

## City of Garden Grove

### INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal  
Dept: City Manager  
Subject: AGREEMENT WITH ASSOCIATED LABORATORIES FOR PROFESSIONAL SERVICES

From: Keith G. Jones  
Dept: Public Works  
Date: November 27, 2007

#### OBJECTIVE

To request City Council approve an agreement with Associated Laboratories for professional services.

#### BACKGROUND

As part of the Safe Water Drinking Act, the Department of Health Services (DHS) requires all water agencies to report water sampling results from water facilities on a weekly and quarterly basis, for the purpose of monitoring maximum levels of contaminants. Associated Laboratories currently provides water sampling services for all City-owned water facilities. Last year, DHS also mandated the Stage 2 Disinfectants and Disinfection Byproducts rule (Stage 2) monitoring to address potential health risks associated with disinfection byproducts.

#### DISCUSSION

As part of Stage 2, all City-owned water facilities are required to collect and analyze an additional 150 water samples on a weekly and quarterly basis. This type of water sampling will require an increase of the contract dollar amount by approximately 25 percent, and result in an overall \$35,000 per year, totaling \$175,000 in water sampling costs over the next five years. The existing agreement amount will not cover the costs associated with additional water sampling. Therefore, an increase in the agreement amount and extension on the terms of the agreement is necessary to cover present and future Stage 2 fees.

Staff recommends entering into agreement with Associated Laboratories to continue providing water sampling services for the City. Associated Laboratories is a local lab that is certified by the state and has assisted the City in complying with DHS for the past ten years. With this extensive background and knowledge, Associated Laboratories stands alone with the unique qualifications necessary to complete water sampling in a timely and economical manner.

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FINANCIAL IMPACT

The additional fees for water sampling services will be financed through the Water Enterprise Fund. There is no impact to the General Fund.

COMMUNITY VISION IMPLEMENTATION

The services provided by Associated Laboratories meet the goals of the community vision to be a safe, attractive, and economically vibrant city through maintaining the quality of the community's water.

RECOMMENDATION

It is recommended that City Council:

- Approve an agreement with Associated Laboratories for sampling services in the amount not to exceed \$35,000 per year for the next five years, totaling \$175,000.

KEITH G. JONES  
Public Works Director

By: Zachary Barrett  
Water Quality Supervisor

Attachment: Agreement with Associated Laboratories