

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Matthew J. Fertal  
From: Keith G. Jones  
Dept: City Manager  
Dept: Public Works  
Subject: PURCHASE OF ONE UNDERCOVER POLICE PATROL VEHICLE  
Date: July 28, 2009

OBJECTIVE

To secure City Council authorization to purchase one new undercover Police patrol vehicle.

BACKGROUND

Public Works is responsible for providing the Police Department with safe and reliable vehicles. Recently, an undercover patrol vehicle was involved in a traffic collision with costs to repair the damage exceeding the vehicle's value. Consequently, the vehicle was totaled and under policy guidelines requires replacement. Experience has shown that joining with other public agencies to purchase vehicles and equipment enhances the City's buying power as outlined by the City's Purchasing Manual.

ANALYSIS

City staff reviewed the results of the Los Angeles County bidding program regarding undercover Police patrol vehicles. Additionally, efforts to obtain a quote from a local Ford dealer were unsuccessful, as there are no Ford dealers within the city limits. The results of the Los Angeles County bidding program were as follows.

Wondries Fleet Group Alhambra, CA	\$24,086.00 each
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This price includes all applicable tax and destination charges.

FINANCIAL IMPACT

The financial impact is \$24,086.00, to the Vehicle Maintenance Operating Budget. This fund was developed to ensure funding for equipment when the equipment has fully depreciated and is no longer cost effective to maintain. The financial support for this purchase is provided by assessed funding over the last two years from the General Fund, and deposited into the Vehicle Maintenance Replacement Fund. The surplus vehicle will be sold at auction.

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COMMUNITY VISION IMPLEMENTATION

Reliable Police vehicles are essential to meet the quality of life element for a safe community as outlined in the Strategic Plan adopted by the City Council.

RECOMMENDATION

It is recommended that City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$24,086.00 to Wondries Fleet Group for the purchase of one new undercover Police patrol vehicle.

  
KEITH G. JONES  
Director of Public Works

By:   
Phillip Carter  
Equipment Maintenance Supervisor

**Recommended for Approval**

  
Matthew Feral  
City Manager