

CITY OF GARDEN GROVE

INTER-DEPARTMENT MEMORANDUM

To: Matt Fertal
From: Keith G. Jones
Dept: City Manager
Dept: Public Works
Subject: RECOMMENDATION TO AWARD
CONTRACT FOR ON-CALL
ASPHALT CRACK-SEALING
Date: October 23, 2007

OBJECTIVE

To award a contract to Road Works Incorporated for on-call asphalt crack-sealing.

BACKGROUND

Annually, the Public Works Department in conjunction with its regular street maintenance program performs crack-sealing operations. Public Works staff has concluded through its research of other agencies that asphalt crack-sealing can be efficiently achieved by utilizing a contractor whose primary function is to crack-seal instead of utilizing in-house resources.

DISCUSSION

Staff's strategy is to participate in an existing City of San Diego, and Road Works Inc. asphalt crack-seal contract. This participation is referred to as "piggy-backing" which can benefit the City of Garden Grove by reducing documentation and processing time as well as lowering the overall cost of service.

It has become standard practice that whenever feasible, "piggy-backing" should be considered. The cities of La Verne, Corona, and Fontana have all taken the opportunity to piggy-back onto the City of San Diego asphalt crack seal contract (see attachments). The City of San Diego bid number is 6559-04-W, and the awarded not to exceed amount per year is \$75,000.00

The City of San Diego selected Road Works Inc., based upon the company being the lowest responsible bidder during its bidding process. The City of San Diego's agreement in addition to the one (1) year performance period also provides options to renew for four (4) additional years in one (1) year increments up to a total of 5 years.

The City of Garden Grove may require crack-seal operations from Oct. 14, 2007 through Sept. 30, 2008.

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Staff has reviewed the contract to include all associated documents (see attachment) between City of San Diego and Road Works Inc., and has determined that the agreement is complete and cost effective. Furthermore, staff has researched Road Works Incorporated's past history with the City of Garden Grove and the public, and has not identified any discrepancies in customer service.

FINANCIAL IMPACT

Funding in the amount of \$75,000 is available in the Public Works Streets and Street Trees Division 07/08 budget.

COMMUNITY VISION IMPLEMENTATION

Per the Strategic Plan adopted by City Council, this project will help maintain and enhance the City's infrastructure assets to maximize its value, longevity, and usefulness for the community.

RECOMMENDATION

It is recommended that the City Council:

- Award the contract to Road Works Inc. in an amount not-to-exceed \$75,000.00 annually per agreement.
- Authorize the City Manager and the City Clerk to execute the agreement on behalf of the City.

KEITH G. JONES
Public Works Director

BY: A.J. Holmon III
Environmental/Streets Division Manager

Attachment: Road Works Inc. Contract Package