

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Matthew J. Fertal	From:	Joseph M. Polisar
Dept.:	City Manager	Dept.:	Police
Subject:	RENEWAL OF JAIL CONTRACT	Date:	July 22, 2008

OBJECTIVE

To seek City Council approval to renew the City's contract with Correctional Systems Incorporated (CSI) to provide jail booking and security services through June 2009.

BACKGROUND

In June 2000, the City Council approved the City's first contract with CSI to provide 24 hour jail booking and security services for the Garden Grove Police Department. Because of CSI's past excellent record, the Police Department requests that its contract with the company be renewed through June 2009. CSI's proposed cost for the contract will be \$449,868.

ANALYSIS

Attached (Exhibit A) is a schedule of expenditures for the proposed Jail Services agreement through FY 2008-09. The proposal includes a 3% adjustment in the contract to cover anticipated increases in salaries and other expenditures since FY 2007-08. As part of the contract, CSI will be required to maintain a staffing level of 9.6 FTE's (full time equivalents), or 19,968 annual hours. If at the end of FY 2008-09 it has been determined that CSI has not maintained this level of staffing, then the vendor will be required to give the Department a credit toward the next year's contract. This review has been conducted annually throughout the life of the existing agreement.

By using contract jail services, officers are able to reduce the time it takes them to process arrestees and return to the field from over two hours to approximately 15 minutes - thus increasing their availability to handle additional calls for service. In FY 2007-08, CSI's jail staff processed 6298 arrestees, thus generating manpower savings of approximately 12,596 hours. These savings enabled the Department to keep the equivalent of seven (7) additional officers on the street.

FINANCIAL IMPACT

The \$449,868 cost of the contract is partially mitigated by the approximately \$110,000 in jail booking fees annually collected by the Department. The amount of booking fees collected by the Department have decreased in the past two years, due to the Orange County courts changing their stance on allowing booking fees to be collected by the arresting agencies. The Department is, however, actively working with the Courts to reach a mutually beneficial agreement as to when fees may be collected, in hopes of returning to the previous collection levels. When the value of the jailer program's gross savings of seven (7) officers (\$970,256), is offset by the contract's net cost of \$339,868 then the Department's agreement with CSI annually saves the City approximately \$630,388. The cost of the proposed contract for CSI's services was anticipated and is fully funded in the Police Department's current budget. No additional funding will be necessary.

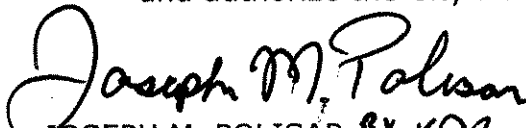
COMMUNITY VISION IMPLEMENTATION

Renewing the jail contract meet the goals of the community's vision by reducing by 75% the amount of time required by police officers to process arrestees, creating additional time to spend providing direct law enforcement services to the community.

RECOMMENDATION

It is recommended that City Council:

- Approve the renewal of the City's Jail Contract with CSI through June 2009, and authorize the City Manager and City Clerk to execute the contract.


JOSEPH M. POLISAR *By KGR*
Chief of Police

By: 
Courtney Allison
Police Fiscal Analyst

Recommended for Approval


Matthew Fertal
City Manager

Attachment 1: One year jail budget projection

Attachment 2: Agreement