# **City of Garden Grove**

#### INTER-DEPARTMENT MEMORANDUM

To:

Matthew J. Fertal

From: Keith G. Jones

Dept:

City Manager

Dept: Public Works

Subject:

PURCHASE OF THREE (3)

Date: March 10, 2009

FORD RANGER PICK-UP TRUCKS

## **OBJECTIVE**

To secure City Council authorization to purchase three (3) Ford Ranger pick-up trucks.

#### **BACKGROUND**

Public Works is responsible for providing the Water Department with safe and reliable vehicles. The Water Division currently has three (3) vehicles that meet the policy guidelines for replacement.

# **ANALYSIS**

Specifications were prepared and sent to local bidders. All local bidders were unresponsive. Specifications were resubmitted to include local and non-local bidders. Pursuant to Garden Grove Municipal Code Section 2.50.060, and based on the City's Public Works Department recommendations, the Finance Director has determined that the bids were responsive and were received as follows:

| Theodore Robins Ford<br>Costa Mesa, CA             | \$44,602.87 |
|--|-------------|
| Santa Margarita Ford<br>Rancho Santa Margarita, CA | \$45,837.24 |
| Villa Ford<br>Tustin, CA                           | \$46,205.95 |
| Frontier Ford<br>Santa Clara, CA                   | \$46,949.10 |
| Raceway Ford<br>Riverside, CA                      | \$47,165.80 |

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# FINANCIAL IMPACT

The financial impact is \$44,602.87 to the Vehicle Maintenance Replacement Fund. The amount for this purchase is provided by funding assessed over the last ten years from the General Fund and deposited into the Vehicle Maintenance Replacement Fund. This fund was developed to ensure funding for equipment when the equipment has fully depreciated and is no longer cost effective to maintain. The vehicles being replaced will be sold at public auction.

## COMMUNITY VISION IMPLEMENTATION

Dependable safe vehicles are essential to ensure the Public Works Department remains an efficient, high-quality service provider, as outlined in the City of Garden Grove's strategic plan.

## **RECOMMENDATION**

It is recommended that City Council:

 Authorize the Finance Director to issue a purchase order in the amount of \$44,602.87 to Theodore Robins Ford for the purchase of three (3) new Ford Ranger pick-up trucks.

Recommended for Approval

Matthew Fertal

Public Works Director

By: Phillip Carter

Equipment Maintenance Supervisor