

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Matthew Fertal	From:	Keith G. Jones
Dept:	City Manager	Dept:	Public Works
Subject:	AWARD CONTRACT FOR ENGINEERING DESIGN SERVICES FOR BELGRAVE CHANNEL IMPROVEMENT PROJECT NO. 7490	Date:	July 22, 2008

OBJECTIVE

To request City Council authorization to enter into an agreement for professional engineering design services for the improvement of the Belgrave Channel.

BACKGROUND

On October 17, 2004, the City experienced a high intensity rainstorm that overwhelmed drainage facilities in the western section of the City. The drainage facilities operated within their design capacity; however, five residential properties on Belgrave Avenue and Bartlett Street were damaged. Staff began the task of identifying solutions and seeking funding to improve the drainage facilities in the area.

DISCUSSION

Staff prepared a Request for Proposal for the Belgrave Channel improvements. The scope of work involves data collection and processing, utility research, surveying, geotechnical investigation, preparing hydrology and hydraulic studies, preliminary designs/concepts including the next phase of work, final plans, specifications, cost estimates, bidding services and construction support services. Current city staffing is insufficient and therefore, consultant services are required.

Staff sent out requests for proposals to Norris Repke, Penco, and Wilson Murphy Engineering for engineering design services. Each of the consultants responded with a proposal.

The proposals were evaluated and rated by three Engineering Division staff members without consideration for cost and determined that Wilson Murphy is best qualified to provide engineering design services for this phase of work.

The following is a summary of the ratings; the highest total is the most qualified:

AWARD CONTRACT FOR ENGINEERING DESIGN SERVICES FOR BELGRAVE CHANNEL  
IMPROVEMENT PROJECT  
NO. 7490  
July 22, 2008  
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	<b>Norris Repke</b>	<b>Penco</b>	<b>Wilson Murphy</b>
<i>Rater A</i>	175.5	130.25	156.5
<i>Rater B</i>	158	161.5	164.5
<i>Rater C</i>	146.5	146	153.5
<b>Totals</b>	480	437.75	480.5

Upon selection of the most qualified firm, Engineering staff negotiated an agreement for their services.

FINANCIAL IMPACT

There is no financial impact to the general fund. The preliminary engineering costs for the project have already been budgeted with drainage funds.


COMMUNITY VISION IMPLEMENTATION


This project is consistent with the community vision for maintaining and enhancing the city's infrastructure assets to maximize their value, longevity, and usefulness for the community.

RECOMMENDATION

It is recommended that the City Council:

- Award consultant contract for professional engineering design services to Wilson Murphy Engineering, Inc. for the Belgrave Channel Improvement Project.
- Authorize the City Manager and City Clerk to sign consultant agreement with Wilson Murphy Engineering, Inc. with a not-to-exceed amount of \$ 170,000.00.

  
KEITH G. JONES  
Public Works Director

By:   
William Murray  
for City Engineer

**Recommended for Approval**

  
Matthew Ferial  
City Manager

Attachment: Consultant Agreement  
Consultant Proposal

H:\chaup\Staff Reports\BelgraveConslt Award 9-12-2006.doc