AGENDA ITEM NO. 6.9.

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:

Allan L. Roeder

From: William E. Murray

Dept:

Interim City Manager

Dept: Public Works

Subject:

AUTHORIZE THE ISSUANCE OF A

PURCHASE ORDER TO FRONTIER

FORD FOR ONE (1) PICK-UP TRUCK

Date: February 10, 2015

OBJECTIVE

To secure City Council authorization to purchase one (1) pick-up from Frontier Ford in the amount of \$27,162.84.

BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all City departments. The Public Works Department currently has one (1) vehicle that meets the City's guidelines for replacement.

DISCUSSION

Specifications were prepared and sent to bidders in the Orange County area. Two (2) bids were received. Pursuant to Garden Grove Municipal Code Section 2.50.060 and based on the City's Public Works Department recommendations, the Finance Director has determined that the bids received were responsive and are as follows:

Frontier Ford Santa Clara, CA

\$27,162.84

Theodore Robins Ford Costa Mesa, CA

\$28,779.81

FINANCIAL IMPACT

The financial impact is \$27,162.84 to the Fleet Management Fund. There is no impact to the General Fund. The vehicle being replaced will be sold at public auction.

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RECOMMENDATION

It is recommended that the City Council:

• Authorize the Finance Director to issue a purchase order in the amount of \$27,162.84 to Frontier Ford for the purchase of one (1) pick-up truck.

WILLIAM E. MURRAY, P.E. Public Works Director

By: Phillip Carter Facilities Manager Recommended for Approval

Allan L. Roeder

Interim City Manager