

INTER-DEPARTMENT MEMORANDUM

Date: December 11, 2007

The financial impact is \$68,555.91 to the Vehicle Maintenance Replacement Fund. The amount for this purchase is provided by funding assessed over the last seventeen (17) years from the General Fund and deposited into the Vehicle Maintenance Replacement Fund. This fund was developed to ensure funding for equipment when the equipment has fully depreciated and is no longer cost effective to maintain. There is no direct impact to the General Fund. The vehicles being replaced will be sold at public auction.

PURCHASE OF THREE (3) VEHICLES

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COMMUNITY VISION IMPLEMENTATION

Dependable safe vehicles are essential to ensure the Public Works Department remains efficient, high-quality service providers, as outlined in the City of Garden Grove's strategic plan.

RECOMMENDATION

It is recommended that City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$18,463.49 to Rotolo Chevrolet for one (1) two passenger van.
- Authorize the Finance Director to issue a purchase order in the amount of \$ 20,039.30 to Reynolds Buick for one (1) eight passenger van.
- Authorize the Finance Director to issue a purchase order in the amount of \$ 30,053.12 to Villa Ford for one utility truck.

KEITH G. JONES

Director of Public Works

By: Phillip Carter
Equipment Maintenance Supervisor

Attachment A: List of bidders and pricing