

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Scott C. Stiles From: William E. Murray  
Dept.: City Manager Dept.: Public Works  
Subject: Authorize the Issuance of a Date: 1/12/2016  
Purchase Order to Southwest Lift  
& Equipment, Inc. for Six (6)  
Portable Column Lifts. (Cost:  
\$46,564.68) (*Action Item*)

OBJECTIVE

To secure City Council authorization to purchase six (6) new portable column lifts from Southwest Lift & Equipment, Inc. through the National Joint Powers Alliance (NJPA) competitive bid program, Contract #061015-SKI.

BACKGROUND

The Public Works Department performs preventative maintenance and repairs to City owned three-axle vehicles for Fire, Police, and Public Works. Performed correctly, this requires lifting those vehicles and is done at least every 4,000 miles. Currently, this is accomplished using floor jacks and jack stands. This practice provides a minimal level of safety, is not efficient and limits work that can be done by Staff. In order to improve workplace safety and productivity, six (6) new portable column lifts are required. Experience has shown that the City's buying power is enhanced through joining with other public agencies to purchase fleet maintenance equipment.

DISCUSSION

The National Joint Powers Alliance (NJPA) nationally solicits, evaluates and awards contracts through a competitive bid process. As a member of NJPA, the City is able to utilize NJPA bid awards for equipment purchases. Staff recommends piggybacking on the results of a recent NJPA competitive bid program, Contract #061015-SKI. The results deemed Southwest lift & Equipment, Inc. as the lowest responsive bid.

Southwest Lift & Equipment, Inc. \$46,564.68 \*

\* This price includes all applicable tax and destination charges.

FINANCIAL IMPACT

There is no impact to the General Fund. The financial impact is \$46,564.68 to the

Fleet Management Fund.

RECOMMENDATION

It is recommended that the City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$46,564.68 to Southwest Lift & Equipment, Inc. for the purchase of six (6) new portable column lifts.