

## City of Garden Grove

### INTER-DEPARTMENTAL MEMORANDUM

To: Matthew Fertal  
Dept: City Manager  
Subject: TO APPROVE AN AGREEMENT FOR STREET SWEEPING TO REMOVE AND DISPOSE OF DEBRIS FROM THE CITY'S PUBLIC RIGHT-OF-WAY

From: Keith G. Jones  
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Dept: Public Works  
Date: November 27, 2007

#### OBJECTIVE

To award a service agreement to CleanStreet for street sweeping, and associated debris removal in the City of Garden Grove's public right-of-way.

#### BACKGROUND

As indicated throughout our current National Pollutant Discharge Elimination System (NPDES) permit, street sweeping is a highly encouraged, and effective best management practice to employ in preventing the discharge of sediment, trash and debris into our storm drain system, which ultimately discharges to U. S. waters, such as the ocean. The discharge of pollutants into U. S. waters is a violation of the NPDES permit.

#### DISCUSSION

Request for Proposal (RFP) Number S-1005 was issued and advertised on June 1, 2007, and re-advertised on June 8, 2007. The RFP was mailed to twenty-two (22) vendors. June 21, 2007, a pre-proposal meeting was held with three (3) vendors in attendance. On July 10, 2007, two (2) proposals were reviewed and scored, with the results indicating CleanStreet as the most competitive low bidder.

The proposed agreement shall be for two (2) years with the option to extend the agreement in two (2) year increments up to a total of six (6) years. Staff has researched CleanStreet's (formerly known as California Street Maintenance) past history with the City of Garden Grove and the public, and has not identified any discrepancies in customer service.

#### FINANCIAL IMPACT

The initial cost of the contract is \$1,587,229.20 for two (2) years, which equates to \$793,614.60 per year. In addition, a ten (10) percent contingency of \$158,722.92 for two (2) years is needed for unforeseen volume increases such as area annexations, and additional center median construction, which increases curb line miles, and new

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environmental mandates. Year one (1), funding in the amount of \$793,614.60 is available in the 2007/2008 fiscal year Public Works Department budget.

COMMUNITY VISION

This project is consistent with a well maintained community and with streets, sewers, storm drains and a water system that are kept in good working order, while minimizing the inconveniences, and disruptions of maintaining these facilities on those who use them, and which plans for the future to ensure the continued adequacy and availability of these services as the community changes.

RECOMMENDATION

It is recommended that the Garden Grove City Council:

- Award a contract to CleanStreet, the highest scoring bidder in an amount not to exceed \$1,587,229.20 for the two (2) year performance period of the contract;
- Approve a ten percent fund for unforeseen volume increase and maintenance issues in an amount not to exceed \$158,722.92 per each two (2) year performance period;
- Authorize the City Manager to execute the contract with CleanStreet and to execute any documents necessary for the option years of the contract.



KEITH G. JONES  
Public Works Director



By: A. J. Holmon III  
Environmental and Streets Manager

Attachment A – Agreement  
Attachment B – RFP Evaluation Results