

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Matthew Fertal	From:	Susan Emery
Dept:	City Manager	Dept:	Community Development
Subject:	AMENDMENT OF THE WILLDAN CORPORATION CONTRACT FOR PLAN CHECK CONSULTING	Date:	July 22, 2008

OBJECTIVE

To request City Council approval of an amendment to the agreement with Willdan Corporation for plan review services.

BACKGROUND/DISCUSSION

The Building Services Division is responsible for providing construction plan review services in order to assure the safety of building occupants within homes, workplaces, worship centers, and other buildings constructed within Garden Grove.

In November 2005, the City Council approved a plan check consultant contract with Willdan Corporation. Since then, Willdan staff has been providing quality plan review services for complex construction projects on an "as-needed" basis, thereby enabling our City to respond quickly and effectively on Agency projects and during peak periods of plan review activity. The amendment to this contract is desired so we may continue to provide the level of plan review service expected by those we serve.

Willdan Corporation employs only trained California registered engineers, architects, and/or certified code professionals. They provide a comprehensive review of building, plumbing, mechanical, and electrical system plans for compliance to State and local codes. Willdan offices are located just outside Garden Grove city limits, thereby making their staff available to our customers should issues arise.

The term of the contract amendment extends the original contract through June 30, 2009.

FINANCIAL IMPACT

The amendment to the contract has a total compensation not to exceed One Hundred Twenty-six Thousand and One Hundred (\$126,100) dollars, which is funded entirely with plan check fees paid by developers or the Agency. This is a

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reduction in compensation from \$238,000, due to a decrease in demand for plan check services.

There will be no impact upon the General Fund.

COMMUNITY VISION IMPLEMENTATION

A high quality and expedient plan review service contributes to achieving our community goal to "ensure quality housing within the community without unduly burdening existing residents." A code compliant building design insures occupant safety while keeping construction costs as low as possible.

RECOMMENDATION

It is recommended that the City Council:

- Approve the amendment to the agreement
- Authorize the Mayor and City Clerk to execute the amendment.



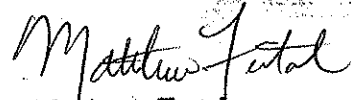
SUSAN EMERY
Community Development Director



By: Grant Raupp
Administrative Analyst

Attachment 1: Amendment
Attachment 2: Willdan Agreement

Recommended for Approval



Matthew Ferial
City Manager