

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Matthew Fertal	From:	Joseph M. Polisar
Dept:	City Manager	Dept:	Police Department
Subject:	ORANGE COUNTY SHERIFF'S DEPT FORENSIC SERVICES CONTRACT	Date:	May 27, 2008

OBJECTIVE

The purpose of this memorandum is to obtain City Council approval for the Police Department to renew the contract with the Orange County Sheriff's Department for forensic services.

BACKGROUND

Since 1996, the City of Garden Grove has contracted with the Orange County Sheriff's Department for forensic services. As part of this contract, the Sheriff's Department has provided the following:

One Senior Forensics Specialist assigned to the Garden Grove Police Department on a full time basis to perform physical, latent and serological evidence coordination with the Orange County Crime Laboratory. Duties also include Cal-ID coordination, evidence processing at crime scenes and forensic related training. Work hours will be eight hours per day, Monday through Friday, with a one-hour lunch break, unless a different schedule is requested by the City and approved by the Sheriff's Department.

One Lead Forensics Specialist who is assigned to the Garden Grove Police Department's casework will work at the Brad Gates Forensics Science Center. This is an aggregate position that provides coverage from 6:00 a.m. to 1:30 p.m., seven days a week, for crime scene investigation and evidence gathering on major crimes. The position will provide services for an average of 40 hours per week, plus 240 hours of overtime per year.

The Sheriff's Department provides all supplies and film processing directly related to services performed by their personnel under the terms of this contract.

DISCUSSION

The current payment portion of the contract with the Orange County Sheriff's Department expires June 30, 2008. This proposal is an amendment to the payment portion of the contract in Subsections E-2 and E-3 for those services previously discussed for the fiscal year 2008-09.

As recommended by the police department and pursuant to Garden Grove Municipal Code Section 2.50.060(d), the Finance Director has determined that the Orange

County Sheriff's Department is the only provider of the forensic services available. Therefore, a public bidding process is not required for these services.

The contract amendment was previously reviewed and approved by the city attorney.

FINANCIAL IMPACT

The forensic services contract proposed by the Orange County Sheriff's Department for fiscal year 2008-09 is in the amount of \$386,603.00. The contract for fiscal year 2007-08 was in the amount of \$362,133.00. The increase is due in part to an increase in salaries for the Sheriff employees.

The fiscal year 2008-09 is an on-going cost the Police Department budgeted for the forensics services contract with the Orange County Sheriff's Department.

COMMUNITY VISION IMPLEMENTATION

This contract and the quality service provided by the Orange County Sheriff's Department is vital in providing the citizens of Garden Grove with the latest and most innovative crime fighting tools available to law enforcement.

RECOMMENDATION

It is recommended that City Council:

- Approve the contract amendment with the Orange County Sheriff's Department to provide forensics services to the City of Garden Grove.



JOSEPH M. POLISAR
Chief of Police

Recommended for Approval



Matthew Fertal
City Manager

By: David Kivler
Investigations Lieutenant
Support Services Bureau

Attachment: Orange County Sheriff's Department Forensic Services Contract Agreement