

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew Fertal
From: Maria Stipe
Dept.: City Manager
Dept.: City Manager
Subject: FY 2009-10 OVERNIGHT CONFERENCE AND TRAINING APPROVAL
Date: June 9, 2009

OBJECTIVE

To convey the attached list of overnight conferences and training sessions included in the proposed 2009-10 Budget for City Council approval.

BACKGROUND

In 1993, the City Council adopted revisions to the City Council policy on staff participation in conferences, meetings and training (City Council Policy #100-23). Under this policy, the City Manager is to submit a list of conferences and training programs for City Council approval as part of the budget adoption process. Once this list is adopted, the City Manager can then approve specific attendance at conferences and training seminars in accordance with the list, and may authorize substitutions. The City Manager may authorize attendance at conferences not on the list where the City is paying for registration only, and the employee is paying for all non-registration costs associated with attendance.

DISCUSSION

The attached list provides information on the overnight conferences and overnight training programs included in the proposed 2009-10 Budget for which the City is paying for more than registration. These conferences, training sessions and seminars will allow staff to remain up-to-date on various issues and practices relevant to local government. The vast majority of conferences and training programs on the attached list are conducted in California.

FINANCIAL IMPACT

Funds for specified conferences and training are included in the proposed FY 2009-10 Budget. This year, due to the economy and its impact on City revenues, conferences and training programs have been reduced by over 40%.

COMMUNITY VISION IMPLEMENTATION

Participation in the listed conferences and training seminars will contribute to a well-administered City in which employees are trained and competent to meet the services needs of the community.

RECOMMENDATION

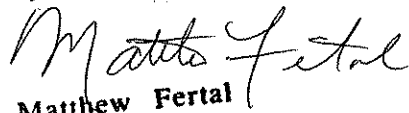
It is recommended that the City Council:

- Approve the attached list of overnight conferences, training and seminars pursuant to City Council Policy #100-23.


MARIA STIPE
Assistant to the City Manager

Attachment: FY 2009-10 Overnight Conferences, Training, and Seminars List

Approved for Agenda Listing


Matthew Fertal
City Manager

**City of Garden Grove
 FY 2009-10 Budget
 Overnight Conferences, Training and Seminars**

Department	Position
CONFERENCES:	
Economic Development	
ICSC	Director 2 Staff
ICSC West Region	Director 1 Staff
IRWA	Division Manager 1 Staff
ALIS	Director
Human Resources	
NPELRA Annual Conference	Director
CALPELRA Annual Conference	Director Manager
Information Technology	
MISAC	2 Staff
Finance	
CSMFO	Finance Director Financial Services Manager
CMTA	Finance Director
CALPERS	Finance Director
PRIMA - Annual	Risk Manager Budget Services Manager
CMRTA Annual Conference	Business Tax Supervisor Business Tax Inspector
PARMA-Annual	Risk Manager Budget Services Manager
Fire	
Cal Chiefs Annual Conference	Fire Chief Division Chief
JAC Management/Labor Conference	Fire Chief Division Chief
Various UASI Grant Funded Confernces	Available to All Ranks
Public Works	
MSA	Director

**City of Garden Grove
 FY 2009-10 Budget
 Overnight Conferences, Training and Seminars**

Department	Position
TRAINING AND SEMINARS:	
City Manager's Office	
LOCC New Laws and Elections	City Clerk
Community Development	
NAHRO/HUD	Deputy Director Sr. Project Planner 2 Staff
HAASC	Deputy Director
HUD Training	Housing Supervisor
Finance Officers Meetings (4)	Housing Supervisor
Community Services	
CPRS	Director
Economic Development	
CRA	Director
Finance	
GFOA Finance Institute	Finance Director
GFOA	Finance Director
LOCC Financial Seminar	Finance Director
Fire	
Cal. Fire Academy	8 Staff (All Ranks)
Fire Inves Training	2 Arson Investigators
Various UASI Grant Funded Trainings	Available to All Ranks
Human Resources	
CalPERS Annual Educational Forum	Director Manager
PASMA Meetings	Benefits Supervisor
NEOGov Training	Principal Personnel Analyst
Police	
Crime Analysis Training	Crime Analyst
Analyst Notebook Training	Crime Analyst
APCO	Comm. Manager/Supervisor
ARPOC (2)	Lieutenant/Officer/3 Reserves
Cal. Assoc. of P&E Officers	2 CSOs
Cal. Background Inv.	Sergeant/Master Officer
Cal. Gang Conf.	3 Officers
CSJOA (2)	Sergeant/2 Investigators
Cal Juvenile Officers Conference	Sergeant

**City of Garden Grove
FY 2009-10 Budget
Overnight Conferences, Training and Seminars**

Department	Position
CalNENA	Comm. Manager
Cal. Narc. Officers Sem.	Sergeant/5 Officers
Cal. Police Chiefs' Assoc. Seminar	Chief
Cal. Robbery Inv.	Sergeant/2 Investigators
Cal. Sexual Assault Assoc.	3 Investigators
CALEA	Lieutenant/Captain/City Manager
	Mayor/ City Council (4)/Cable Staff
CALRO Labor Conference	1 Sergeants/Officer
Canine Training Confernece	Officer
CCPOA (2)	4 CSOs
CCUG	Records Manager/Supervisor
CLEARs	Records Manager
CLEARs Regional Training	Records Manager/Supervisor
CLETS Users Group	Records Manager/Supervisor
Comm. Pol. Training (1)	Lieutenant/1 Officer
Comm. Pol.--Youth Diversion	Sergeant/Investigator
Crime Analysts Assoc.	Crime Analyst
DOJ Grants Seminar	Grants Coordinator
DOJ Records Training	Records Supervisor
DOJ Seminar	Lieutenant
Emerging Issues	1 Captain
First Responder Terrorism	2 Officers
Hostage Negotiating	2 Officers
IACP Conf./Training	Chief/2 Captains/2 Lieutenants
IACP Grant Writing Seminar	Grants Coordinator
IACP Recruit.& Retention Seminar	Lieutenant/Sergeant
IALEP Minority Recruit. Seminar	Sergeant
Intelligence Training--AG	Sergeant
Int'l Asian Gang Conf.	Sergeant/2 Officers
Int'l Homicide Investigators	3 Investigators
LEIU Training	Sergeant/Master Officer
Mounted Officer Training	Sergeant/Officer
Nat'l Exec. Training Inst.--FBI	Chief
NCDV	Investigator
NCPC	Community Liaison Manager
NENA National Conference	Communications Manager/Supervisor
Northrup Grumman Users Group Mtg.	Communications Manager/Supervisor
NTOA Training	Lieutenant
NY State Homicide Sem.	Investigator
OC Police Chiefs' Assn.	Chief
OC Police Chiefs' Workshop	Chief
POST Classes	Officers
POST Team Building	Supervisors
School Resource Training	4 Spec. Off.

**City of Garden Grove
 FY 2009-10 Budget
 Overnight Conferences, Training and Seminars**

Department	Position
SCACEO	Enforcement Officer
SCFIA	Investigator
SWAT Training	Swat Team
Tourism Safety & Security	2 Sergeants
Traffic Summit	Sergeant/2 Officers
Voice Stress Analyzer Training	2 Investigators
Western Auto Theft Conf.	2 Investigator
Western States Burglary	2 Investigators
Western States Vice	Officer
Public Works	
Fire Mechanics	2 Mechanics
IMSA	2 Traffic Signal Electricians