

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew Fertal

From: Kevin J. Raney

Dept: City Manager

Dept: Police Department

Subject: POLICE DEPARTMENT DISPATCH CENTER
FURNITURE UPGRADE

Date: March 13, 2012

OBJECTIVE

To seek City Council approval to purchase new furniture for the Police Department dispatch center to be funded by State 9-1-1 monies.

BACKGROUND

In an effort to provide the best and most efficient service to residents, the State of California provides funds to each 9-1-1 center to be used for the upgrade and maintenance of 9-1-1 related equipment and expenses. In 1999, the City of Garden Grove was able to completely remodel the Police Department dispatch center using money allocated from this State 9-1-1 fund.

DISCUSSION

In 2011, the City of Garden Grove received approval from the State to allow the spending of residual 9-1-1 funds on 9-1-1 related expenses. One of the greatest needs that the State considers an allowable expense is the purchase of new dispatch furniture. The Garden Grove police dispatch center operates on a 24/7 basis, which causes a greater amount of wear and tear on furniture and equipment than most other areas. Since the upgrade in 1999, several sections of the furniture have sustained damage and in some cases are irreparable. The current furniture is also extremely difficult to organize computer cables around and does not provide easy access or enough airflow to the computer terminals stored underneath.

The State of California has designated Russ Bassett Furniture as a California Multiple Award Schedules (CMAS) direct pay vendor. They have also selected interPRO (demolition) and ergo GENESIS (chairs) as an approved CMAS vendors with CMAS pricing (the maximum CMAS pricing is the same as the maximum General Services Administration (GSA) pricing).

POLICE DEPARTMENT DISPATCH CENTER FURNITURE UPGRADE

March 13, 2012

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FINANCIAL IMPACT

The total cost for the furniture upgrade is \$70,354.75. Of this amount \$45,388.19 will be directly reimbursed to the furniture vendor Russ Bassett by the State and the remaining \$24,966.56 will be reimbursed to the City by the State after the equipment is paid for and the installation and project approval is complete. The \$24,966.56 will come out of unspent funds in the Communications budget (package 6920) and application for reimbursement will be completed as soon as the invoices for the other vendors are received. Therefore, there is no impact to City's general fund monies.

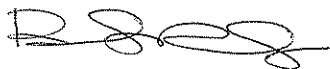
RECOMMENDATION

It is recommended that City Council:

- Approve utilizing the CMAS program and entering into contracts to purchase furniture for the Police Department Dispatch Center to be reimbursed by State 9-1-1 funds, up to \$70,354.75.



KEVIN J. RANEY
Chief of Police



By: Rebecca Meeks
Communications Manager

- Attachment 1: Quote Russ Bassett (direct vendor reimbursement)
Attachment 2: Quote Russ Bassett (City reimbursement)
Attachment 3: Quote AT&T (City reimbursement)
Attachment 4: Quote interPro (City reimbursement)
Attachment 5: Quote ergoGENESIS (City reimbursement)

Recommended for Approval



Matthew Ferial
City Manager

Quotation

PROJECT #: **DC-10452-01** Option: 4
 REVISION: A ON CONTRACT
 PROJECT NAME: Garden Grove 911



8189 Byron Road Whittier, CA 90606
 Tel: 800.350.3445 Fax: 562.698.8972
 www.russbassett.com

QUOTE DATE: 12/12/2011
 EXPIRATION DATE: 3/11/2012

Customer: Garden Grove Police Department
 CONTACT: Rebecca Meeks
 ADDRESS: 11301 Acacia Parkway
 Garden Grove, CA 92840
 PHONE: 714 741 5904
 FAX:
 EMAIL: rebeccam@co.garden-grove.ca.us

DESIENCE SALES EXECUTIVE: **Ava Rabago**
 ADDRESS: 8189 Byron Rd
 Whittier, CA 90606
 PHONE: (562) 505-4719
 EMAIL: arabago@russbassett.com

PROJECT MANAGER: **Van Holster**
 PHONE: (562) 945-2445 x1 3337
 FAX: (562) 698-8972
 EMAIL: vholster@russbassett.com

