

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Allan L. Roeder  
Dept.: Interim City Manager  
Subject: APPROVAL OF AMENDMENT NO. 3  
TO THE AGREEMENT WITH LPA, INC. FOR  
THE RENOVATION OF THE COMMUNITY  
MEETING CENTER

From: Kimberly Huy  
Dept.: Community Services  
Date: April 14, 2015

**OBJECTIVE**

To request that the City Council approve Amendment No. 3, for an additional contract amount of \$10,830, to the Agreement with LPA, Inc. for the completion of an Audio Visual Study and preparation of separate building plans and related documents for the City Council Chamber in the Garden Grove Community Meeting Center (CMC).

**BACKGROUND**

At the August 26, 2014, City Council approved the contract with LPA, Inc. to provide architectural and engineering services to develop and execute the plans for the interior renovations and ADA compliance of the CMC. The Agreement has been amended two times to include the development of plans for the City Council Chamber and roofing consulting services.

**DISCUSSION**

During the preparation of the building plans for the City Council Chamber, several improvements were identified in order for the Chamber to be ADA compliant. These improvements include adding a ramp to the dais, leveling the staff seating area, modifying the height of the podium, and having accessible area in the public seating. Staff concluded that a comprehensive audio/visual study should be completed to evaluate the equipment currently available, equipment that may need to be upgraded, and new equipment added to the City Council Chamber. The study would also provide staff with a more precise cost estimate to complete this portion of the project. Staff has also concluded that separate building plans for the City Council Chamber should be prepared.

**FINANCIAL IMPACT**

The additional funding amount of \$10,830 is available in the Park Development Funds. The total cost for the development of plans for the renovations and ADA compliance of the CMC including the City Council Chamber will be \$167,070. The total amount of funding available in the Park Development Fund to execute the plans for this project is \$1.3 million.

RECOMMENDATION

It is recommended that the City Council:

- Approve Amendment No. 3 for an additional contract amount of \$10,830, to the Agreement with LPA, Inc. for the completion of an Audio Visual Study and preparation of building plans and related construction documents for the City Council Chamber, resulting in a new contract amount of \$167,070; and
- Authorize the Interim City Manager, or his designee, to sign and execute the Amendment on behalf of the City, including making minor modifications as appropriate and necessary.



KIMBERLY HUY  
Community Services Director



By: Janet Pelayo  
Manager

Attachment: Amendment No. 3 to the Agreement with LPA, Inc.

Recommended for Approval



Allan L. Roeder  
Interim City Manager

## City of Garden Grove

### AMENDMENT NO. 3

#### **FOR: Consultant to Conduct Audio Visual Study and Complete Separate Construction Documentation for the Council Chambers Renovation.**

This Amendment No. 3 to Contract is made and entered into this 24th day of March, 2015, by and between the City of Garden Grove, hereinafter referred to as the "CITY", and **LPA, Inc.**, hereinafter referred to as "CONSULTANT".

WHEREAS, CONSULTANT and CITY entered into a Contract approved by the City Council on **August 26, 2014**, for CONSULTANT to provide architectural and engineering design services for the preparation of final building plans, contract documents and specifications, and a cost estimate for the renovation of the Community Meeting Center for a not to exceed price of \$126,240; and;

WHEREAS, CONSULTANT and CITY amended the Contract by that Amendment No. 1 dated October 31, 2014, to expand the scope of work to add the renovation of the City Council Chamber and to increase the price of the Contract by \$22,500 to a new not to exceed price of \$148,740; and

WHEREAS, CONSULTANT and CITY amended the Contract by that Amendment No. 2 dated December 23, 2014, to retain a third-party consultant to provide peer review of the roofing plans prepared by CONSULTANT and to increase the price of the Contract by \$7,500 to a new not to exceed price of \$156,240; and

WHEREAS, CONSULTANT and CITY desire to amend the Contract to add completion of an Audio Visual Study and separate Construction Documentation for the City Council Chamber and to adjust the Contract price as provided herein.

Now, therefore, it is mutually agreed, by and between the parties as follows:

#### Section 1, Term of Agreement is revised as follows:

This agreement shall cover services rendered for preparation of final building plans, contract documents and specifications, a cost estimate for the renovation of the Community Meeting Center, renovation of the City Council Chamber, roofing consulting services for peer review and submittal review, completion of an Audio Visual Study and separate Construction Documentation for the City Council Chambers.

#### Section 3.2, Compensation, is revised as follows:

The contract Amount is hereby increased from **\$156,240** to a new Not to Exceed Amount of **\$167,070**. This is an increase of **\$10,830 from the amount approved in Amendment No. 2.**

Except as expressly amended hereby, the Contract remains in full force and effect as originally executed.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 3 to the Contract to be executed by their respective officers duly authorized on the date first written above.

Date: \_\_\_\_\_

**"CITY"**  
**CITY OF GARDEN GROVE**


By: \_\_\_\_\_  
**City Manager**

**ATTESTED:**

\_\_\_\_\_  
**City Clerk**

Date: \_\_\_\_\_

**"CONSULTANT"**  
**LPA, Inc.**

By: \_\_\_\_\_  


Name: Robert O. Kupper

Title: Chief Executive Officer

Date: March 12, 2015

If CONSULTANT is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Garden Grove City Attorney

4/7/15  
\_\_\_\_\_  
Date