

City of Garden Grove

**INTER-DEPARTMENT MEMORANDUM**

To: Allan Roeder  
Dept: Interim City Manager  
Subject: APPROVAL OF A CALNET 3 AGREEMENT WITH AT&T CALIFORNIA FOR TELEPHONE SERVICES

From: Kingsley Okereke  
Dept: Finance  
Date: March 24, 2015

OBJECTIVE

To seek City Council approval of a CALNET 3 Agreement with AT&T California for telephone services.

BACKGROUND

The City entered into the CALNET II contract with AT&T California on September 25, 2007, which was a master five-year agreement with the option to renew for two additional years. The CALNET II contract is due to expire and is being proposed to be replaced with a new agreement, CALNET 3. The new agreement will continue to provide the Centrex telephone system, service, maintenance and related services at the same rates as the current CALNET II agreement; however, there will be a minor cost increase to Business Access Lines and Centrex Lines.

ANALYSIS

The following two (2) options are available to the City:

1. Migrate current services from CALNET II over to the new CALNET 3 Agreement that offers the same low rates and an extended line of services. CALNET 3 expires on June 30, 2018, and offers two optional renewal years. The City may opt out of the agreement at any time without penalty.
2. Notify AT&T to cancel the CALNET II agreement in full and migrate telephone services to a Non-CALNET service provider. This option would result in much higher rates than the City is currently paying.

Migrating from CALNET II to CALNET 3 will benefit the City with competitive rates and upgraded features offered, such as the improved on-line billing platform and a wider calling radius for local calls is offered at the same price.

FINANCIAL IMPACT

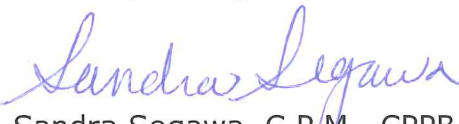
The financial impact will be a monthly cost increase of approximately \$400 increase.

RECOMMENDATION

It is recommended that the City Council:

- Approve the CALNET 3 Agreement with AT&T California through June 30, 2018;
- Authorize the Interim City Manager or his designee to sign the CALNET 3 agreement on behalf of the City; and
- Authorize the City Manager or his/her designee to exercise the option renewals, sign the agreement for such renewals, including minor modifications as appropriate, provided that sufficient funds are budgeted for these option periods.

  
KINGSLEY OKEREKE  
Assistant City Manager, Director of Finance

  
By: Sandra Segawa, C.P.M., CPPB  
Purchasing Agent

Attachment: Agreement

Recommended for Approval

  
Allan L. Roeder  
Interim City Manager

**ATTACHMENT 4 – AUTHORIZATION TO ORDER (ATO)** Page 1 of 5**AUTHORIZATION TO ORDER UNDER STATE CONTRACT**

**AT&T** and the State of California ("State") have entered into a Contract for CALNET 3 Statewide Contract A (SWC-A), **C3-A-12-10-TS-01**, for the following Subcategories and terms. The State may, at its sole option, elect to extend the Contract term for up to the number of additional periods of one (1) year each as indicated below.

<u>Subcategory</u>	<u>Contract Award</u>	<u>Contract End</u>	<u>1 year Optional Extensions</u>
1.1 Dedicated Transport	November 15, 2013	June 30, 2018	2
1.2 MPLS, VPN and Converged VoIP	November 15, 2013	June 30, 2018	2
1.3 Standalone VoIP	November 15, 2013	June 30, 2018	2
1.4 Long Distance Calling	November 15, 2013	June 30, 2018	2
1.5 Toll-Free Calling	November 15, 2013	June 30, 2018	2
1.6 Legacy Telecommunications	November 15, 2013	June 30, 2017	3

Pursuant to the Contract, which is incorporated herein by reference, any public agency, as defined in Government Code section 11541, is allowed to order services and products ("Services") solely as set forth in the Contract.

A non-State public Entity (herein "Non-State Entity") shall also be required to complete and submit this Authorization to Order (ATO) Under State Contract prior to ordering Services. A description of the Service(s), applicable rates and charges and the specific terms and conditions under which the Service(s) will be provided to a Non-State Entity are fully set forth in the Contract. Access to the Contract is available at <http://marketing.dts.ca.gov/calnet3/>.

