

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Matthew J. Fertal	From:	Dave Bertka	
Dept:	City Manager	Dept:	Fire	
Subject:	PURCHASE ORDER WITH GALLS RETAIL CA FOR UNIFORMS AND ACCESSORIES		Date:	June 28, 2011

**OBJECTIVE**

To seek City Council approval to issue a purchase order to Galls Retail CA on the same terms and considerations as the City of Anaheim for the purchase of uniforms and accessories for the Fire Department.

**BACKGROUND/DISCUSSION**

Galls Retail CA, is a local vendor able to provide the Fire Department with a wide selection of required uniforms and accessories. Product is readily available for pick up to ensure that the needs of the department are met in a timely manner. The Garden Grove Fire Department has the opportunity to participate in a cooperative purchasing agreement between Galls Retail CA, and the City of Anaheim, which provides competitive pricing. Anaheim held a public bid process, which ended February 4, 2010. Gall's is providing Garden Grove Fire Department with the same pricing as Anaheim Fire Department.

The Master Purchase Order Agreement was reviewed by the Fire Department and Finance Department Purchasing Division staff. It is beneficial for the City to "piggy-back" on this purchase order, based on competitive pricing due to economy of scale, and the ability to meet the immediate needs of the department.

**FINANCIAL IMPACT**

The proposed purchase order is not to exceed \$60,000 per year. This agreement will be for a two-year period. Sufficient funds are currently established within the proposed department budget. No additional financial impacts will occur.

RECOMMENDATIONS


It is recommended that City Council:

- Authorize the Finance Director to issue this purchase order in the amount of \$60,000 per year, to Galls Retail CA, for the purchase of uniforms and supplies for a two-year period.

  
DAVE BERTKA  
Fire Chief

  
By: TOM KELLER  
Fire Division Chief

Attachment: Master Agreement Purchase Order with the City of Anaheim

**Recommended for Approval**  
  
Matthew Fertal  
City Manager



# Master Agreement Purchase Order

Attachment

Page 1

200 S. Anaheim Blvd.  
Purchasing, Suite 620  
Anaheim, CA 92805-3820  
Phone: 714-765-5110  
Fax: 714-765-5288

MA #: 106-430610

Revision #: 2

Attachments: 1

Council Award: NA

Modification Description: Correct Pricing on Line 3

GALLS, AN ARAMARK COMPANY, LLC

1249 W. KATELLA AVENUE  
ORANGE, CA 92867

Phone: 714-633-3880

Email: castro-melissa@galls.com

FOB: Destination, Delivery Charges included in price

Authorized Departments:

FIRE

Vendor ID Code #: VC0000108743

Master Agreement: 106-430610

Begin Date: 05/12/11

Expiration Date: 02/01/12

Supercedes MA: 106-420416

Renewal options: Yes

Total Purchase Not to Exceed: \$10,700.00

Payment terms: NET 30 DAYS

This agreement documents the general terms, conditions and pricing of the City's purchases of the goods and/or services described below. This Master Agreement does not authorize specific quantities or shipping dates; authorization to ship goods or deliver services will be made by issuing Delivery Order referencing this document. Shipping location, delivery date, items, quantities and prices will be confirmed on the Delivery Orders. All invoices must clearly indicate the relevant, authorizing Delivery Order # they pertain to.

## COMMODITIES AND SERVICES COVERED BY THIS MASTER AGREEMENT:

UNIFORMS FOR FIRE.

### Special notes:

\*\*\*CHANGE NOTICE 5/18/11: ISSUED TO CORRECT PRICING ON LINE 3 - SHOULD BE \$33.04. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.\*\*\*

Confirmed to: MELISSA CASTRO - FAX: 562/424-4654; EMAIL: castro-melissa@galls.com Buyer: FR

THIS IS THE FIRST OF TWO (2) OPTIONAL ONE-YEAR RENEWALS:

PRICING INCREASES LIMITED TO CHANGE IN 12 MONTH AVERAGE OF CONSUMER PRICE INDEX FOR LOS ANGELES, RIVERSIDE AND ORANGE COUNTY AREAS.

RENEWAL PRICING MUST BE FIRM FOR A PERIOD OF ONE-YEAR AND IS TO BE INCLUSIVE OF ALL COSTS ASSOCIATED IN THE ACQUISITION, FITTING, STANDARD TAILORING, EMBROIDERING, AND PLACEMENT OF ALL REQUIRED PATCHES, BADGES, CHEVRONS, NAME TAGS AND RELATED LABELS/TAGS. ALL PATCHES (AFD, WE REMEMBER).

CHEVRONS AND CLOTH BADGES WILL BE PROVIDED BY THE ANAHEIM FIRE DEPARTMENT. MATERIAL SPECIFIED SHALL BE CONSIDERED AS DEPARTMENT STANDARD AND NO SUBSTITUTIONS SHALL BE ACCEPTED WHERE BRAND NAMES HAVE BEEN SPECIFIED.

