City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:

Matthew Fertal

From:

Maria Stipe

Dept.:

City Manager

Dept.:

City Manager

Subject: FY 2011-12 OVERNIGHT CONFERENCE

Date:

June 28, 2011

AND TRAINING APPROVAL

OBJECTIVE

To convey the attached list of overnight conferences and training sessions included in the proposed 2011-12 Budget for City Council approval.

BACKGROUND

City Council Policy #100-23, pertaining to staff participation in conferences, meetings and training directs the City Manager to submit a list of conferences and training programs for City Council approval as part of the budget adoption process. Once this list is adopted, the City Manager can then approve specific attendance at conferences and training seminars in accordance with the list, and may authorize substitutions. The City Manager may authorize attendance at conferences not on the list where the City is paying for registration only, and the employee is paying for all non-registration costs associated with attendance.

DISCUSSION

The attached list provides information on the overnight conferences and overnight training programs included in the proposed 2011-12 Budget for which the City is paying for more than registration. These conferences, training sessions and seminars will allow staff to remain up-to-date on matters and practices relevant to Due to the impact of the economy on City revenues, only Garden Grove. mandatory and essential conferences and training programs are listed. The majority of programs are conducted in California.

FINANCIAL IMPACT

Funds for specified conferences and training are included in the proposed FY 2011-12 Budget.

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RECOMMENDATION

It is recommended that the City Council:

Approve the attached list of overnight conferences, training and seminars pursuant to City Council Policy #100-23.

MARIA STIPE

Deputy City Manager

Attachment: FY 2011-12 Overnight Conferences, Training, and Seminars List

Approved for Agenda Listing

Matthew Fertal City Manager

City of Garden Grove FY 2011-12 Budget Overnight Conferences, Training and Seminars

Department	Position
CONFERENCES:	
City Manager LOCC City Mgrs Dept. Meeting	City Manager Deputy City Mgr. Admin. Secretary
Economic Development	
ICSC	Director 2 Staff Division Manager 1 Staff
Human Resources	
NPELRA Annual Conference CALPELRA Annual Conference	Director Director Manager
Information Technology MISAC	2 Staff
Finance	
CSMFO	Finance Director
CMTA CALPERS	Finance Director Finance Director
PRIMA - Annual	Risk Manager
CMRTA Annual Conference	Budget Services Manager Business Tax Supervisor 2 Sr. Acct. Specialists
Fire	
Cal Chiefs Annual Conference	Fire Chief
IAFC EMS Conference	Fire Chief
Various UASI Grant Funded Conf's	Battalion Chief Available to All Ranks
Public Works	
League of CA Cities	Public Works Director
TRAINING AND SEMINARS:	
City Manager's Office	
LOCC New Laws and Elections	City Clerk

City of Garden Grove FY 2011-12 Budget Overnight Conferences, Training and Seminars

Community Development NAHRO/HUD Housing Manager Sr. Project Planner 2 Staff Housing Manager Housing Supervisor Finance Officer Finance GFOA Finance Institute Finance Director		
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I Available to All Railks	Various UASI Grant Funded Trainings	Available to All Ranks
Human Resources		
CalPERS Annual Educational Forum Director	CalPERS Annual Educational Forum	
Manager		
PASMA Meetings Benefits Supervisor	•	
NEOGov Training Principal Personnel Analyst		Principal Personnel Analyst
POST Reimbursable Classes Officers & Civilians		Officers & Civilians
		Single & Cirillono
Public Works Fire Mechanics 2 Mechanics		2 Machanics
Plechanics 2 Plechanics	THE MECHANICS	z mechanics