

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew Fertal

From: Joseph M. Polisar

Dept: City Manager

Dept: Police

Subject: APPROVAL OF THE ROTATIONAL POLICE TOW AGREEMENTS - RFP NO. 01-1138 Date: December 11, 2007

OBJECTIVE

To seek City Council approval to enter into an agreement with local tow companies to provide on-call towing services to the City of Garden Grove Police Department.

BACKGROUND

The Garden Grove Police Department responds to a variety of calls for service. Officers enforce Vehicle Code statutes that require the service of tow companies. Currently, tow services are provided by four (4) private tow operators; Country City Towing, Action Towing, CRC Towing, and Caldwell's Towing. All four companies have been providing contracted towing services for the police department for well over fifteen (15) years. These tow companies have been responsible for towing abandoned vehicles, recovered stolen vehicles, arrestees' vehicles, and vehicles involved in traffic accidents.

In 2006, there were several requests from private tow companies, not currently on the rotation list, to participate in the application process. It was decided that a formal Request For Proposals (RFP) was the best way to the level playing field for the tow companies that chose to participate, and would help the police department in the selection process.

ANALYSIS

The RFP process started in December 2006 and was completed in November 2007. The selection process was comprehensive, and a total of 19 tow companies responded. As a result, five tow companies have successfully completed the RFP process. The five companies are:

- **B & D Towing**
- **Action Southland Towing**
- **Country City Towing**
- **CRC Towing**
- **Caldwells Towing**

Please see the attached memo (attachment 1) for a detailed analysis of the evaluation process and the evaluation results.

FINANCIAL IMPACT

The only financial impact to the City will be the nominal application fees and inspection fees collected by the Business Tax and Licensing Department.

COMMUNITY VISION IMPLEMENTATION

The renewal of the Rotation Tow Contracts supports our community goal to "Ensure that the Garden Grove Police Department remains an efficient, high quality public safety service provider". It also ensures that the citizens of Garden Grove receive quality tow services at a reasonable price.

RECOMMENDATION

It is recommended that City Council:

- Approve the Agreements for the Rotational Tow Services with the following tow companies (attachment 2):
 - **B & D Towing**
 - **Action Southland Towing**
 - **Country City Towing**
 - **CRC Towing**
 - **Caldwells Towing**
- Authorize the City Manager to execute the agreements.

JOSPEH M. POLISAR

Chief of Police

By: Todd Elgin, Lieutenant

Attachment 1: Tow Agreements