

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Matthew Fertal  
Dept: City Manager  
Subject: CONTRACT RENEWAL FOR  
CONSULTANT GARY MAITEN

From: Joseph M. Polisar  
Dept: Police Department  
Date: June 24, 2008

OBJECTIVE

To seek City Council approval to enter into an Agreement with Consultant Gary Maiten to serve as jail consultant/coordinator and police vehicle fleet services consultant/coordinator.

BACKGROUND

Gary Maiten has been under contract with the Police Department since the jail was established, eight years ago. Gary Maiten oversees the operations of the contract agency (Cornell Companies, Incorporated, formerly Correctional Services Incorporated) for the jail and ensures we are in compliance with applicable state laws and C.A.L.E.A. standards. Additionally, he oversees the daily operations of the jail facility, assists with the coordination of fleet maintenance, and other projects as assigned by Police Management.

The previous fiscal year contract stipulated an hourly rate of \$40.00 and this rate will remain for FY 2008-2009. The cost has been integrated into the Police Department's budget.

ANALYSIS

The function Gary Maiten performs has proven to be valuable to the Police Department. Gary Maiten's services ensure the necessary oversight to the custody facility and patrol fleet, which assists and supports Police Management.

FINANCIAL IMPACT

The cost for the upcoming year was anticipated, and has been integrated into the Police Department's budget for FY 2008-2009.

COMMUNITY VISION IMPLEMENTATION

Renewal of this agreement supports our community goal to "Ensure that the Garden Grove Police Department remains an efficient, high quality public safety

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service provider". This consultant possesses expertise in operating a jail facility and coordinating fleet maintenance, repair and replacement, and assists and supports Police Management.

RECOMMENDATION

It is recommended that the City Council:

- Approve the Agreement for the amount not to exceed \$42,240.00, with Consultant Gary Maiten for services from July 1, 2008 through June 30, 2009
- Authorize the City Manager and City Clerk to execute the contract.



JOSEPH M. POLISAR  
Chief of Police

By: Travis Whitman, Lieutenant  
Watch Commander

Attachment: Personal Services Agreement

**Recommended for Approval**



**Matthew Ferial**  
City Manager