City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal   From: Keith G. Jones

Dept: City Manager   Dept: Public Works

Subject: PURCHASE OF ONE (1)   Date: December 11, 2007
            CHEVROLET DETECTIVE VEHICLE

OBJECTIVE

To secure City Council authorization to purchase one Chevrolet detective vehicle.

BACKGROUND

Public Works is responsible for providing the Police Department with safe and reliable vehicles. The Police Department currently has one (1) detective vehicle that meets the policy guidelines for replacement. The following analysis represents the replacement costs for that vehicle.

ANALYSIS

Specifications were prepared and sent to prospective bidders. In response to prescribed bidding procedures, five (5) bids were received.

Rotolo Chevrolet Fontana, CA.	$17,016.27
Lake Chevrolet Lake Elsinore, CA.	$17,577.74
Vermont Chevrolet Los Angeles, CA.	$18,097.82
Corona Chevrolet Corona, CA.	$19,585.50
West Covina Motors West Covina, CA.	$19,597.18

FINANCIAL IMPACT

The financial impact is $17,016.27 to the Vehicle Maintenance Replacement Fund. The amount for this purchase is provided by funding assessed over the last ten years from the General Fund and deposited into the Vehicle Maintenance Replacement Fund. This fund was developed to ensure funding for equipment when the equipment has fully depreciated and is no longer cost effective to maintain. The vehicles being replaced will be sold at public auction.

COMMUNITY VISION IMPLEMENTATION

Dependable safe vehicles are essential to ensure the Public Works Department remains efficient, high-quality service providers, as outlined in the City of Garden Grove's strategic plan.

RECOMMENDATION

It is recommended that City Council:

- Authorize the Finance Director to issue a purchase order in the amount of $17,016.27 to Rotolo Chevrolet for the purchase of one (1) new vehicle.

KEITH G. JONES
Public Works Director

By: Phillip Carter
     Equipment Maintenance Supervisor