

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Matthew Fertal	From:	Keith G. Jones Kim Huy
Dept:	City Manager	Dept:	Public Works Community Services
Subject:	AWARD CONTRACT TO GRW & SON, INC. FOR CONSTRUCTION MANAGEMENT SERVICES - BUENA CLINTON YOUTH AND FAMILY CENTER - PROJECT NO. 7657	Date:	July 28, 2009

OBJECTIVE

To request City Council authorization to award a contract for construction management services for the Buena Clinton Youth and Family Center project.

BACKGROUND

On November 25, 2003, the City of Garden Grove City Council approved Resolution No. 8534-03 for the City's application for grant funds for the construction of a permanent family resource center in the Buena Clinton neighborhood located at 12661 Sunswept Avenue situated between Clinton Street and Buena Street south of Westminster Avenue.

The proposed project will replace the demolished roller hockey rink and a portable trailer used for community activities that were inadequate to meet the needs of the neighborhood. The new Buena Clinton Youth and Family Center will help the neighborhood achieve the vision of being a neighborhood of empowered residents who will be responsible for ensuring a safe, healthy, educated, and well maintained neighborhood, by providing a much needed recreation program space that is currently lacking in the community.

DISCUSSION

The complexity and magnitude of this project would place an unusually large time demand on staff to administer this project along with other on-going capital improvement projects. Additionally, the construction of the resource center will require numerous specialty inspections and testing. The daily presence of an on-site construction manager will facilitate and oversee the limited space for construction staging and the intricate project phasing.

Award Contract to GRW & Son, Inc. For  
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The scope of work involves full-time construction administration, regular and specialty inspection during construction, assistance during pre-construction and project closeout phase including project documentation.

Staff sent out five (5) requests for proposal for these services and received two responses. After a thorough review of the two proposals, GRW & Son, Inc. was selected to provide construction management services for this project.

#### FINANCIAL IMPACT

There is no financial impact to the general fund for the family resource center building or construction management services. The project construction management cost of \$229,000 will be funded through the 2002 Resource Bond Act Murray-Hayden Urban Parks and Youth Service Program grant.

#### COMMUNITY VISION IMPLEMENTATION

This project is consistent with the community vision for ensuring adequate, quality, public recreation facilities.

#### RECOMMENDATION

Staff recommends that the City Council:

- Award the contract for construction management services to GRW & Son, Inc. for Buena Clinton Youth and Family Center.
- Authorize the City Manager to sign the professional service agreement with GRW & Son, Inc. for the project construction management of Buena Clinton Youth and Family Center in the amount of \$229,000.

  
KEITH G. JONES  
Public Works Director

  
KIM HUY  
Community Services Director

  
By: Digna de los Reyes  
Project Engineer

Attachment 1: Professional Service Agreement  
Attachment 2: GRW & Son, Inc. Proposal

**Recommended for Approval**

  
Matthew Ferial  
City Manager