QTY	PART NUMBER	DESCRIPTION	CMAS PRICE	EXTENDED
ROOM: 1				
CONSOLE # 1				
1	DSS-431-72	43Dx72W Linear Sit-Stand - 12"H Slatwall	\$ 4,368.65	\$ 4,368.65
1	DSS-FD-L72-V	Vented Front Door For 72"W Linear Sit-Stand	\$ 150.45	\$ 150.45
1	DES-CO-2P4D-RH	2 Power/4 Data Convenience Outlet, RH	\$ 152.52	\$ 152.52
5	DES-CO-USB	USB Keystone - Coupler	\$ 31.02	\$ 155.10
4	DES-MA-01-SW-S	Fully Articulating Monitor Arm - Weight Range 7-22 lbs	\$ 232.65	\$ 930.60
PARKING GARAGE				
1	DES-431-6-60	43Dx60W Console - 6" Frame - 1X Slatwall	\$ 1,949.09	\$ 1,949.09
2	DES-SW-EP	End Panel for Slatwall	\$ 75.12	\$ 150.24
CONSOLE 3 TOTAL: \$ 5,907.77				
ROOM: 2				
1	DSS-431-72	43Dx72W Linear Sit-Stand - 12"H Slatwall	\$ 4,368.65	\$ 4,368.65
2	DSS-FD-L72-V	Vented Front Door For 72"W Linear Sit-Stand	\$ 150.45	\$ 300.90
1	DES-CO-2P4D-RH	2 Power/4 Data Convenience Outlet, RH	\$ 152.52	\$ 152.52
5	DES-CO-USB	USB Keystone - Coupler	\$ 31.02	\$ 155.10
4	DES-MA-01-SW-S	Fully Articulating Monitor Arm - Weight Range 7-22 lbs	\$ 232.65	\$ 930.60
CONSOLE 4 TOTAL: \$ 5,948.62				
ROOM: 3				
1	DSS-431-72	43Dx72W Linear Sit-Stand - 12"H Slatwall	\$ 4,368.65	\$ 4,368.65
2	DSS-FD-L72-V	Vented Front Door For 72"W Linear Sit-Stand	\$ 150.45	\$ 300.90
1	DES-CO-2P4D-RH	2 Power/4 Data Convenience Outlet, RH	\$ 152.52	\$ 152.52
5	DES-CO-USB	USB Keystone - Coupler	\$ 31.02	\$ 155.10
4	DES-MA-01-SW-S	Fully Articulating Monitor Arm - Weight Range 7-22 lbs	\$ 232.65	\$ 930.60
1	DES-CO-1B-LH	Single Gang Junction Box, LH	\$ 40.85	\$ 40.85
CONSOLE 5 TOTAL: \$ 1,558.04				
PARKING GARAGE				
1	DES-431-6-18	43Dx18W Console - 6" Frame - 1X Slatwall	\$ 1,407.80	\$ 1,407.80
2	DES-SW-EP	End Panel for Slatwall	\$ 75.12	\$ 150.24

