

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Allan L. Roeder
Dept: Interim City Manager
Subject: AUTHORIZE THE ISSUANCE OF
A PURCHASE ORDER TO NATIONAL
AUTO FLEET GROUP FOR ONE (1)
CARGO VAN

From: William E. Murray
Dept: Public Works
Date: February 10, 2015

OBJECTIVE

To secure City Council authorization to purchase one (1) new cargo van from National Auto Fleet Group through the National Joint Powers Alliance (NJPA) competitive bid program, Contract #102811.

BACKGROUND

The Public Works Department has one (1) cargo van that currently meets the City's guidelines for replacement. In order to perform the planned replacement, the purchase of one (1) cargo van is required at this time. Experience has shown that the City's buying power is enhanced through joining with other public agencies to purchase fleet vehicles and equipment.

ANALYSIS

The National Joint Powers Alliance (NJPA) nationally solicits, evaluates and awards contracts through a competitive bid process. As a member of NJPA, the City is able to utilize NJPA bid awards for equipment purchases. Staff recommends piggybacking on the results of a recent NJPA competitive bid program, Contract #102811. The results deemed National Auto Fleet Group as the lowest responsive bid.

National Auto Fleet Group \$26,698.79 *

* This price includes all applicable tax and destination charges.

FINANCIAL IMPACT

There is no impact to the General Fund. The financial impact is \$26,698.79 to the Fleet Management Fund. The surplus equipment will be sold at public auction.

RECOMMENDATION

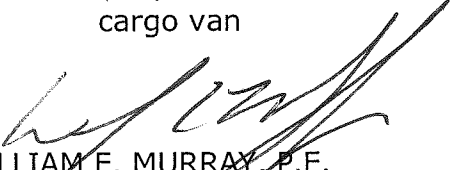
AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO NATIONAL AUTO FLEET
GROUP FOR THE PURCHASE OF ONE (1) CARGO VAN

February 10, 2015

Page 2

It is recommended that the City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$26,698.79 to National Auto Fleet Group for the purchase of one (1) new cargo van



WILLIAM E. MURRAY, P.E.
Public Works Director



By: Phillip Carter
Facilities Manager

Recommended for Approval



Allan L. Roeder
Interim City Manager