

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Matthew J. Fertal	From:	William E. Murray	
Dept:	City Manager	Dept:	Public Works	
Subject:	ACCEPTANCE OF THE RESTROOM RENOVATION PROJECT AT THE COMMUNITY MEETING AND SENIOR CENTERS AS COMPLETE		Date:	September 24, 2013

OBJECTIVE

For City Council to accept the Restroom Renovation Project at the Community Meeting and Senior Centers as complete and authorize the City Manager to execute the Notice of Completion of Public Improvement and Work.

BACKGROUND/DISCUSSION

RT Contracting Corporation, contractor for the above named project has completed the renovation project as specified in the contract dated September 11, 2012, in the amount was \$163,000.00.

The project consisted of a complete interior refurbishment of the restroom facilities at the Community Meeting Center/Senior Center to meet the Americans with Disabilities Act (A.D.A.) standards.

The following is a financial statement for the final payment:

Original Contract Price	\$ 163,000.00
Change Orders	<u>3,159.44</u>
Total	\$ 166,159.44
Total of Work Completed-to-Date	\$ 166,159.44
Less Retention	<u>\$ 14,905.19</u>
	\$ 151,254.25
Less Progress Payments	<u>\$ 151,254.25</u>
Amount Due/Retention Payment	-\$14,905.19-
Total Value Certified To Date	\$ 166,159.44

ACCEPTANCE OF THE RESTROOM RENOVATION AT THE COMMUNITY MEETING AND
SENIOR CENTERS AS COMPLETE

September 24, 2013

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FINANCIAL IMPACT


There is no impact to the General Fund. The project cost of \$166,159.44 was included in the 2012/2013 budget.

RECOMMENDATION

It is recommended that the City Council:

- Accept the Restroom Renovation Project at the Community Meeting and Senior Centers as complete and authorize the City Manager to execute the Notice of Completion of Public Improvement and Work; and
- Authorize the Finance Director to release the retention payment when it is appropriate to do so.


WILLIAM E. MURRAY, P.E.
Public Works Director/City Engineer


By: William R. Pickrell
Public Works Supervisor

Attachment: Notice of Completion

Recommended for Approval


for **Matthew Fertal**
City Manager

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF GARDEN GROVE
P. O. BOX 3070
GARDEN GROVE, CA 92642

NOTICE OF COMPLETION
OF PUBLIC IMPROVEMENT AND WORK

NOTICE IS HEREBY GIVEN that the City of Garden Grove, Orange County, California, has caused a public improvement, to wit:

RESTROOM REMODEL OF THE COMMUNITY MEETING CENTER/SENIOR CENTER
11300 STANFORD AVENUE, GARDEN GROVE, CA

to be constructed upon the property hereinafter described. The contract for furnishing of all plant, labor, services, materials, and equipment, and all utilities and transportation, including power, fuel, and water, and performing all work necessary to construct and complete, in a good and workmanlike manner in strict accordance with the specifications, plans, and drawings therefore on file in the office of the City Clerk of the City of Garden Grove, for the construction, installation, and completion of the above-described public improvement and work, was heretofore made and entered into with RT Contractor Corporation Inc., on the 11th day of September, 2012, and filed for record in the office of the City Clerk of the City of Garden Grove; that the work upon said public improvement has been completed, and that the Public Works Director has notified the City Council that he has made and completed a final inspection of the materials furnished and installed and the work performed in the construction, installation, and completion of said public improvement hereinabove more particularly described and set forth, and has certified in writing to the City Council that all the provisions of the contract and contract documents for the furnishing of all plant, labor, services, materials, and equipment, and the performing of all work necessary for the construction, installation, and completion of said public improvement above described have been fully complied with to his satisfaction as required by the contract document; that final acceptance of the construction, installation, and completion of said public improvement above described was made on the 30th day of August 2013; that the nature of the title to said property of said City of Garden Grove is as follows: That is to say, it owns said public improvement in fee except the right-of-way upon which it is constructed, and that it owns an easement upon, over, and along said right-of-way for the purpose of the construction, installation, and completion of said public improvement hereinabove referred to and on which said public improvement is situated is described as follows, to wit:

RESTROOM REMODEL OF THE COMMUNITY MEETING CENTER/SENIOR CENTER
11300 STANFORD AVENUE, GARDEN GROVE, CA

NOTICE OF COMPLETION
RESTROOM REMODEL OF THE COMMUNITY MEETING CENTER/SENIOR CENTER
ACCEPT PROJECT AS COMPLETE
September 24, 2013
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NAME OF SURETY on Labor and Material Bond is: Alliant Insurance Services, Inc.
735 Carnegie Drive, Suite 200
San Bernardino, CA 92408
License # 0C36861
Tel No. (909) 886-9861

DATED this _____ day _____ 20__

CITY OF GARDEN GROVE

By: _____
City Manager of the City of Garden Grove

ATTEST:

City Clerk of the City of Garden Grove

STATE OF CALIFORNIA
COUNTY OF ORANGE

I am the Public Works Director of the City of Garden Grove.

I have read the foregoing Notice of Completion of Public Improvement and Work, and know the contents thereof; and I certify that the same is true of my own knowledge, except as to those matters, which are therein stated upon my information or belief, and as to those matters I believe to be true.

I certify (or declare), under penalty of perjury, that the foregoing is true and correct.

Executed on _____ at Garden Grove, California.

(Signature)