Attachment: 1

Quotation

PROJECT #: **DC-10452-01**
 REVISION: **A**
 PROJECT NAME: **Garden Grove 911**

Option: **4**
ON CONTRACT



8189 Byron Road Whittier, CA 90606
 Tel: 800.350.3445 Fax: 562.698.8972
 www.russbassett.com

QTY	PART NUMBER	DESCRIPTION	CMAS PRICE	EXTENDED
CMP2				
1	DSS-431-72	43Dx72W Linear Sit-Stand - 12'H Slatwall	\$ 4,368.65	\$ 4,368.65
2	DSS-FD-L72-V	Vented Front Door For 72"W Linear Sit-Stand	\$ 150.45	\$ 300.90
1	DES-CO-2P4D-RH	2 Power/4 Data Convenience Outlet, RH	\$ 152.52	\$ 152.52
5	DES-CO-USB	USB Keystone - Coupler	\$ 31.02	\$ 155.10
4	DES-MA-01-SW-S	Fully Articulating Monitor Arm - Weight Range 7-22 lbs	\$ 232.65	\$ 930.60
PARKING GARAGE				
1	DES-431-6-18	43Dx18W Console - 6" Frame - 1X Slatwall	\$ 1,407.80	\$ 1,407.80
2	DES-SW-EP	End Panel for Slatwall	\$ 75.12	\$ 150.24
CMP5				
1	DSS-431-72	43Dx72W Linear Sit-Stand - 12'H Slatwall	\$ 4,368.65	\$ 4,368.65
2	DSS-FD-L72-V	Vented Front Door For 72"W Linear Sit-Stand	\$ 150.45	\$ 300.90
1	DES-CO-2P4D-RH	2 Power/4 Data Convenience Outlet, RH	\$ 152.52	\$ 152.52
5	DES-CO-USB	USB Keystone - Coupler	\$ 31.02	\$ 155.10
4	DES-MA-01-SW-S	Fully Articulating Monitor Arm - Weight Range 7-22 lbs	\$ 232.65	\$ 930.60
PERSONAL ENVIRONMENTS & CONVENIENCE POWER				
5	DSS-PES-NH	Personal Environments System NO Heater	\$ 1,465.70	\$ 7,328.50
CONSOLE 6 TOTAL:			\$	5,907.77
CONSOLE 7 TOTAL:			\$	1,558.04
CONSOLE 8 TOTAL:			\$	5,907.77
OPTIONS 11 TOTAL:			\$	7,328.50

On Contract Product Total: \$ **42,123.61**
 On-Contract Product Sales/Use Tax (7.75%): \$ 3,264.58
On Contract Total Cost: \$ 45,388.19

* Off Contract Product Total:
 Off-Contract Product Sales/Use Tax (7.75%):
 Freight Not Included
 Installation Not Included

Off-Contract Total Cost:

Total Due: \$ 45,388.19

NOTES:
 A Plate with a JBox is provided for the Door Opener. The cost of the opener and integration of it into the JBox are not included in the quote.

FINISHES: BLACK PAINT & MONTICELLO MAPLE

◆ Freight is estimated based on rates as of the quote date.
 Due to fluctuations in industry freight rates and fuel surcharges, the final freight will be re-quoted at the time the order is placed.

Quotation

PROJECT #: DC-10452-01 **Option: 4**
REVISION: A **ON CONTRACT**
PROJECT NAME: Garden Grove 911

rusbasset
8189 Byron Road Whittier, CA 90606
Tel: 800.350.3445 Fax: 562.698.8972
www.rusbasset.com

Drawings

Any drawing submitted to the Client under this Quotation must be signed-off as "approved for manufacture" and returned with applicable purchase order. Drawing REVISION level must match Quote REVISION level.

Delivery & Installation

A signed, completed delivery and installation checklist and purchase order is required to prevent any issues at time of delivery and installation. Any unique requirements encountered at time of delivery and installation not covered on the installation checklist will be invoiced at cost in addition to the charges quoted herein.

Russ Bassett ships your products using our "Safe Ship" program. The program simply states that we guarantee your products will arrive damage free anywhere in the 48 contiguous United States. If damage should occur, notify customer service and Russ Bassett will rush a replacement part or unit and pick up the damaged product.

Due to the custom nature of our products, Russ Bassett recommends using only Certified Russ Bassett Installers.

Purchase Order

Send to: Russ Bassett Corporation **Fax to:** (562) 447-2229
Attn: Customer Service
8189 Byron Road
Whittier, CA 90606

Purchase orders must include the following information to process with Russ Bassett:
Sold to, Ship to, Order Date, Requested Delivery/Install Date, PO Number, Quantity, Full Model Numbers & Total.

All purchase orders must also accompany the following documents to be considered a complete order:
Signed drawing noting console and work surface colors and/or cabinet color, signed quotation, & installation checklist.

Quote is Valid for 90 days from date of issue; and, may only be extended in writing by Russ Bassett.

Payment Terms

Net 30 days from shipment invoice date.

All taxes are the responsibility of the buyer unless otherwise noted.

Quotation

PROJECT #: DC-10452-01 **Option: 4**
REVISION: A **ON CONTRACT**
PROJECT NAME: Garden Grove 911

rusbassett
8189 Byron Road Whittier, CA 90606
Tel: 800.350.3445 Fax: 562.698.8972
www.rusbassett.com

Lead-time

For the products covered under this proposal is six (6) weeks AAO (After Acceptance of Order).