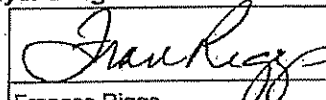
SHOULD ANY ARTICLE DESCRIBED HEREIN BECOME DISCONTINUED AND/OR OBSOLETE DURING THE TERM OF THE CONTRACT, VENDOR SHALL NOTIFY THE CONTRACT ADMINISTRATOR WITHIN 30 DAYS OF NOTIFICATION BY THE MANUFACTURER IN ORDER TO APPROVE ALTERNATE MATERIAL. IN ADDITION, IT IS THE RESPONSIBILITY OF THE VENDOR TO PROVIDE THE CONTRACT ADMINISTRATOR WITH A SEMI-ANNUAL UPDATE OF THE BID-PRICING MATRIX WITH ANY MANUFACTURER'S PART NUMBER CHANGES NOTED.

 **E-MAILED**  
5-18-11

### INSTRUCTIONS TO VENDORS

This Purchase Order subject to and governed by all Terms and Conditions printed at the end of this order.

Buyer's Signature:

  
Frances Riggs 714-765-4093  
FRiggs@anaheim.net



# Master Agreement Purchase Order

Page 2

200 S. Anaheim Blvd.  
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MA #: 106-430610

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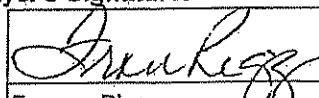
Attachments: 1

Council Award: NA

Line #	CC	Description	Qty	U of M	Unit Price
1	20085	MEN'S SHIRTS: DRESS SHIRT-FLYING CROSS #74R5100, SHORT SLEEVE, WHITE POPLIN.	TBD	EA	\$17.8300
2	20085	MEN'S SHIRTS: DRESS SHIRT-FLYING CROSS #24W5100, DURO POPLIN LONG SLEEVES DRESS.	TBD	EA	\$20.7100
3	20085	FOR THE POSITIONS OF FIRE MARSHAL, DEPUTY FIRE MARSHAL, FIRE SAFETY SPECIALIST, FIRE INSPECTOR, AND HAZARDOUS MATERIALS SPECIALIST: MEN'S SHIRTS: SHIRT-FLYING CROSS #95R6600, SHORT SLEEVES, WHITE TROPICAL.	TBD	EA	\$33.0400
4	20085	MEN'S SHIRTS: SHIRT-FLYING CROSS #45W6600, LONG SLEEVES, WHITE TROPICAL.	TBD	EA	\$36.3200
5	20085	LADY'S SHIRTS: FLYING CROSS 152R6600, SHORT SLEEVES, WHITE TROPICAL.	TBD	EA	\$33.0400
6	20085	LADY'S SHIRTS: FLYING CROSS 102W6600, LONG SLEEVES, WHITE TROPICAL.	TBD	EA	\$37.8500
7	20085	MEN'S TROUSERS: UNITED, BLACK, ALL WOOL W/STANDARD BELT LOOPS, UNITED #10004.	TBD	EA	\$82.3900
8	20085	MEN'S TROUSERS: FECHHEIMER, BLACK, ALL POLYESTER, #UD3910.	TBD	EA	\$27.5000
9	20085	MEN'S TROUSERS: FECHHEIMER, BLACK, POLY WOOL, NO BLUE #28P8696.	TBD	EA	\$79.3100
10	20085	MEN'S TROUSERS: FECHHEIMER, BLACK, COTTON POLYESTER, INDESTRUCTIBLE TWILL #49410.	TBD	EA	\$37.1500
11	20085	FEMALE TROUSERS: UNITED, BLACK, ALL WOOL, #10004F (SPECIAL ORDER, 4 TO 6 WEEKS).	TBD	EA	\$82.3900
12	20085	FEMALE TROUSERS: FECHHEIMER, POLY WOOL, BLACK, NO BLUE #4800S.	TBD	EA	\$73.5400
13	20085	FEMALE TROUSERS: FECHHEIMER, BLACK, ALL POLYESTER, #UD3960.	TBD	EA	\$20.5900
14	20085	JACKET: 5.11 - 4 IN 1 #48027 - BLACK.	TBD	EA	\$154.4500
15	20085	COVERALLS: RED KAP, NAVY #CT10NV.	TBD	EA	\$20.5900
16	20085	COVERALLS: WORKRITE NAVY, FLAME RESISTANT, #131 IND95PB.	TBD	EA	\$52.7700
17	20085	NAVY BOOTS: CHIPPEWA, 27422, STEEL TOES, LUG SOLES.	TBD	EA	\$170.5200
18	20085	BOOTS: THOROGOOD, 804-6086, RAIDER BOOTS, 6" SAFETY TOE.	TBD	EA	\$51.7500
19	20085	BOOTS: SOUTHWEST, 100, STEEL TOES.	TBD	EA	\$144.9300
20	20085	SHOES: THOROGOOD 834-6027, MEN'S BLACK POLISHED (DRESS).	TBD	EA	\$68.3700
21	20085	SHOES: THOROGOOD 831-6027, MEN'S CORFAM SHOES (DRESS).	TBD	EA	\$66.9400
22	20085	SHOES: THOROGOOD 534-6047, LADIES BLACK POLISHED (DRESS).	TBD	EA	\$73.7900
23	20085	SHOES: THOROGOOD 531-6103, LADIES CORFAM (DRESS).	TBD	EA	\$73.7900
24	20085	MISCELLANEOUS: BELT, ARON, 4105, PLAIN BLACK 1.5 INCHES WIDE.	TBD	EA	\$9.1200

