

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

|          |   |       |                |
|----------|---|-------|----------------|
| To:      | Matthew J. Fertal   | From: | Keith G. Jones |
| Dept:    | City Manager  | Dept: | Public Works   |
| Subject: | BUENA CLINTON YOUTH AND FAMILY CENTER - PROJECT NO. 7657 - RECOMMENDATION TO ACCEPT PROJECT AS COMPLETE | Date: | July 13, 2010  |

**OBJECTIVE**

For City Council to accept subject project as complete and authorize the Mayor to execute the Notice of Completion of Public Improvement and Work.

**BACKGROUND**

On July 28, 2009, City Council awarded a contract to Scrimsher Construction Inc., of Ladera Ranch, for the construction of a new two-level 6,700 square-foot youth and family center with a new outdoor basketball court that is also utilized as a patio area in the Buena Clinton community located at 12661 Sunswept Avenue in southeast Garden Grove. The Buena Clinton Youth and Family Center (BCYFC) is accessible to the physically challenged in accordance with the Americans with Disabilities Act. The BCYFC will provide a much needed recreation program space for youth that is currently deficient in the community.

**DISCUSSION**

The contractor, Scrimsher Construction Inc., completed the work in accordance with the plans, specifications, and other contract documents. The main source of funding for the project was through the Murray Hayden Urban State Grant from the State of California Department of Parks and Recreation (fund 288). Additional funds were allocated to the project from Redevelopment - Buena Clinton funds (fund 005).

**FINANCIAL IMPACT**

There is no financial impact to the General Fund. The project was completed within the allocated funding and project schedule as allowed by the contract documents. The retention payment will be released after recordation of the Notice of Completion or when appropriate to do so.

BUENA CLINTON YOUTH AND FAMILY CENTER  
PROJECT NO. 7657 - RECOMMENDATION TO  
ACCEPT PROJECT AS COMPLETE  
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RECOMMENDATION

It is recommended that City Council:

- Accept the project as complete and authorize the Mayor to execute the Notice of Completion of Public Works Improvement and Work.
- Authorize the Finance Director to release the retention payment when appropriate to do so.

  
KEITH G. JONES  
Public Works Director

  
KIM HUY  
Community Services Director

By:   
Digna de los Reyes  
Project Engineer

Attachment: Notice of Completion

Recommended for Approval

  
Matthew Ferial  
City Manager

RECORDING REQUESTED BY

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When Recorded Mail To:

City Clerk  
City of Garden Grove  
P. O. Box 3070  
Garden Grove, CA 92842

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**NOTICE OF COMPLETION  
OF PUBLIC IMPROVEMENT AND WORK**

NOTICE IS HEREBY GIVEN that the City of Garden Grove, Orange County, California, has caused a public improvement, to wit:

**PROJECT NO. 7657  
BUENA CLINTON YOUTH AND FAMILY CENTER**

to be constructed upon the property hereinafter described. The contract for furnishing of all plant, labor, services, materials, and equipment, and all utilities and transportation, including power, fuel, and water, and performing all work necessary to construct and complete, in a good and workmanlike manner in strict accordance with the specifications, plans, and drawings therefore on file in the office of the City Clerk of the City of Garden Grove, for the construction, installation and completion of the above-described public improvement and work, was heretofore made and entered into with Scrimsher Construction/Development Inc., on the 28th day of July, 2009, and filed for record in the office of the City Clerk of the City of Garden Grove; that the work upon said public improvement has been completed, and that the City Engineer has notified the City Council that he has made and completed a final inspection of the materials furnished and installed and the work performed in the construction, installation, and completion of said public improvement hereinabove more particularly described and set forth, and has certified in writing to the City Council that all the provisions of the contract and contract documents for the furnishing of all plant, labor, services, materials, and equipment, and the performing of all work necessary for the construction, installation, and completion of said public improvement above described have been fully complied with to his satisfaction as required by the contract document; that final acceptance of the construction, installation, and completion of said public improvement above described was made on the 13th day of July, 2010; that the nature of the title to said property of said City of Garden Grove is as follows: That is to say, it owns said public improvement in fee except the right-of-way upon which it is constructed, and that it owns an easement upon, over, and along said right-of-way for the purpose of the construction, installation, and completion of said public improvement herein above described and the use thereof after said completion; that the property herein above referred to and on which said public improvement is situated is described as follows, to wit:

**PROJECT NO. 7657  
BUENA CLINTON YOUTH AND FAMILY CENTER**

NAME OF SURETY on Labor and Material Bond is: RLI INSURANCE COMPANY  
14155 N. 83<sup>rd</sup> Avenue, Suite 125  
Peoria, AZ 85381  
Tel No. (623) 412-1420

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

CITY OF GARDEN GROVE

By \_\_\_\_\_  
Mayor of the City of Garden Grove

ATTEST:

\_\_\_\_\_  
City Clerk of the City of Garden Grove

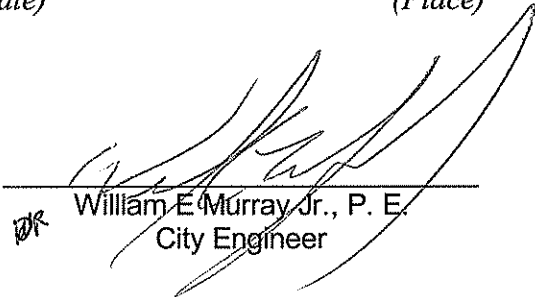
STATE OF CALIFORNIA  
COUNTY OF ORANGE

I am the City Engineer of the City of Garden Grove.

I have read the foregoing Notice of Completion of Public Improvement and Work, and know the contents thereof; and I certify that the same is true of my own knowledge, except as to those matters, which are therein stated upon my information or belief, and as to those matters I believe to be true.

I certify (or declare), under penalty of perjury, that the foregoing is true and correct.

Executed on July 13, 2010 at Garden Grove, California  
(Date) (Place)

  
\_\_\_\_\_  
William E. Murray, Jr., P. E.  
City Engineer