

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal
From: William E. Murray
Dept: City Manager
Dept: Public Works
Subject: PURCHASE OF ONE (1)
UTILITY TRUCK FROM
REYNOLDS BUICK, INC.
Date: January 22, 2013

OBJECTIVE

To secure City Council authorization to purchase one (1) Police Utility Truck from Reynolds Buick, Inc., in the amount of \$23,306.33.

BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all City departments including police, fire and maintenance vehicles. The Police Department currently has one (1) vehicle that meets the policy guidelines for replacement.

ANALYSIS

Specifications were prepared and sent to bidders in and around the city. Pursuant to Garden Grove Municipal Code Section 2.50.110, and based on the City's Public Works Department recommendation, the Finance Director has determined that all bids received were responsive and are as follows:

Reynolds Buick, Inc Carpinteria, CA	\$23,306.33
Raceway Ford Riverside, CA	\$24,387.19
Penske Chevrolet Cerritos, CA	\$27,503.00
Simpson Chevrolet Garden Grove, CA	\$27,931.07

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FINANCIAL IMPACT

The financial impact to the Fleet Management Fund would be \$23,306.33, with no impact to the General Fund. The vehicle being replaced will be sold at public auction.

RECOMMENDATION

It is recommended that City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$23,306.33 to Reynolds Buick Inc., for the purchase of one (1) new Utility Truck.




WILLIAM E. MURRAY, P.E.
Public Works Director/City Engineer



By: Phillip Carter
Equipment Maintenance Supervisor

Recommended for Approval



Matthew Fertal
City Manager