Buyer's Signature:

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Line #	CC	Description	Qty	U of M	Unit Price
25	20085	MISCELLANEOUS: BELT, ARON, 4105, PLAIN BLACK 1.25 INCHES WIDE.	TBD	EA	\$10.6100
26	20085	MISCELLANEOUS: TIE, BLACK, CLIP-ON, CROSSOVER.	TBD	EA	\$4.9300
27	20085	MISCELLANEOUS: TIE BAR, GOLD OR SILVER.	TBD	EA	\$5.4500
28	20085	MISCELLANEOUS: HAT, KEYSTONE, WHITE/BLACK VISOR W/GOLD CHIN STRAP.	TBD	EA	\$61.7900
29	20085	MISCELLANEOUS: HAT, KEYSTONE, WHITE/BLACK VISOR W/SILVER CHIN STRAP.	TBD	EA	\$61.7900
30	20085	MISCELLANEOUS: HAT, KEYSTONE, BLACK/BLACK VISOR W/BLACK CHIN STRAP.	TBD	EA	\$56.6400
31	20085	SWEATER: SAN FRANCISCO # 6300.	TBD	EA	\$27.8000
32	20085	SHIRTS (MALE), FLYING CROSS 47W6610, BLACK, TROPICAL WEAVE LONG SLEEVE.	TBD	EA	\$41.2900
33	20085	SHIRTS (FEMALE), FLYING CROSS 104W6610, BLACK, TROPICAL WEAVE LONG SLEEVE.	TBD	EA	\$42.3900
34	20085	NAME PLATES, SILVER 1/2 INCH X 1/4 INCH.	TBD	EA	\$4.0700
35	20085	BOOTS, ROCKY 501 PROFESSIONAL CHUKKA.	TBD	EA	\$56.1900
36	20085	DISCONTINUED BOOTS, MAGNUM MIDNIGHT PLUS 5200.	TBD	EA	\$0.0000
37	20085	SHOES: THOROGOOD, 534-5555, CODE 3 SHOE.	TBD	EA	\$92.5400
38	20085	OTHER UNIFORM REQUIREMENTS NOT LISTED ABOVE.	TBD		\$0.0000
39	20085	DUTY PRO BLACK POLYESTER TROUSER: MEN'S # J-TR311 PRICE TO START @ \$16.18 AND WILL VARY DEPENDING ON SIZE.	TBD		\$0.0000
40	20085	DUTY PRO BLACK POLYESTER TROUSER: WOMENS # J-TR313 PRICE TO START @ \$12.77 AND WILL VARY DEPENDING ON SIZE.	TBD		\$0.0000

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### Special Notes:

This Master Agreement ("MA"), along with the City's Standard Terms and Conditions, documents the items, prices and terms and conditions of the City's agreement with the supplier to provide the goods and/or services shown. Quantities and/or dollars shown are estimates only. The City is under no obligation to purchase any or all of the items or services shown on this Master Agreement.

The City shall be obligated only for the specific quantities of materials or services that are authorized by the issuance of a specific Delivery Order ("DO") referencing this Master Agreement. Delivery Orders will be issued by the requesting department and shall specify the delivery date, location and unique Delivery Order Number.

Prices shown are to remain firm for the first year of this Agreement, unless otherwise specified in the body of this Master Agreement.

The total purchase limit shown for this Master Agreement is inclusive of all taxes. Supplier is not authorized to accept orders, nor provide goods or services in excess of this amount.

All invoices are to be sent to Accounts Payable ONLY, and must reference the specific Delivery Order number applicable to the invoice.

This Master Agreement may be renewable, in accordance with the terms of the applicable bid and/or City Council award.

This order may be terminated by either party, without cause, upon a thirty (30) day written notice.

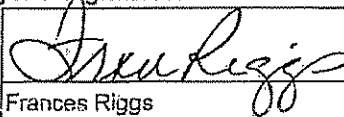
At the City's option, annual increases in these prices may be negotiated, but shall not exceed the change in the Consumer Price Index ("CPI") for the preceeding twelve (12) month period for the Los Angeles, Riverside and Orange County areas.

**THIS PRICE AGREEMENT IS FOR A PERIOD OF ONE (1) YEAR WITH TWO (2) OPTIONAL ONE-YEAR RENEWALS.**

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