Committees, Boards and Commissions; confirm members of the Audit Committee and designate two City Council members to work with the Interim City Manager and Human Resources staff on the recruitment for a permanent City Manager.

A handwritten signature in black ink, appearing to read 'A. L. Roeder', written in a cursive style.

ALLAN L. ROEDER
Interim City Manager

Attachment – Committees and Outside Committees listing

COMMITTEES AND OUTSIDE COMMITTEES

City Council Standing Committees

<u>Committee</u>	<u>Members</u>	<u>Appointed</u>
Audit Committee Meets twice yearly in City Hall - meeting times vary	Representative: B. Broadwater Representative: C. Phan	1/8/13 1/8/13

Committees/ Subcommittees

<u>Committee</u>	<u>Members</u>	<u>Appointed</u>
Association of California Cities Orange County (ACCOC) - Orange County Advocacy Committee Meets Monthly on the third Wednesday from 12:00 p.m. - 2:00 p.m. OCTA Headquarters at 600 South Main Street, Orange, CA	Representative: S. Jones	1/8/13
North Net Fire Training Joint Powers Authority (700 forms) Meets Quarterly on the third Wednesday of January, April, July, and October at 8:00 a.m. North Net Fire Training Center, 2400 E. Orangewood Avenue, Anaheim	Representative: K. Beard Alternate: D. Nguyen	1/8/13 1/8/13
League of California Cities - OC Division (LOCC) Meets quarterly - locations vary	Representative: S. Jones	1/8/13
Orange County Public Library Advisory Board (AB1234 Certificate) Meets January 29 th , May 7 th , and October 29 th at 4:00 p.m. Tustin Library Community Room 345 E. Main Street, Tustin	Representative: C. Phan Alternate: D. Nguyen	1/8/13 1/8/13
Orange County Sanitation District (700 forms) Meets Monthly on the fourth Wednesday at 6:00 p.m. 10844 Ellis Avenue, Fountain Valley (Compensation: \$212.50 per meeting)	Representative: S. Jones Alternate: K. Beard	1/22/13 1/22/13
Orange County Vector Control District Meets Monthly on the third Thursday at 3:00 p.m. 13301 Garden Grove Boulevard, Garden Grove (Compensation: \$100 per meeting)	Representative: Robin Marcario	1/22/13 thru 1/2/2017
Sanitary District Liaison Committee Monthly Dinner meeting with Garden Grove Disposal (Compensation: \$100 per meeting)	Representative: S. Jones Representative: K. Beard	1/8/13 1/8/13

<p>Santa Ana River Flood Protection Agency Meets on Thursday January 22, March 26, May 21, June 25, July 23, September 24, and November 19, at 4:00 p.m. OC Water District, 18700 Ward Street, Fountain Valley</p>	<p>Representative: B. Broadwater</p>	<p>1/22/13</p>
<p>Southern California Association of Governments (SCAG) Regional General Assembly Meets Annually - locations vary (Expenses covered)</p>	<p>Representative: C. Phan</p>	<p>1/8/13</p>
<p>West Orange County Water Board (WOCWB) (700 forms) Meets Quarterly the third Wednesday of the Month at 4:00 p.m. 19001 Huntington Street, Huntington Beach (Compensation: \$100 per meeting)</p>	<p>Representative: K. Beard</p>	<p>1/8/13</p>