

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Scott C. Stiles
From: William E. Murray
Dept.: City Manager
Dept.: Public Works
Subject: AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO FAIRVIEW FORD SALES, INC. FOR ONE (1) UTILITY BODY SERVICE TRUCK
Date: August 25, 2015

OBJECTIVE

To secure City Council authorization to purchase one (1) utility body service truck from Fairview Ford Sales, Inc. in the amount of \$41,690.27

BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all City departments. The Public Works Department currently has one (1) vehicle that meets the City's guidelines for replacement.

DISCUSSION

Specifications were prepared and sent to bidders in the Orange County area. Three (3) bids were received. Pursuant to Garden Grove Municipal Code Section 2.50.060 and based on the City's Public Works Department recommendations, the Finance Director has determined that the bids received were responsive and are as follows:

Fairview Ford San Bernardino, CA	\$41,690.27
FFBH Motors, LLC. Santa Clara, CA	\$42,269.15
Reynold's Buick, Inc. Covina, CA	\$48,959.75

FINANCIAL IMPACT

The financial impact is \$41,690.27 to the Fleet Management Fund. There is no impact to the General Fund. The vehicle being replaced will be sold at public auction.

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RECOMMENDATION

It is recommended that the City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$41,690.27 to Fairview Ford Sales, Inc. for the purchase and replacement of one (1) utility body service truck.


WILLIAM E. MURRAY, P.E.
Public Works Director


By: Phillip Carter
Facilities Manager

Recommended for Approval


Scott C. Stiles
City Manager