**City of Garden Grove** ("Non-State Entity") desires to order Service(s), and Contractor agrees to provide such Service(s), as identified in the State of California, Telecommunications Service Request (Form. 20), pursuant to the terms and conditions and rates contained in the Contract.

**E-Rate Customers**

Only complete if applying for E-Rate funding:

intends to seek Universal Service Funding (E-Rate) for eligible services provided under this ATO.

The Service(s) ordered under this ATO shall commence on \_\_\_\_\_ ("Service Date"). Upon the Service Date, this ATO supersedes and replaces any applicable serving arrangements between Contractor and Non-State Agency for the Service(s) being ordered under this ATO.

This ATO shall become effective upon execution by Non-State Entity, Contractor, and the Office of Technology Services, Statewide Telecommunications and Network Division (OTech/STND). No Service(s) shall be ordered by Non-State Entity or provided by Contractor until this ATO has been executed by both parties and approved by OTech/STND.

By executing this ATO, Non-State Entity agrees to subscribe to the selected services, and Contractor agrees to provide selected services, in accordance with the terms and conditions of this ATO and the Contract. Upon execution of this ATO by Non-State Entity and Contractor, Contractor shall deliver this ATO to OTech/STND for review and approval. The State may, at its sole discretion, revoke any applicable previously approved ATO.

The OTech/STND will provide Contract management and oversight, and upon request by the Non-State Entity or Contractor, will advocate resolving any Contract service issues. The ATO, and any resulting Form 20, is a Contract between the Non-State Entity and the Contractor. The State will not represent the Non-State Entity in resolution of litigated disputes between the parties.

Non-State Entity may terminate this ATO, for specific Service(s) or in total, prior to termination of the Contract, by providing the Contractor with thirty (30) calendar days' of written notice of cancellation. This ATO shall not exceed the term of the CALNET 3 Contract.

Non-State Entity, upon execution of this ATO, certifies that Non-State Entity understands that Contractor and the State may, from time to time and without Non-State Entity's consent, amend the terms and conditions of the Contract thereby affecting the terms of service Non-State Entity receives from Contractor.

Non-State Entity, upon execution of this ATO, certifies that it has reviewed the terms and conditions, including the rates and charges, of the Contract.

Non-State Entity, upon execution of this ATO, certifies the Non-State Entity understands that billing invoices for Service(s) subscribed to under the Contract are subject to review and/or audit by the State, pursuant to provisions of the Contract.

All Service(s) ordered under this ATO will be submitted using the Form 20, signed by the Non-State Entity's authorized signatory. Any additions or deletions to Service(s) shall likewise be accomplished by submission of a Form 20, noting changes. The Non-State Entity understands that Form 20s are subject to review by the CALNET 3 CMO to ensure contract compliance.

Non-State Entity, upon execution of this ATO, certifies the Non-State Entity understands that the Contractor shall provide CALNET 3 CMO all data, reports, and access to trouble tickets for Service(s) subscribed to under the Contract, pursuant to provisions of the Contract.

Non-State Entity may, by placing Service orders issued by its duly authorized representative with Contractor, order any of the Service(s) listed in the Contract and selected below. Contractor shall bill Non-State Entity, and Non-State Entity shall pay Contractor according to the terms and conditions and rates set forth in the Contract for such Service(s).

Whenever any notice or demand is given under this Contract to Contractor or Non-State Entity, the notice shall be in writing and addressed to the following:

**Non-State Entity:**

City of Garden Grove  
 11222 Acacia Parkway  
 Garden Grove, CA 92840  
 Attn: Julie Hltchcock - Office Assistant  
**714-741-5052**  
**julieb@garden-grove.org**

**Contractor:**

AT&T  
 2700 Watt Avenue, Room 1213  
 Sacramento, CA 95821  
 Attn: Contract Program Manager

Notices delivered by overnight courier service shall be deemed delivered on the day following mailing. Notices mailed by U.S. Mail, postage prepaid, registered or certified with return receipt requested, shall be deemed delivered five (5) State business days after mailing. Notices delivered by any other method shall be deemed given upon receipt.

