

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal
Dept: City Manager
Subject: AUTHORIZE ISSUANCE OF A
PURCHASE ORDER FOR ONE (1)
FIRE DEPARTMENT PICK-UP TRUCK
FROM WONDRIES FLEET GROUP

From: William E. Murray
Dept: Public Works
Date: November 12, 2013

OBJECTIVE

To secure City Council authorization to issue a Purchase Order for one (1) Pick-Up Truck to be used by Fire Department staff from Wondries Fleet Group in the amount of \$33,527.63.

BACKGROUND

Public Works is responsible for providing safe and reliable vehicles for all City departments including Police and Fire. The Fire Department currently has one (1) vehicle that meets the City's guidelines for replacement.

DISCUSSION

Specifications were prepared and sent to bidders in the Orange County area. One (1) bid was received. Pursuant to Garden Grove Municipal Code Section 2.50.060 and based on the City's Public Works Department recommendations, the Finance Director has determined that the bid received was responsive and is as follows:

Wondries Fleet Group Alhambra, CA	\$33,527.63
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FINANCIAL IMPACT

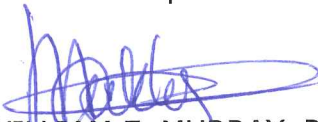
The financial impact is \$33,527.63 to the Fleet Management Fund. There is no impact to the General Fund. The vehicle being replaced will be sold at public auction.

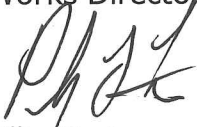
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November 12, 2013
Page 2

RECOMMENDATION

It is recommended that City Council:

- Authorize the Finance Director to issue a purchase order in the amount of \$33,527.63 to Wondries Fleet Group for the purchase of one (1) new Fire Department Pick-Up Truck.

for 
WILLIAM E. MURRAY, P.E.
Public Works Director/City Engineer


By: Phillip Carter
Equipment Maintenance Supervisor

Recommended for Approval


Matthew Fertal
City Manager