Incomplete Purchase Orders may delay the ship date; actual date will be confirmed on written Order Acknowledgement.

Limited Lifetime Warranty

For over 50 years Russ Bassett has built quality products backed by no-nonsense warranties. We are proud to provide a lifetime warranty, to the original purchaser, to the extent of the purchase price, that all Russ Bassett manufactured products will be free from defects in material and/or workmanship, if properly assembled, installed, serviced and operated under normal use, maintenance, and conditions.

Limited term warranty for all products or components purchased by Russ Bassett and integrated into Russ Bassett manufactured products shall be warranted as outlined in the original manufacturer's warranty.

This is not a warranty against normal wear - only against defined defects. Claims against the Warranty provision may be prorated at Russ Bassett's option.

Cancellation Policy

Any cancellation requests must be submitted in writing and approved by an officer of Russ Bassett. Upon acceptance of canceled order, a cancellation charge of 25% of the contract amount will be incurred over and above the cost of materials produced or in production, labor or other services performed, freight, taxes and any other out of pocket expenses also incurred by Russ Bassett.

Acceptance Signature

Authorized Signature

Print Name of Authorized Signature

Print Title

Print Company Name

P.O. Number

Date of Authorization



8189 Byron Road Whittier, CA 90606
 Tel: 800.350.3445 Fax: 562.698.8972
 www.russbasset.com

Quotation

PROJECT #: DC-10452-01 **Option: 4**
REVISION: A **OFF CONTRACT**
PROJECT NAME: Garden Grove 911

QUOTE DATE: 12/12/2011
EXPIRATION DATE: 3/1/2012

Customer: Garden Grove Police Department
CONTACT: Rebecca Meeks
ADDRESS: 11301 Acacia Parkway
 Garden Grove, CA 92840
PHONE: 714 741 5904
FAX:
EMAIL: rebeccam@co.garden-grove.ca.us

DESIENCE SALES EXECUTIVE: Ava Rabago
ADDRESS: 8189 Byron Rd
 Whittier, CA 90606
PHONE: (562) 505-4719
EMAIL: arabago@russbasset.com

PROJECT MANAGER: Van Holster
PHONE: (562) 945-2445 x1 3337
FAX: (562) 698-8972
EMAIL: vholster@russbasset.com

QTY	PART NUMBER	DESCRIPTION	PRICE	EXTENDED
ROOM: 1		CALL TAKERS		
CONSOLE # 1		CMP3		
1	DSS-LEPL	End Panel for Linear Sit-Stand Left	\$ 183.60	\$ 183.60
1	DSS-LEPR	End Panel for Linear Sit-Stand Right	\$ 183.60	\$ 183.60
1	DSS-LEPR	CMP1 WITH SWITCH PLATE FOR DOOR OPENER	\$ 183.60	\$ 183.60
1	DSS-LEPR	End Panel for Linear Sit-Stand Right	\$ 183.60	\$ 183.60
1	DSS-LEPR	End Panel for Linear Sit-Stand Right	\$ 183.60	\$ 183.60
2	SG-C-45	CABINETS 9 & 10	\$ 345.60	\$ 691.20
4	SC-DR-15	48"H x 42"W x 18.5"D Cabinet Shell	\$ 148.20	\$ 592.80
2	SC-FF-15	15"H x 42"W Recessing Door with Roll-Out Shelf	\$ 128.40	\$ 256.80
2	DES-4218.5	1.25x42x18.5" Counter Top	\$ 160.20	\$ 320.40
2	SC-CW	Counter Weight for 42"W Cabinet	\$ 90.00	\$ 180.00
5	DSS-HTR-PES	PERSONAL ENVIRONMENTS & CONVENIENCE POWER Forced Air Heater Integrated with JCI	\$ 369.00	\$ 1,845.00
5	DES-LED-DA-SW	Dimmable LED Task Light - Double Arm	\$ 276.00	\$ 1,380.00
AREA 1 TOTAL:			\$ 6,000.60	
CONSOLE 1 TOTAL:			\$ 183.60	
CONSOLE 3 TOTAL:			\$ 183.60	
CONSOLE 4 TOTAL:			\$ 183.60	
CONSOLE 8 TOTAL:			\$ 183.60	
CABINET 9 TOTAL:			\$ 2,041.20	
OPTIONS 11 TOTAL:			\$ 3,225.00	

