

**City of Garden Grove**

**Garden Grove Industrial Development Authority**

**INTER-DEPARTMENT MEMORANDUM**

To: Matthew J. Fertal  
Dept.: City Manager  
Subject: CHANGE IN INDUSTRIAL DEVELOPMENT AUTHORITY BY-LAWS REGARDING REGULAR MEETING TIME AND SCHEDULE

From: John D.R. Clark  
Dept.: City Clerk's Office  
Date: December 11, 2012

OBJECTIVE

The attached Resolution will amend the Industrial Development Authority Bylaws regarding Regular Meeting time and schedule.

BACKGROUND/DISCUSSION

The Industrial Development Authority has traditionally adjusted its meetings times and dates to coincide with the December meeting of the Garden Grove City Council. The attached Resolution will adjust the Industrial Development Authority meeting time and schedule to coincide with the meetings of the Garden Grove City Council.

FINANCIAL IMPACT

There is no financial impact to the City.

RECOMMENDATION

It is recommended that the Garden Grove Industrial Development Authority:

- Adopt the attached Resolution to amend the Garden Grove Industrial Authority's Bylaws adjusting the Regular Meeting dates and times to coincide with the Garden Grove City Council's December meeting.

  
JOHN D.R. CLARK  
Director

  
By: Kathy Bailor, CMC  
City Clerk

**Recommended for Approval**

  
**Matthew Fertal**  
City Manager

Attachment : Resolution

GARDEN GROVE INDUSTRIAL DEVELOPMENT AUTHORITY

RESOLUTION NO.

A RESOLUTION OF THE GARDEN GROVE INDUSTRIAL DEVELOPMENT AUTHORITY  
SETTING DATES AND TIMES FOR REGULAR MEETINGS OF THE AGENCY

WHEREAS, on December 3, 1991, the Garden Grove Industrial Development Authority ("Authority") amended its Bylaws to allow for setting of the date and/or time of the Regular Authority Meetings to be set by Agency Resolution; and

WHEREAS, the Authority currently holds its meetings at 6:45 p.m. on the second Tuesday of December of each year, and desires to adjust the meeting time and schedule.

NOW THEREFORE, BE IT RESOLVED, by the Garden Grove Industrial Development Authority that the date and time of Regular Authority Meetings shall be as follows:

The Regular Meetings of Garden Grove Industrial Development Authority shall be held on the 2<sup>nd</sup> Tuesday of December, and may be held as a joint meeting with the City Council of the City of Garden Grove.

The time of Authority Regular Meetings, shall be as follows:

5:30 p.m. Closed Sessions and/or Study Sessions

6:30 p.m. Open Sessions

Should the Regular Meeting dates and/or times of the City Council of the City of Garden Grove be changed, then the Regular Meeting dates and times for the Garden Grove Industrial Development Authority shall, without further action by the Garden Grove Industrial Development Authority, be changed to be the same date and time of the first Regular City Council Meeting in December of each year.

The location of Authority Regular Meetings shall be at the Community Meeting Center, Council Chamber, 11300 Stanford Avenue, Garden Grove.

In the event the Chair of the Authority determines that there is no business required to be conducted by the Authority at any Regular Meeting that is established pursuant to this Resolution, such meeting is not required to be held. In the event an agenda for a Regular Meeting of the Garden Grove Industrial Development Authority is not posted in accordance with the provisions of Section 54954.2 of the Government Code, such lack of posting an agenda shall be conclusive evidence of the Chair's determination that no business was required to be conducted by the Authority at the Regular Meeting that was to be held.