

Senior Recreation Specialists, if approved, would be assigned such duties as supervising the CMC during non-business hours, serving as lead worker at Buena Clinton and Magnolia Family Resource Centers during non-core hours, and managing part-time setup crews and program leaders at Atlantis and elsewhere.

As to the Plans Examiner classification, it is not unusual for other jurisdictions to have a class devoted to plan review below the level of engineer. The City's current two Plan Check Engineers, Ding Victoria and Bill Tewfik, would review and approve and certify (as licensed engineers), the work of a Plans Examiner, who would be able to perform much of the preliminary review of complex projects and most review of remodels and single homes. The level of expertise required for a non-engineer Plans Examiner is essentially the same as for Building Inspector, so the minimum qualifications and salary are also the same.

FISCAL IMPACT

The fiscal impact of Senior Recreation Specialist will be about \$4,000 additional, but \$19,000 less than using the existing Community Services Coordinator class. The Plans Examiner classification is really an alternative assignment for a person qualified as a Building Inspector, and as such will cost neither more nor less. The Community Development Department projects that the availability of a Plans Examiner to assist the Plan Check Engineers will allow a reduction in use of contract plan reviewers equal to or exceeding the payroll costs. The full cost impact of approving the recommended action is already included in the proposed FY 08-09 Budget.

COMMUNITY VISION IMPLEMENTATION

Proper classification of staff also helps the City organization reach the Strategic Plan goal of: *MAINTAIN BALANCE BETWEEN STAFFING AND SERVICE LEVELS TO INSURE STRATEGIC PLAN GOALS CAN BE MET.*

RECOMMENDATION

It is recommended that the City Council:

- Approve the classification of Senior Recreation Specialist, range E101; and
- Approve the classification of Plans Examiner, range E160.


JOHN D.R. CLARK
Human Resources Director

Approved for Agenda Listing


Matthew Fertal
City Manager

Attachments: Class specifications for Senior Recreation Specialist and Plans Examiner