

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Allan L. Roeder From: William E. Murray  
Dept.: Interim City Manager Dept.: Public Works  
Subject: ACCEPTANCE OF THE FIRE STATION NO. 4 INTERIOR AND EXTERIOR RENOVATION PROJECT AS COMPLETE Date: March 24, 2015

OBJECTIVE

To request City Council's acceptance of Fire Station No. 4 Interior and Exterior Renovation Project (Project) as complete.

BACKGROUND/DISCUSSION

Damon Inc., contractor for the Project, has completed the Project as specified. The Project was awarded to Damon Inc. on April 8, 2014. The total bid amount was \$124,454.

The Project consisted of a complete exterior refurbishment and interior dorm room work to the facility including new lath and plaster, a decorative metal canopy around the perimeter, and new dorm room configuration.

The following is a financial statement for the final payment:

Original Contract Price	\$ 124,454.00
Change Order Credit to Original Contract	- 600.00
Total	\$ 123,854.00
Total of Work Completed-to-Date	\$ 123,854.00
Less 5% Retention	\$ 6,845.40
Net Amount Due	\$ 117,008.60
Less Progress Payments	\$ 117,008.60
Amount Due/Final Payment	- 6,845.40
Total Value Certified To Date	\$ 123,854.00

ACCEPTANCE OF THE FIRE STATION NO. 4 INTERIOR AND EXTERIOR  
RENOVATION PROJECT AS COMPLETE

March 24, 2015

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FINANCIAL IMPACT


The financial impact of this project is \$123,854.00. Funds are encumbered in Fiscal Year 2013/14 under Purchase Order Number 151677.

RECOMMENDATION

It is recommended that the City Council:

- Accept the Fire Station No. 4 Interior and Exterior Renovation Project as complete;
- Authorize the Interim City Manager to execute the Notice of Completion of Public Improvements and Work; and
- Authorize the Finance Director to release the retention payment when it is appropriate to do so.

  
WILLIAM E. MURRAY, P.E.  
Public Works Director

  
By: William R. Pickrell  
Public Works Supervisor

Attachment: Notice of Completion

Recommended for Approval

  
Allan L. Roeder  
Interim City Manager

RECORDING REQUESTED BY

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When Recorded Mail To:

City Clerk  
 City of Garden Grove  
 P. O. Box 3070  
 Garden Grove, CA 92842

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**NOTICE OF COMPLETION  
 OF PUBLIC IMPROVEMENT AND WORK**

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NOTICE IS HEREBY GIVEN that the City of Garden Grove, Orange County, California, has caused a public improvement, to wit:

**INTERIOR AND EXTERIOR REMODEL OF FIRE STATION #4  
 LOCATED AT 12191 VALLEY VIEW STREET, GARDEN GROVE, CA 92845**

to be constructed upon the property hereinafter described. The contract for furnishing of all plant, labor, services, materials, and equipment, and all utilities and transportation, including power, fuel, and water, and performing all work necessary to construct and complete, in a good and workmanlike manner in strict accordance with the specifications, plans, and drawings therefore on file in the office of the City Clerk of the City of Garden Grove, for the construction, installation and completion of the above-described public improvement and work, was heretofore made and entered into with Damon Inc., on the 19th day of March, 2014, and filed for record in the office of the City Clerk of the City of Garden Grove; that the work upon said public improvement has been completed, and that the Public Works Director has notified the City Council that he has made and completed a final inspection of the materials furnished and installed and the work performed in the construction, installation, and completion of said public improvement hereinabove more particularly described and set forth, and has certified in writing to the City Council that all the provisions of the contract and contract documents for the furnishing of all plant, labor, services, materials, and equipment, and the performing of all work necessary for the construction, installation, and completion of said public improvement above described have been fully complied with to his satisfaction as required by the contract document; that final acceptance of the construction, installation, and completion of said public improvement above described was made on the 24th day of March, 2015 that the nature of the title to said property of said City of Garden Grove is as follows: That is to say, it owns said public improvement in fee except the right-of-way upon which it is constructed, and that it owns an easement upon, over, and along said right-of-way for the purpose of the construction, installation, and completion of said public improvement hereinabove described and the use thereof after said completion; that the property hereinabove referred to and on which said public improvement is situated is described as follows, to wit:

**INTERIOR AND EXTERIOR REMODEL OF FIRE STATION #4  
 LOCATED AT 12191 VALLEY VIEW STREET, GARDEN GROVE, CA 92845**

NAME OF SURETY on Labor and Material Bond is: North American Specialty  
6 Hutton Centre Drive, Suite 850  
Santa Ana, CA 92702  
Tel No. (714) 550-7799

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

CITY OF GARDEN GROVE

By \_\_\_\_\_  
Interim City Manager of the  
City of Garden Grove

ATTEST:

\_\_\_\_\_  
City Clerk of the City of Garden Grove

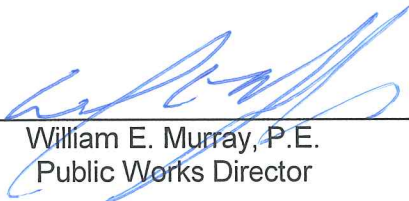
STATE OF CALIFORNIA  
COUNTY OF ORANGE

I am the Public Works Director of the City of Garden Grove.

I have read the foregoing Notice of Completion of Public Improvement and Work, and know the contents thereof; and I certify that the same is true of my own knowledge, except as to those matters, which are therein stated upon my information or belief, and as to those matters I believe to be true.

I certify (or declare), under penalty of perjury, that the foregoing is true and correct.

Executed on 3/24/15 at Garden Grove, California  
(Date) (Place)

  
\_\_\_\_\_  
William E. Murray, P.E.  
Public Works Director