NOTES:
 A Plate with a JBox is provided for the Door Opener. The cost of the opener and integration of it into the JBox are not included in the quote.
FINISHES: BLACK PAINT & MONTICELLO MAPLE

Off Contract Product Total: \$ 6,000.60
 Sales/Use Tax (7.75%): \$ 465.05
 Freight Estimate: \$ 860.00
 Russ Basset Live Cut-over Installation: \$ 5,940.00
Off Contract Total Cost: \$ 13,265.65

Total Due: \$ 13,265.65

Freight is estimated based on rates as of the quote date.
 Due to fluctuations in industry freight rates and fuel surcharges, the final freight will be re-quoted at the time the order is placed.

Attachment 2

Quotation

PROJECT #: DC-10452-01 **Option: 4**
REVISION: A **OFF CONTRACT**
PROJECT NAME: Garden Grove 911

russebassett
8189 Byron Road Whittier, CA 90606
Tel: 800.350.3445 Fax: 562.698.8972
www.russebassett.com

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Payment Terms

Net 30 days from shipment invoice date.

All taxes are the responsibility of the buyer unless otherwise noted.

Quotation

PROJECT #: DC-10452-01
REVISION: A
PROJECT NAME: Garden Grove 911

Option: 4
OFF CONTRACT



8189 Byron Road Whittier, CA 90606
Tel: 800.350.3445 Fax: 562.698.8972
www.russbasset.com

Lead-time

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Incomplete Purchase Orders may delay the ship date; actual date will be confirmed on written Order Acknowledgement.

Limited Lifetime Warranty

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Cancellation Policy

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Acceptance Signature

Authorized Signature

Print Name of Authorized Signature

Print Title

Print Company Name

P.O. Number

Date of Authorization



ADDS/MOVES/CHANGES DESCRIPTION AND APPROVAL FORM

DATE: December 30, 2011

PSAP NAME / BILLING TELEPHONE NUMBER: Garden Grove PD (714) 911-7806

REQUESTED ADD/MOVE/CHANGE: TEMPORARY PSAP MOVE/REMODEL

Cost estimate for labor to power down (5) Viper Power 911 positions, setting aside while PSAP is remodeled. PSAP will continue operating with remaining (3) Viper Power 911 positions during remodel. Once remodel is complete, ATT will power up (5) Viper Power 911 positions, re-install on new workstation furniture, and test.

REQUESTED SERVICE DATE: Scheduled Upon Mutually Decided Date 1st Quarter 2012.

ESTIMATED CHARGES

Estimated Labor Charges:

Normal Business Hours are between 8:00 AM and 5:00 PM Monday through Friday.

\$175.00 – First hour x 2 visits x 2 Techs = 4 hours

\$120.00 – Additional hour x 2 visits x 2 Techs – 16 hours

Two (2) AT&T Technicians Total 20 hours	\$ 2,620.00
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Estimated Equipment Charges:	\$ 0
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TOTAL ESTIMATED CHARGES*	\$ 2,620.00
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Estimate based on a two visits, two (2) technicians. All work performed during normal business hours. I understand this to be an estimate. I hereby authorize AT&T to bill BTN directly for all labor and materials required to complete this move. AT&T will provide a final price quote when this work is completed.

