

CITY OF GARDEN GROVE

INTER-DEPARTMENT MEMORANDUM

To:	Matthew J. Fertal	From: Keith G. Jones
Dept:	City Manager	Dept: Public Works
Subject:	RECOMMENDATION TO AWARD CONTRACT FOR LANDSCAPE MAINTENANCE SERVICES FOR RFP NO. S-1023 to S.C. YAMAMOTO	Date: July 22, 2008

OBJECTIVE

To recommend that the City Council award a contract for landscape maintenance services at City parks, medians, frontages and well sites.

BACKGROUND

The current landscape contract with S.C. Yamamoto Inc. has been very flexible for the City. It has allowed the City to add or delete properties as it has become necessary. It also allowed the City to assign maintenance on an as-needed basis at a favorable hourly rate. This practice will continue through the next signed contract.

The term of this agreement shall be from July 1, 2008, through June 30, 2010, with an option to extend said agreement for an additional eight (8) years, for a total performance period of ten (10) years. Option years shall be exercised two (2) years at a time, at the sole option of the City. The City without cause may terminate this agreement.

DISCUSSION

Staff requested proposals from thirty-three (33) contractors to provide landscape maintenance services to City medians, well sites, frontages, and parks. Out of those thirty-three (33), only six (6) responded, with one company later withdrawing from the process. Three staff members rated the final submitted proposals on the basis of qualifications and total cost. The following is a summary of the ratings, with the highest total being the most qualified, of the remaining contractors:

	S.C. Yamamoto, Inc. La Habra, CA	Lasting Impressions Foothill Ranch, CA	Toyo Landscaping Orange, CA	TruGreen Landcare Gardena, CA	The Yard Crew Santa Ana, CA
<i>Rater A</i>	593	534	489	398	373
<i>Rater B</i>	593	509	489	423	340
<i>Rater C</i>	593	509	489	398	340
Totals	1779	1552	1467	1219	1053

Upon selection of the most qualified contractor, Facilities staff interviewed S.C. Yamamoto Inc., and negotiated an agreement for its services.

FINANCIAL IMPACT

The impact to the general fund in the Facilities Division budget for the next 10 years is \$1,276,940.00.

This contract does not include an annual CPI adjustment. Instead, the contractor has adjusted the cost for performing services on a biannual basis as part of his bid proposal (Attachment 3).

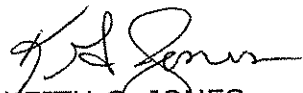
COMMUNITY VISION IMPLEMENTATION

Safe, clean, medians, parks and landscaped areas are essential to meeting the quality of life element outlined in the Strategic Plan adopted by the City Council.

RECOMMENDATION

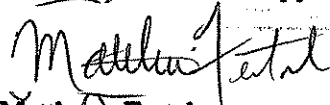
It is recommended that City Council:

- Award the contract to S.C. Yamamoto Inc., to perform landscape maintenance services at selected properties throughout the City, with a total price of \$117,698.00 per year during the first two years of the agreement.
- Authorize the City Manager and City Clerk to execute the contract agreement on behalf of the City.


KEITH G. JONES
Public Works Director

By: Patricia Hayes
Public Works Supervisor

Recommended for Approval


Matthew Ferial
City Manager

Attachments: Attachment 1) Landscape Maintenance Services Contract
Attachment 2) S. C. Yamamoto Inc. Proposal
Attachment 3) Biannual Cost Summary Sheet