IN WITNESS WHEREOF, the parties hereto have caused this ATO to be executed on the date shown below by their respective duly authorized representatives:

<b>NON-STATE ENTITY</b>	<b>CONTRACTOR</b>
<b>By: Authorized Signature</b>	<b>By: Authorized Signature</b>
<b>Printed Name and Title of Person Signing</b>	<b>Printed Name and Title of Person Signing</b>
<b>Date Signed:</b>	<b>Date Signed:</b>

Approved By:  
 State of California  
 Department of Technology,  
 Statewide Telecommunications and Network Division

<b>By: Authorized Signature</b>
<b>Printed Name and Title of Person Signing</b>
<b>Date Signed:</b>

City of Garden Grove

Select services for

	<b>AT&amp;T C3-A-12-10-TS-01</b>	
<b>Selected Services</b>	<b>Dedicated Transport Subcategory 1.1</b>	<b>Customer Initials</b>
<input checked="" type="checkbox"/>	Carrier DS0 Service	
<input checked="" type="checkbox"/>	Carrier DS1 Service	
<input checked="" type="checkbox"/>	Carrier DS3 Service	
<input checked="" type="checkbox"/>	ISDN Primary Rate Interface Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Service	
<input checked="" type="checkbox"/>	Services Related Hourly Support	
<b>Selected Services</b>	<b>Multi-Protocol Label Switching (MPLS) Subcategory 1.2</b>	<b>Customer Initials</b>
<input checked="" type="checkbox"/>	MPLS Port Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port & Access Bundled Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled On-Net Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Off-Net Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Ethernet On-Net Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Ethernet Off-Net Transport Speed Service	
<input checked="" type="checkbox"/>	Converged VoIP Service	
<input checked="" type="checkbox"/>	Converged Voice Mail Service	
<input checked="" type="checkbox"/>	Audio Conferencing Service	
<input checked="" type="checkbox"/>	Session Initiated Protocol (SIP) Trunking Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	
<input checked="" type="checkbox"/>	Services Related Hourly Support	
<b>Selected Services</b>	<b>Standalone Voice over Internet Protocol (VoIP) Subcategory 1.3</b>	<b>Customer Initials</b>
<input checked="" type="checkbox"/>	Standalone VoIP Service	
<input checked="" type="checkbox"/>	VoIP Voice Mail Service	
<input checked="" type="checkbox"/>	Audio Conferencing Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	
<input checked="" type="checkbox"/>	Services Related Hourly Support	

Selected Services	Long Distance Calling Subcategory 1.4	Customer Initials
<input checked="" type="checkbox"/>	Long Distance Network Access Transport Service	
<input checked="" type="checkbox"/>	Long Distance Domestic Calling Service	
<input checked="" type="checkbox"/>	Long Distance International Calling Service	
<input checked="" type="checkbox"/>	Calling Cards	
<input checked="" type="checkbox"/>	Operator Services	
<input checked="" type="checkbox"/>	Audio Conferencing Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	
<input checked="" type="checkbox"/>	Services Related Hourly Support	
Selected Services	Toll Free Calling Subcategory 1.5	Customer Initials
<input checked="" type="checkbox"/>	Toll Free Network Access Transport Service	
<input checked="" type="checkbox"/>	Toll Free Domestic Service	
<input checked="" type="checkbox"/>	International Toll Free Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	
<input checked="" type="checkbox"/>	Services Related Hourly Support	
Selected Services	Legacy Telecommunications Subcategory 1.6	Customer Initials
<input checked="" type="checkbox"/>	Business Access Line Service	
<input checked="" type="checkbox"/>	Central Office Exchange Service	
<input checked="" type="checkbox"/>	Central Office Trunk Service	
<input checked="" type="checkbox"/>	Intra-LATA Calling	
<input checked="" type="checkbox"/>	Locally Based Automatic Call Distributor (ACD)	
<input checked="" type="checkbox"/>	Voice Mail Services	
<input checked="" type="checkbox"/>	Analog Service	
<input checked="" type="checkbox"/>	ISDN Basic Rate Interface (BRI) Service	
<input checked="" type="checkbox"/>	Frame Relay Service	
<input checked="" type="checkbox"/>	Asynchronous Transfer Mode (ATM) Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	
<input checked="" type="checkbox"/>	Station Wiring	
<input checked="" type="checkbox"/>	Services Related Hourly Support	