

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To: Matthew Fertal  
From: Maria Stipe  
Dept.: City Manager  
Dept.: City Manager  
Subject: FY 2010-11 OVERNIGHT CONFERENCE  
AND TRAINING APPROVAL  
Date: June 22, 2010

OBJECTIVE

To convey the attached list of overnight conferences and training sessions included in the proposed 2010-11 Budget for City Council approval.

BACKGROUND

City Council Policy #100-23, pertaining to staff participation in conferences, meetings and training directs the City Manager to submit a list of conferences and training programs for City Council approval as part of the budget adoption process. Once this list is adopted, the City Manager can then approve specific attendance at conferences and training seminars in accordance with the list, and may authorize substitutions. The City Manager may authorize attendance at conferences not on the list where the City is paying for registration only, and the employee is paying for all non-registration costs associated with attendance.

DISCUSSION

The attached list provides information on the overnight conferences and overnight training programs included in the proposed 2010-11 Budget for which the City is paying for more than registration. These conferences, training sessions and seminars will allow staff to remain up-to-date on matters and practices relevant to Garden Grove. Due to the impact of the economy on City revenues, only mandatory and essential conferences and training programs are listed. The majority of programs are conducted in California.

FINANCIAL IMPACT

Funds for specified conferences and training are included in the proposed FY 2010-11 Budget. These programs have been reduced by over 60% of FY 2008-09 levels.

RECOMMENDATION

It is recommended that the City Council:

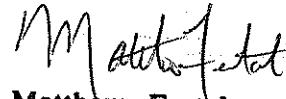
- Approve the attached list of overnight conferences, training and seminars pursuant to City Council Policy #100-23.



MARIA STIPE  
Assistant to the City Manager

Attachment: FY 2010-11 Overnight Conferences, Training, and Seminars List

**Approved for Agenda Listing**



**Matthew Feral**  
City Manager

**City of Garden Grove  
 FY 2010-11 Budget  
 Overnight Conferences, Training and Seminars**

<b>Department</b>	<b>Position</b>
<b>CONFERENCES:</b>	
<b>Economic Development</b>	
ICSC	Director 2 Staff
IRWA	Division Manager 1 Staff
<b>Human Resources</b>	
NPELRA Annual Conference	Director
CALPELRA Annual Conference	Director Manager
<b>Information Technology</b>	
MISAC	2 Staff
<b>Finance</b>	
CSMFO	Finance Director
CMTA	Finance Director
CALPERS	Finance Director
PRIMA - Annual	Risk Manager
CMRTA Annual Conference	Budget Services Manager Business Tax Supervisor 2 Sr. Acct. Specialists
<b>Fire</b>	
Cal Chiefs Annual Conference	Fire Chief
IAFC EMS Conference	Fire Chief
Various UASI Grant Funded Conf's	Battalion Chief Available to All Ranks
<b>Public Works</b>	
MSA	Division Manager 2 Staff

**City of Garden Grove  
FY 2010-11 Budget  
Overnight Conferences, Training and Seminars**

<b>Department</b>	<b>Position</b>
<b>TRAINING AND SEMINARS:</b>	
<b>City Manager's Office</b>	
LOCC New Laws and Elections	City Clerk
<b>Community Development</b>	
NAHRO/HUD	Deputy Director Sr. Project Planner 2 Staff
HAASC	Deputy Director
HUD Training	Housing Supervisor
Finance Officers Meetings (4)	Housing Supervisor
<b>Community Services</b>	
CPRS	Director
<b>Economic Development</b>	
CRA	Director
<b>Finance</b>	
GFOA Finance Institute	Finance Director
GFOA	Finance Director
LOCC Financial Seminar	Finance Director
CAPPO	Purchasing Agent
<b>Fire</b>	
Cal. Fire Academy	8 Staff (All Ranks)
Regional Fire Training	90 Staff (All Ranks)
CA Training Officers Workshops	Training Officer Captain
Paramedic Training Seminars	Various Paramedic Staff
Fire Investigation Conference (Secured through DHS Grant)	3 Arson Investigators
Various UASI Grant Funded Trainings	Available to All Ranks
<b>Human Resources</b>	
CalPERS Annual Educational Forum	Director Manager
PASMA Meetings	Benefits Supervisor
NEOGov Training	Principal Personnel Analyst
<b>Police</b>	
POST Reimbursable Classes	Officers & Civilians
<b>Public Works</b>	
Fire Mechanics	2 Mechanics
IMSA	2 Traffic Signal Electricians