

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal
From: Dave Bertka
Dept: City Manager
Dept: Fire
Subject: AUTHORIZED DESIGNATION OF CITY OFFICIALS TO SIGN DISASTER FUNDING REQUESTS
Date: March 22, 2011

OBJECTIVE

To have the City Council adopt the attached Designation of Applicant's Agent Resolution designating City representatives authorized to sign documents for filing with the Federal and State governments for the purpose of obtaining federal financial assistance under the P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and state financial assistance under the Natural Disaster Assistance Act.

BACKGROUND/DISCUSSION

The Fire Department receives reimbursement funds in relation to Civil Defense and Disasters. This federal program is administered by the California Emergency Management Agency formerly known as the State of California Office of Emergency Services.

This authorization will create three named positions within the City that will be authorized to sign for the City in matters that pertain to executing documents for reimbursements from emergency declarations.


FINANCIAL IMPACT

The City will incur no financial impact as a result of the action being requested.

RECOMMENDATION

It is recommended that the City Council:

- Adopt the attached Resolution authorizing the positions of Fire Chief, Emergency Services Coordinator, or Finance Director to execute documents on behalf of the City, relating to the reimbursement of funds for Civil Defense and Disasters and other documents related to such matters.


DAVE BERTKA
Fire Chief

By: 
Dave Barlag
Deputy Chief

Attachment: Resolution

Recommended for Approval


Matthew Fertal
City Manager

**DESIGNATION OF
APPLICANT'S AGENT RESOLUTION**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN GROVE
(Governing Body) (Name of Applicant)

THAT FIRE CHIEF, OR
(Title of Authorized Agent)
EMERGENCY SERVICES COORDINATOR, OR
(Title of Authorized Agent)
FINANCE DIRECTOR
(Title of Authorized Agent)

is hereby authorized to execute for and in behalf of the CITY OF GARDEN GROVE, a public entity established under the laws of the State of California, this application and to file it in the Office of Emergency Services for the purpose of obtaining certain federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the CITY OF GARDEN GROVE, a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the State Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

- This is a universal resolution and is effective for all open and future disasters.
- This is a disaster specific resolution and is effective for only disaster number(s) _____.

Passed and approved this ___ day of _____, _____

(Name and Title)

(Name and Title)

(Name and Title)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)
_____, do hereby certify that the above is a true and correct copy of a
resolution passed and approved by the _____ of the _____ on the
(Governing body) (Name of Applicant)
_____ day of _____, _____.

Date: _____

(Official Position)

(Signature)