City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:

Matthew J. Fertal

From: William E. Murray

Dept:

City Manager

Dept: Public Works

Subject:

PURCHASE OF ONE (1)

Date: October 9, 2012

UTILITY TRUCK FROM SIMPSON CHEVROLET

OBJECTIVE

To secure City Council authorization to purchase one (1) Utility Truck from Simpson Chevrolet in the amount of \$32,289.57.

BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all City departments. Recently, a utility truck was involved in a traffic collision with costs to repair the damage exceeding the vehicle's value. Consequently, the vehicle was totaled, and requires replacement.

<u>ANALYSIS</u>

Riverside, CA

Specifications were prepared and sent to potential bidders including bidders in and around the city in order to support our BIGG program (Buy in Garden Grove.).Pursuant to Garden Grove Municipal Code Section 2.50.110 and based on the City's Public Works Department recommendations, the Finance Director has determined that all bids received were responsive. The results are as follows:

Reynolds Buick, Inc Covina, CA	\$31,667.73
Bob Wondries Fleet Alhambra, CA	\$31,736.81
Winner Chevrolet, Inc. Elk Grove, CA	\$31,815.43
Simpson Chevrolet Garden Grove, CA	\$32,289.57
Raceway Ford	\$32,674.24

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Fairview Ford Sales, Inc. San Bernardino, CA	\$32,762.60
Frontier Ford Santa Clara, CA	\$33,126.75
Santa Monica Ford Santa Monica, CA	\$33,130.02
Fladeboe Motorcars, Inc Irvine, CA	\$33,248.24
Redlands Ford, Inc Colton, CA	\$33,426.21

Pursuant to Garden Grove Municipal Code 2.50.110 Section B, regarding Local Merchants Preference; a two percent cost variance is given to local merchants. Therefore, Simpson Chevrolet has been deemed the lowest responsive bidder.

FINANCIAL IMPACT

The financial impact is \$32,289.57 to the Fleet Management Fund. There is no impact to the General Fund. The vehicle being replaced will be sold at public auction.

RECOMMENDATION

It is recommended that City Council:

 Authorize the Finance Director to issue a purchase order in the amount of \$32,289.57 to Simpson Chevrolet for the purchase of one (1) new Utility Truck.

WILLIAM E. MURRAY, P.E.

Public Works Director/City Engineer

By: Phillip Carter

Equipment Maintenance Supervisor

Recommended for Approval

Matthew Fertal City Manager