

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal  
Dept: City Manager  
Subject: PURCHASE OF TWO (2)  
MID-SIZED STAFF VEHICLES FROM  
NICHOLAS CHEVROLET

From: William E. Murray  
Dept: Public Works  
Date: November 22, 2011

OBJECTIVE

To secure City Council authorization to purchase two (2) mid-sized staff vehicles from Nicholas Chevrolet in the amount of \$43,471.74

BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all city departments including Police and Fire. The Public Works Department currently has two (2) staff vehicles that meet the City's guidelines for replacement.

ANALYSIS

Specifications were prepared and sent to all local bidders. Three (3) bids were received. Pursuant to Garden Grove Municipal Code Section 2.50.060 and based on the City's Public Works Department recommendations, the Finance Director has determined that all bids received were responsive and are as follows:

Nicholas Chevrolet Garden Grove, CA	\$43,471.74
Volkswagen of Garden Grove Garden Grove, CA	\$44,259.66
Garden Grove Hyundai Garden Grove, CA	\$44,626.00

FINANCIAL IMPACT

The financial impact is \$43,471.74 to the Fleet Management Fund. There is no impact to the General Fund. The vehicle being replaced will be sold at public auction.

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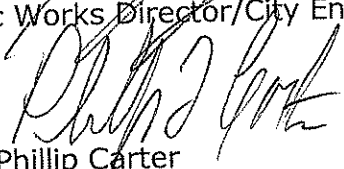
RECOMMENDATION

It is recommended that City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$43,471.74 to Nicholas Chevrolet for the purchase of two (2) new mid-sized staff vehicles.



WILLIAM E. MURRAY, P.E.  
Public Works Director/City Engineer



By: Phillip Carter  
Equipment Maintenance Supervisor

**Recommended for Approval**



Matthew Ferial  
City Manager