

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Matthew J. Fertal	From:	William E. Murray
Dept:	City Manager	Dept:	Public Works
Subject:	PURCHASE OF ONE (1) UTILITY TRUCK FROM THEODORE ROBINS FORD	Date:	July 12, 2011

OBJECTIVE

To secure City Council authorization to purchase one (1) utility truck from Theodore Robins Ford in the amount of \$30,996.51.

BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all city departments including police, fire and maintenance vehicles. The Public Works Department currently has one (1) vehicle that meets the policy guidelines for replacement.

ANALYSIS

Specifications were prepared and sent to bidders in and around the city. All local bidders were unresponsive. Pursuant to Garden Grove Municipal Code Section 2.50.110 and based on the City’s Public Works Department recommendations, the Finance Director has determined that all bids received were responsive and are as follows:

Theodore Robins Ford Costa Mesa, CA	\$30,996.51
Fairview Ford Sales, Inc. San Bernardino, CA	\$31,324.40
Frontier Ford Santa Clara, CA	\$31,698.75
Raceway Ford Riverside, CA	\$32,037.80
Reynolds Buick, Inc. Covina, CA	\$32,570.62

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FINANCIAL IMPACT

The financial impact is \$30,996.51 to the Fleet Management Fund. There is no impact to the General Fund. The vehicle being replaced will be sold at public auction.

RECOMMENDATION

It is recommended that City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$30,996.51 to Theodore Robins Ford for the purchase of one (1) new Utility Truck.



WILLIAM E. MURRAY, P.E.
Public Works Director/City Engineer



By: Phillip Carter
Equipment Maintenance Supervisor

Recommended for Approval



Matthew Fertal
City Manager