

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Allan L. Roeder
Dept.: Interim City Manager
Subject: AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO THEODORE ROBINS FORD FOR ONE (1) MEDIUM DUTY UTILITY TRUCK

From: William E. Murray
Dept.: Public Works
Date: April 14, 2015

OBJECTIVE

To secure City Council authorization to purchase one (1) medium duty utility truck from Theodore Robins Ford in the amount of \$79,781.23.

BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all City departments. The Public Works Department currently has one (1) vehicle that meets the City's guidelines for replacement.

DISCUSSION

Specifications were prepared and sent to bidders in the Orange County area. Six (6) bids were received. Pursuant to Garden Grove Municipal Code Section 2.50.060 and based on the City's Public Works Department recommendations, the Finance Director has determined that the bids received were responsive and are as follows:

Theodore Robins Ford Costa Mesa, CA	\$79,781.23
Fairway Ford Placentia, CA	\$79,989.49
Fairview Ford San Bernardino, CA	\$80,356.02
Wondries Fleet Group Alhambra, CA	\$81,172.26
Raceway Ford Santee, CA	\$81,373.38
Frontier Ford Santa Clara, CA	\$81,550.50

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FINANCIAL IMPACT

The financial impact is \$79,781.23 to the Fleet Management Fund. There is no impact to the General Fund. The vehicle being replaced will be sold at public auction.

RECOMMENDATION

It is recommended that the City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$79,781.23 to Theodore Robins Ford for the purchase of one (1) medium duty utility truck.




WILLIAM E. MURRAY, P.E.
Public Works Director



By: Phillip Carter
Facilities Manager

Recommended for Approval



Allan L. Roeder
Interim Director