Agency Signature

Print Name/Title

Date

AT&T



Quote

2729 Supply Avenue
 Commerce, CA 90040
 T: (323) 622-1521
 F: (323) 622-1522

Date	Quote #
12/22/2011	1518

Name / Address
Garden Grove PD 11301 Acacia Parkway Garden Grove, CA 92840

Terms	Project
Due on receipt	Dispatch Department

Description	Qty	Rate	Total
Disassemble in Dispatch Dept, relocate to another area, and reinstall: (5) Existing Xybix Consoles		1,355.00	1,355.00
Disassemble (3) existing workstations in Dispatch area if needed		315.00	315.00
Disassemble and dispose of (3) Panel concept (blue) workstations on area where Xybix Consoles are to be relocated		440.00	440.00

Product received at our warehouse and for which we are contracted to install is allowed 30 days of storage at no charge. All systems installations quoted are to be performed in coordinated sequential format. Any job not accomplished in a contiguous manner due to construction delays, parts shortages, or any other reasons are subject to additional fees. Unless otherwise stated, premium rates apply after 8 hours, after hours and on weekends. This job will be in considered complete upon sign-off by qualified representative. Work performed beyond the scope of work of this agreement will be charged at hourly service rate.

The following are regarded as chargeable: custom cuts, materials, fabrication, schedule changes within 48 hours of a large job, wrong address delay, waiting time, product reconfiguration, assembly, touch up due to damage by other trades, special routing/timed stops, elevator out of service, jobs forced into overtime by add-ons, partial pulls, and inventory pulls.

We look forward to working with you.	Total \$2,110.00
NOTE: Quote expires in 90 days.	

Attachment 5

kathyb@ci.garden-grove.ca.us

Zimbra

± Font Size :

Fwd: Furniture Remodel - ERGOgenesis

Tue, Mar 06, 2012 04:10 PM

Family

From : Kathy Bailor <kathyb@ci.garden-grove.ca.us>
Subject : Fwd: Furniture Remodel - ERGOgenesis
To : Kathy Bailor <kathyb@ch.ci.garden-grove.ca.us>

From : "Gary Roberts" <groberts@ergogenesis.com>
To : rebeccam@ci.garden-grove.ca.us
Cc : bnoll@ergogenesis.com, arabago@russbassett.com
Sent : Friday, December 30, 2011 2: 57:28 PM
Subject : Ergogenesis Chair Quote No. 19677

Rebecca,
 Here is the quote for 8 chairs.
 Regards,

Gary Roberts
 Email: groberts@ergogenesis.com
 Phone: 310-990-5435



One BodyBilt Place
 Navasota, TX 77868
 Phone: (936) 825-1700
 Fax: (936) 825-1725
 Sales Rep: Gary Roberts - W11
 Phone:
 Email: groberts@ergogenesis.com

Sales Quote Form		Quote No: 19677	
Order Date	Ship Date	Dealer of Record	
12/30/2011		Gary Roberts - W11	
CC Type	Credit Card Name	Credit Card Number	Expiry - Code
			/ -
P.O.#:	Additional Info		
Freight Quote #:			
Customer ID:			

Bill To		Ship To	
Company:	Garden Grove Police Department	Company:	Garden Grove Police Department
Name:	Rebecca Meeks	Name:	Rebecca Meeks
Attn:		Attn:	
Address:	11301 Acacia Parkway	Address:	11301 Acacia Parkway
City, State, Zip:	Garden Grove, 92804	City, State, Zip:	Garden Grove, CA 92804
Phone:		Phone:	(714) 741-5704
Fax:		Fax:	
Email Address:		Email Address:	rebeccam@ci.garden-grove.ca.us

Qty	Model/Options	Fabric / Info	Tag	Disc. Price	Extension
1	J2507 : B2 : C1 : Y3 : SS : AOPL/AOPR : AOPL/AOPR : SFB & SFS : A	G3 : ComforTek - Carbon		689.60	689.60
1	J3502 : B1 : C1 : Y3 : SS : AOPL/AOPR : AOPL/AOPR : SFB & SFS : A	G3 : ComforTek - Carbon		779.20	779.20
3	J3502 : B1 : C1 : Y1 : SS : AOPL/AOPR : AOPL/AOPR : SFB & SFS : A	G4 : Brisa - Black Onyx		792.64	2,377.92
3	J3507 : B1 : C1 : Y1 : SS : AOPL/AOPR : AOPL/AOPR : SFB & SFS : A	G3 : ComforTek - Carbon		760.64	2,281.92
Special Shipping Instructions				Sub-Total:	6,128.64
				Freight:	367.30
				Sales Tax:	474.97
Freight: LTL Stand Up - Shipping Carrier: Fedex Freight Economy				Total:	6,970.91