

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew Fertal
Dept: City Manager
Subject: AGREEMENT FOR ON-CALL
LAND SURVEYING SERVICES

From: Keith G. Jones
Dept: Public Works
Date: April 28, 2009

OBJECTIVE

To retain land survey consultants to provide land surveying and related services on an as-needed basis.

BACKGROUND

The City of Garden Grove does not have a surveyor on-staff and therefore needs to engage the services of a consultant to meet the various surveying needs of City Staff.

DISCUSSION

The City of Garden Grove has various divisions requiring survey services; Streets & Storms Drains, Water, Sanitary District, Real Property, and occasionally Community Development. Historically, the primary demand comes from the capital project groups that need design and construction staking surveys. However, there is also a need for reviewing tract and parcel maps, reviewing right-of-way acquisition maps and preparing legal descriptions.

Staff sent out five requests for proposal to survey firms for on-call survey services. Each of the consultants submitted a proposal. Staff carefully evaluated each of the responses and determined that Bruce Hall Land Surveyor, Inc., Coast Survey, Inc., and Penco Engineering, Inc. are best suited and able to provide on-call survey services.

FINANCIAL IMPACT

There is no financial impact to the general fund. The services will be funded by the various projects requiring survey services. It is anticipated that each agreement will be established for a 3-year period in the amount of \$200,000.

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COMMUNITY VISION IMPLEMENTATION


This project is consistent with the community vision for maintaining and enhancing the city's infrastructure assets to maximize their value, longevity and usefulness for the community.

RECOMMENDATION

Staff recommends that the City Council:

- Authorize the City Manager and City Clerk to execute a consultant agreement with Bruce Hall Land Surveyor, Inc., Coast Surveying Inc., and Penco Engineering, Inc. to perform land-surveying services not to exceed \$200,000 each.


KEITH G. JONES
Public Works Director

By: 
Mark Uphus
Senior Civil Engineer

Recommended for Approval


Matthew Ferial
City Manager

Attachment: Consultant Agreements

Bruce Hall, Land Surveyor, Inc.- Attachment No.1

Coast Surveyor, Inv. - Attachment No. 2

Penco Engineering, Inc. - Attachment No. 3