

**City of Garden Grove**

**INTER-DEPARTMENT MEMORANDUM**

To:	Matthew Fertal	From:	Susan Emery
Dept:	City Manager	Dept:	Community Development
Subject:	GARDEN GROVE HOUSING AUTHORITY ANNUAL BUDGET FOR FISCAL YEAR 2011-12	Date:	June 28, 2011

**OBJECTIVE**

To request that the City Council review the attached annual budget for Fiscal Year 2011-12.

**BACKGROUND**

The Section 8 Rental Assistance Program is a federally funded program through the Department of Housing and Urban Development (HUD) that assists very-low income families, seniors and disabled persons in the payment of the rent on privately owned rental units. Under this program, qualified participants pay a percentage of their adjusted income toward the rent and the Housing Authority pays the balance to the owner utilizing federal funds received from HUD.

The rental units subsidized under the program are inspected annually to insure that they are decent, safe, and sanitary and have no building code violations. The Authority insures that the total monthly rent is comparable to rents being paid on similar non-subsidized units, and owners are encouraged to improve their properties to make them eligible for an annual rent increase.

**DISCUSSION**

The Authority's annual budget is estimated at \$31,296,191, which reflects assistance to 2,337 families.

**FISCAL IMPACT**

The Housing Authority receives all its funding for the Section 8 Rental Assistance Program from the Department of Housing and Urban Development (HUD). Funding is received in two parts: rental subsidies for the year and administrative fees. The level of funding is based on annual appropriations approved by Congress.

RECOMMENDATION

It is recommended that the City Council:

- Adopt the attached Resolution approving the Authority's budget for Fiscal Year 2011-12



SUSAN EMERY  
Community Development Director



By: <sup>FOR</sup> Danny Huynh  
Housing Authority Manager

Attachment 1: Housing Authority Annual Budget for Fiscal Year 2011-12  
Attachment 2: Resolution

Approved for Agenda Listing

  
Matthew Fertal  
City Manager

FISCAL YEAR 2011-12

PROPOSED BUDGET

HOUSING AUTHORITY BUDGET

CITY OF GARDEN GROVE

adoptopr/cvr(hsg) (FY 11-12)  
bud2 -- 06/20/11

FY 2011-12  
PROPOSED HOUSING AUTHORITY BUDGET  
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# HOUSING AUTHORITY

## DESCRIPTION AND OBJECTIVES

### PROGRAM DESCRIPTION

The Garden Grove Housing Authority provides rental subsidies for eligible low-income tenants. The Section 8 Rental Assistance Program is funded by federal grants through the Department of Housing and Urban Development. Qualified families are issued a voucher, which can be used in a privately owned rental unit, provided the unit meets Housing Quality Standards for health and safety. The rental subsidy is based on the tenant's income and family size. The Authority also administers a Family Self-Sufficiency Program, which assists housing participants to achieve economic self-sufficiency through education, training and employment.

### FISCAL YEAR 2011-2012 PROGRAM OBJECTIVES

1. Provide monthly rental subsidies for 2,337 low-income families.
2. Conduct approximately 4,000 initial and annual inspections to ensure subsidized units are meeting the Housing Quality Standards and the Building and Safety Codes.
3. Provide outreach activities to tenants, landlords and other support agencies.
4. Continue to implement the Family Self-Sufficiency Program to help housing clients towards economic self-sufficiency.

HOUSING AUTHORITY

FY 2011-12

PROPOSED BUDGET

<u>Program Descriptions</u>	<u>Amount</u>
City Administration	\$ 169,962
Vouchers Program	31,034,897
Family Self-Sufficiency Program	<u>91,332</u>
TOTAL	<u><u>\$ 31,296,191</u></u>

# HOUSING AUTHORITY PROPOSED BUDGET

FY 2011-12

Housing Assistance Grant		11-12 Proposed Budget	Funding Source
Activity:			
Council/Commission			
0010	City Council	\$ 3,299	Housing Authority
City Management			
0021	Operations	5,856	Housing Authority
Support Services			
0053	Reprographics	500	Housing Authority
Fiscal Services			
1020	General Accounting	41,212	Housing Authority
1021	Financial Planning	12,254	Housing Authority
	Subtotal	<u>53,466</u>	
Community Development Operations			
2000	Community Dev. Management	106,841	Housing Authority
Housing Authority			
4102	Housing Administration	2,591,080	Housing Authority
4103	Family Self-Sufficiency	91,332	Housing Authority
4104	Housing - Vouchers/HAP	25,443,817	Housing Authority
4107	Housing - HAP Portability	3,000,000	Housing Authority
	Subtotal	<u>31,126,229</u>	
Total Program		<u>\$ 31,296,191</u>	

## RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN GROVE  
ADOPTING AN ANNUAL BUDGET FOR THE GARDEN GROVE HOUSING AUTHORITY  
FOR FISCAL YEAR 2011-12

WHEREAS, the Garden Grove City Council has given careful consideration to the adoption of the Garden Grove Housing Authority budget for Fiscal Year 2011-12.

WHEREAS, the Garden Grove City Council resolves that the Director of the Garden Grove Housing Authority is authorized to expend in accordance with Section 34200, et seq., of the Health and Safety Code of the State of California on behalf of the Garden Grove Housing Authority an amount of \$31,296,191 from new appropriations and reserved fund balances for the planned activities shown below:

Expenditures

Administration	\$ 2,852,374
Housing Assistance Payments	<u>28,443,817</u>
 TOTAL EXPENDITURES	 <u>\$31,296,191</u>

WHEREAS, the Garden Grove City Council further resolves that the total of \$31,296,191 which the Director of the Garden Grove Housing Authority is authorized to expend in accordance with the laws of the State of California shall be appropriated from the following special fund of the Housing Authority for the Fiscal Year 2011-12.

Funding

Housing Authority	\$31,296,191
 TOTAL FUNDING	 <u>\$31,296,191</u>

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Garden Grove approves the above mentioned appropriations and expenditures as the Annual 2011-12 Garden Grove Housing Authority budget.