

## City of Garden Grove

# INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal

From: William E. Murray

Dept: City Manager

Dept: Public Works

Subject: PURCHASE OF ONE (1)  
UTILITY TRUCK FROM THEODORE  
ROBINS FORD

Date: September 13, 2011

## OBJECTIVE

To secure City Council authorization to purchase one (1) Utility Truck from Theodore Robins Ford in the amount of \$53,023.30.

## BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all city departments including police, fire and maintenance vehicles. The Public Works Department currently has one (1) vehicle that meets the policy guidelines for replacement.

## ANALYSIS

Specifications were prepared and sent to dealers in and around the City. Furthermore, staff extended the bid deadline to accommodate the local dealers. No local dealers submitted bids. Pursuant to Garden Grove Municipal Code Section 2.50.110 and based on the City's Public Works Department recommendations, the Finance Director has determined that all bids received were responsive and are as follows:

Theodore Robins Ford	\$53,023.30
Costa Mesa, CA	

Fairview Ford Sales, Inc. San Bernardino, CA	\$53,615.98
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Bob Wondries Ford	\$54,264.07
Alhambra, CA	

Raceway Ford Riverside, CA	\$54,815.49
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Reynolds Buick, Inc. Covina, CA	\$58,768.50
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FINANCIAL IMPACT

The financial impact is \$53,023.30 to the Fleet Management Fund. There is no impact to the General Fund. The vehicle being replaced will be sold at public auction.

RECOMMENDATION

It is recommended that City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$53,023.30 to Theodore Robins Ford for the purchase of one (1) new Utility Truck.



WILLIAM E. MURRAY, P.E.  
Public Works Director/City Engineer



By: Phillip Carter  
Equipment Maintenance Supervisor

Recommended for Approval



Matthew Fertal  
City Manager