

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Matthew J. Fertal	From:	David R. Barlag
Dept:	City Manager	Dept:	Fire
Subject:	AMENDMENT NO. 2 TO THE AGREEMENT WITH GRIFFIN STRUCTURES, INC. FOR PREPARATION OF CONSTRUCTION DOCUMENTS FOR THE PROPOSED FIRE STATION HEADQUARTERS		
		Date:	February 26, 2013

OBJECTIVE

To request City Council approval of a Second Amendment to the Agreement with Griffin Structures, Inc. to provide for the preparation of construction documents for the proposed Fire Station Headquarters.

BACKGROUND

Griffin Structures, Inc. has worked with the City of Garden Grove on the Public Safety building's infrastructure needs since September 2008, when Griffin Structures conducted an initial Needs Assessment. This assessment determined that a Public Safety Facilities Master Plan was necessary to address both short-term and long-term needs. The City moved forward with procuring professional services for the development of a Master Plan. Griffin Structures, Inc., proposed a three-phase work plan, which included Public Safety Master Plan (Phase 1), and Schematic Designs for a new Fire Station Headquarters (Phase 2), and Conceptual Design alternatives to both expand and renovate the existing Police Facilities (Phase 3).

On December 8, 2009, the City Council approved a contract with Griffin Structures, Inc., in the amount of \$263,250, for Phase 1. The Public Safety Facilities Master Plan was presented to the City Council and City Staff on April 13, 2010. In order to implement Phases 2 and 3, an Amendment to the Agreement was approved by the City Council on May 11, 2010; however, the City and Griffin Structures Inc. subsequently agreed not to move forward on the amendment. Instead, a modified work plan was developed.

On March 23, 2011, a Contract Amendment was approved providing for a modified scope of work that scaled back the Master Plan to include only the Design Development Phase of the proposed Fire Station Headquarters. The Design Development Phase was completed in July 2011.

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DISCUSSION

A new amendment to the existing Agreement is now required to provide for the preparation of construction documents for the proposed Fire Station Headquarters. This Phase will include preparation of drawings and other documents to supplement and describe the size and character of the entire project, including architectural, structural, mechanical, and electrical systems, and materials.

FINANCIAL IMPACT

The cost for this next phase of the project is \$249,000, and will be financed through the Public Safety Grant Funds with no financial impact to the General Fund.

RECOMMENDATION

It is recommended that the City Council:

- Approve Amendment No. 2 to the Agreement with Griffin Structures, Inc. to include an additional amount of \$249,000 for the completion of the construction documents;
- Approve a performance period extension to March 31, 2014; and
- Authorize the City Manager to execute the Agreement on behalf of the City, including any minor modifications, as appropriate.

David R. Barlag for Chief Barlag

DAVID R. BARLAG

Fire Chief

Lucia Medina-Whittaker for Lucia

By: Lucia Medina-Whittaker
Senior Administrative Analyst

Attachment: Agreement

Recommended for Approval

Matthew Fertal

Matthew Fertal
City Manager

CITY OF GARDEN GROVE**AMENDMENT NO. 2**

To: Develop the Garden Grove Public Safety Facilities Master Plan as described in the Proposal dated February 11, 2013 set forth in Attachment A.

This Amendment No. 2 is made and entered into this ____ day of _____ 2013, by and between the **CITY OF GARDEN GROVE**, hereinafter referred to as "CITY", and **Griffin Structures, Inc.**, hereinafter referred to as "CONTRACTOR".

WHEREAS, Contractor and CITY entered into Contract No. **10-2582**, effective December 8, 2009 for phase 1 of the Garden Grove Public Safety Facilities Master Plan (hereinafter, the "Existing Contract");

WHEREAS, on May 11, 2010, City Council approved an amendment to advance original Phases 2 and 3 of the Master Plan;

WHEREAS, Contractor and CITY subsequently, by mutual agreement, agreed not to move forward on the May 11, 2010, amendment;

WHEREAS, on March 23, 2011, Contractor and CITY entered into Amendment No. 1 to the Existing Contract. Amendment No. 1 included a scope of work dated February 28, 2011, providing for the design development of the proposed new Fire Station Headquarters, and provided for an increased firm fixed price of \$611, 250 for the additional scope of work;

WHEREAS, the Contractor and CITY desire to amend the Existing Contract as provided herein to provide for the preparation of Fire Station Headquarters construction documents in accordance with Attachment A hereto

Now, therefore, it is mutually agreed, by and between the parties as follows:

Section 1.0, TERM and TERMINATION, shall be revised as follows:

The CITY hereby extends the performance period through March 31, 2014. Contractor and City agree that the Amendment to the Existing Contract approved by the City Council on May 11, 2010, shall be deemed void in all respects.

Section 3.0, COMPENSATION – shall be revised as follows:

The contract Price is hereby increased from \$611,250.00 to a new Firm Fixed Price of \$860,250. This is an increase of \$249,000 to cover the additional scope of work set forth in Attachment A, which is hereby incorporated by reference and made a part of this Amendment. Contractor shall provide construction documents pursuant to Exhibit A that will be ready for bid issuance by the City for the construction of the Fire Station Headquarters.

Except as expressly amended hereby, the Existing Contract remains in full force and effect as originally executed.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 2 to the Existing Contract to be executed by their respective officers duly authorized on the date first written above.

Date: _____

"CITY"
CITY OF GARDEN GROVE

By: _____
City Manager

ATTESTED:

City Clerk

Date: _____

"CONTRACTOR"
Griffin Structures, Inc.

By: _____

Name: _____

Title: _____

Date: _____

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

APPROVED AS TO FORM:

Garden Grove City Attorney

Date