City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:

Matthew J. Fertal

From: William E. Murray

Dept:

City Manager

Dept:

Public Works

Subject:

PURCHASE OF ONE (1)

Date: January 10, 2012

UTILITY TRUCK FROM

FAIRVIEW FORD SALES, INC.

OBJECTIVE

To secure City Council authorization to purchase one (1) Utility Truck from Fairview Ford Sales, Inc., in the amount of \$30,603.29.

BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all City departments including police, fire and maintenance vehicles. The Police Department currently has one (1) vehicle that meets the policy guidelines for replacement.

ANALYSIS

Specifications were prepared and sent to bidders in and around the city. No bids were received from vendors within the city. Pursuant to Garden Grove Municipal Code Section 2.50.110, and based on the City's Public Works Department recommendation, the Finance Director has determined that all bids received were responsive and are as follows:

Fairview	Ford	Sale	es,	Inc.	
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\$30,603.29

San Bernardino, CA

Theodore Robins Ford

\$30,771.38

Costa Mesa, CA

\$31,618.25

Frontier Ford Santa Clara, CA

Raceway Ford Riverside, CA

\$31,756.21

Chevrolet of Watsonville

\$32,243.24

Watsonville, CA

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FINANCIAL IMPACT

The financial impact to the Fleet Management Fund would be \$30,603.29, with no impact to the General Fund. The vehicle being replaced will be sold at public auction.

RECOMMENDATION

It is recommended that City Council:

• Authorize the Finance Director to issue a purchase order in the amount of \$30,603.29 to Fairview Ford Sales, Inc., for the purchase of one (1) new Utility Truck.

WILLIAM E. MURRAY, P.E.

Public Works Director/City, Engineer

By: Phillip Carter

Equipment Maintenance Supervisor

Recommended for Approval

Matthew Fertal City Manager