

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal
From: William E. Murray
Dept: City Manager
Dept: Public Works
Subject: ACCEPTANCE OF PROJECT AS COMPLETE -
SOLAR PHOTOVOLTAIC INSTALLATION
PROJECT
Date: October 25, 2011

OBJECTIVE

For the Garden Grove City Council to accept the Solar Photovoltaic Installation Project as complete.

BACKGROUND

On August 21, 2009, the Department of Energy (DOE) awarded the City \$1,517,000 through the Energy Efficiency and Conservation Block Grant Program (EECBG) for a solar energy generation project. The DOE approved funding for the construction of two rooftop solar photovoltaic systems at the Municipal Service Center and Public Safety Building. In February 2011, the City Council approved an agreement with Chevron Energy Solutions for the design and construction of the solar rooftop systems for \$1,473,101.

DISCUSSION

The contractor, Chevron Energy Solutions, has completed the solar photovoltaic system installation in accordance with the plans, specifications, and other contract documents.

FINANCIAL IMPACT

The project is paid for with grant funding from the DOE. There is no impact to the General Fund. The retention payment will be released after recordation of the Notice of Completion with the County of Orange.

RECOMMENDATION

It is recommended that the City Council:

- Accept the project as complete and authorize the City Manager to execute the Notice of Completion of Public Works Improvement and Work for the Solar Photovoltaic System Installation Project.
- Authorize the Finance Director to release the retention payment of \$125,213.60 when appropriate to do so.


WILLIAM E. MURRAY, P.E.
Public Works Director/City Engineer


By: Ann Eifert
Senior Administrative Analyst

Attachments: Notice of Completion

Recommended for Approval


Matthew Fertal
City Manager

RECORDING REQUESTED BY

When Recorded Mail To:

City Clerk
City of Garden Grove
P. O. Box 3070
Garden Grove, CA 92842

NOTICE OF COMPLETION
OF PUBLIC IMPROVEMENT AND WORK

NOTICE IS HEREBY GIVEN that the City of Garden Grove, Orange County, California, has caused a public improvement, to wit:

SOLAR PHOTOVOLTAIC SYSTEM INSTALLATION PROJECT

to be constructed upon the property hereinafter described. The contract for furnishing of all plant, labor, services, materials, and equipment, and all utilities and transportation, including power, fuel, and water, and performing all work necessary to construct and complete, in a good and workmanlike manner in strict accordance with the specifications, plans, and drawings therefore on file in the office of the City Clerk of the City of Garden Grove, for the construction, installation and completion of the above-described public improvement and work, was heretofore made and entered into with CHEVRON ENERGY SOLUTIONS COMPANY on the 13TH day of OCTOBER 2009, and Amended and Restated on the 22ND day of FEBRUARY 2011, filed for record in the office of the City Clerk of the City of Garden Grove; that the work upon said public improvement has been completed, and that the City Engineer has notified the City that he has made and completed a final inspection of the materials furnished and installed and the work performed in the construction, installation, and completion of said public improvement hereinabove more particularly described and set forth, and has certified in writing to the City that all the provisions of the contract and contract documents for the furnishing of all plant, labor, services, materials, and equipment, and the performing of all work necessary for the construction, installation, and completion of said public improvement above described have been fully complied with to his satisfaction as required by the contract document; that final acceptance of the construction, installation, and completion of said public improvement above described was made on the 25TH day of October 2011; that the nature of the title to said property of said City is as follows: That is to say, it owns said public improvement in fee except the right-of-way upon which it is constructed, and that it owns an easement upon, over, and along said right-of-way for the purpose of the construction, installation, and completion of said public improvement hereinabove described and the use thereof after said completion; that the property hereinabove referred to and on which said public improvement is situated is described as follows, to wit:

SOLAR PHOTOVOLTAIC SYSTEM INSTALLATION PROJECT

NOTICE OF COMPLETION
SOLAR PHOTOVOLTAIC SYSTEM -
ACCEPT PROJECT AS COMPLETE
October 25, 2011
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NAME OF SURETY on Labor and Material Bond is: Federal Insurance Company
15 Mountain View Road
Warren, NJ 07059
(908) 903-7900

DATED this _____ day of _____ 20__

CITY OF GARDEN GROVE

By _____
City Manager of the City of Garden Grove

ATTEST:

City Clerk of the City of Garden Grove

STATE OF CALIFORNIA
COUNTY OF ORANGE

I am the City Engineer of the City of Garden Grove.

I have read the foregoing Notice of Completion of Public Improvement and Work, and know the contents thereof; and I certify that the same is true of my own knowledge, except as to those matters, which are therein stated upon my information or belief, and as to those matters I believe to be true.

I certify (or declare), under penalty of perjury, that the foregoing is true and correct.

Executed on _____ at Garden Grove, California
(Date) (Place)



William E. Murray, P. E.
Public Works Director / City Engineer