

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Matthew J. Fertal	From:	Kevin J. Raney
Dept.:	City Manager	Dept.:	Police
Subject:	APPROVAL OF AGREEMENT WITH THE COUNTY OF ORANGE FOR THE TRANSFER OF FUNDS FOR JUSTICE ASSISTANCE GRANT PROGRAM AND ALLOCATION OF GRANT FUNDS TO JAIL SERVICES CONTRACT		
		Date:	November 26, 2013

OBJECTIVE

To gain City Council approval for the acceptance of Justice Assistance Grant funds, so that the City can receive approximately \$39,298 in federal funds.

BACKGROUND

In FY 2005-06, Congress combined the Local Law Enforcement Block Grant Program (primarily funding cities) with the Edward Byrne Memorial Grant (primarily funding states and counties), to provide funds for the new Justice Assistance Grant (JAG). All eligible Orange County cities under the new program now file a joint application with the County to receive their share of these funds. In FY 2013-14, Garden Grove's share of this grant will be \$38,799. Out of these funds will be paid a nine percent administrative fee (\$3,492) and Garden Grove will retain \$35,307.

ANALYSIS

The Police Department will continue to use these funds to pay a portion of its jail services contract with The GEO Group, Inc. (formerly known as Correctional Systems, Inc.). The jail contract saves thousands of department man-hours and is a key component for maximizing police officer time out on the streets.

FINANCIAL IMPACT

Using JAG money to help fund the Department's jail services creates no burden on the City's General Fund.

APPROVAL OF AGREEMENT WITH COUNTY OF ORANGE FOR THE TRANSFER OF FUNDS FOR JUSTICE ASSISTANCE GRANT PROGRAM AND ALLOCATION OF GRANT FUNDS TO JAIL SERVICES CONTRACT

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RECOMMENDATION

It is recommended that the City Council:

- Approve the agreement to transfer funds to the 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) program.
- Authorize the Mayor to execute the agreement with the County of Orange to partially fund the Police Department's Jail Services Contract with The GEO Group, Inc.



Kevin J. Raney
Chief of Police



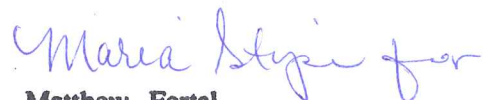
By: Courtney Allison
Police Fiscal Analyst

Attachment A: Program Narrative

Attachment B: 2013 JAG Program Grant Award Documents

Attachment C: 2013 JAG Program Agreement to Transfer Funds

Recommended for Approval



Matthew Fertal
City Manager

BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program

PROGRAM NARRATIVE

General Description of Program Activities:

The Edward Byrne Memorial Justice Assistance Grant (JAG) funds will be utilized to support a broad range of activities to prevent and control crime within the County of Orange. The County of Orange has been certified disparate; therefore, this joint application includes twelve units of local government for which the applicant and fiscal agent is the County of Orange.

The JAG funds will be utilized for the program/purpose areas outlined in the grant solicitation. The twelve units of local government in the jurisdiction will utilize the funds for law enforcement, local initiatives, technical assistance, strategic planning, research & evaluation, data collection, training, personnel, equipment, forensic laboratories, supplies, contractual support and information systems for program areas. The JAG funds support all components of the criminal justice system, from multi-jurisdictional drug and gang task forces to crime prevention programs, prosecution and court, corrections, drug treatment and enforcement and technology improvements. The expenditure details of the funds for each city are outlined in the following narrative.

Multi-Agency Funding:

In a collaborative effort to benefit the County of Orange, the sixteen units of local government involved in this grant application have agreed to utilize \$23,216 (approximately 5.52%) of the total funding to supplement the multi-jurisdictional Orange County Pro-Active Methamphetamine Laboratory Investigative Team, hereafter referred to as PROACT.

Program Narrative:

Outline the Proposed program activities –

Methamphetamine is traditionally the primary drug investigated by local, state, and federal law enforcement agencies within the boundaries of Orange County. Successful clandestine methamphetamine laboratory prosecutions require acquired expertise and are especially time consuming and labor intensive. Local law enforcement agencies do not have the resources, specialized training, or safety equipment required to conduct the specialized investigations required to combat these types of operations. The labs themselves are toxic and explosive in nature. Children of clandestine laboratory operators and meth users are often forced to live in an environment of toxic chemicals with lasting effects on their overall physical and mental health. PROACT has traditionally responded to investigate all clandestine laboratory incidents within Orange County while maintaining a close investigative liaison with those local agencies. These agencies are able to forward clan lab intelligence to PROACT for review, evaluation, and subsequent enforcement action. According to state and local law enforcement agencies, the threat associated with methamphetamine trafficking and abuse exceeds any other drug.

PROACT integrates city law enforcement agencies, the Sheriff's Department, the District Attorney's Office, the CA Bureau of Investigation, the Probation Department, and Child Protective Services to conduct criminal investigations of clandestine methamphetamine laboratory operators, suppliers, and traffickers.

PROACT personnel will initiate investigations, conduct covert surveillances, conduct parole and probation searches, execute search warrants, and arrest criminal perpetrators. PROACT has previously distinguished itself by focusing on disrupting and eliminating individuals and criminal cells responsible for providing both the precursor and essential chemicals that are required to manufacture methamphetamine. In essence, PROACT has functioned as the highly unique "proactive" effort against the entire clandestine methamphetamine laboratory hierarchy, within and having a nexus to Orange County.

Provide a brief Analysis of the need for the programs –

Precursor chemical smurfing has emerged as the preeminent source of pseudoephedrine for methamphetamine production throughout the United States. Recent law enforcement investigations suggest that organized precursor chemical smurfing organizations are supplying necessary quantities of pseudoephedrine to methamphetamine laboratory operators. These operations are composed of individuals or "smurfs" who make multiple purchases of products containing pseudoephedrine from pharmacies, drug stores, and retail outlets. These products are often sold to chemical precursor brokers or directly to methamphetamine laboratory operators. The success of drug market disruption is due in large part to the tireless work of state and local law enforcement agencies and the task forces they comprise.

Methamphetamine-related criminal activity has increased concurrently with the rise in the overall threat posed by the trafficking and abuse of the drug. The impact of the manufacturing, trafficking, and use of

methamphetamine has been devastating to many cities and rural counties throughout the country. State and local law enforcement agencies identify methamphetamine as the drug that most contributes to violent crime.

Methamphetamine critical incidents occurring in Orange County have and continue to represent the majority of all narcotic incidents occurring within the county.

Goal:

The goal of the PROACT Task Force is to pro-actively seek out and disrupt clandestine methamphetamine lab operators and methamphetamine trafficking organizations in Orange County, thereby providing a safer community for the residents, employees and visitors within the County. The objectives of the PROACT Task Force are to reduce the availability of methamphetamine in Orange County, improve public safety in Orange County by eradicating hazardous clandestine methamphetamine labs, and identify, disrupt and arrest suppliers of methamphetamine precursor and essential chemicals.

Strategies to be used for project:

PROACT Task Force personnel will initiate investigations, conduct covert surveillances, conduct parole and probation searches, execute search warrants, and arrest criminal perpetrators. PROACT will continue to focus on disrupting and eliminating individuals and criminal cells responsible for providing both the essential chemicals that are required to manufacture methamphetamine.

PROACT will continue to utilize innovative investigative techniques in an attempt to identify and apprehend methamphetamine clandestine laboratory violators. Examples of techniques used include; reverse stings of laboratory apparatus and essential chemicals; use of court authorized electronic tracking devices; wiretap investigations, pursuing chemical sources, as well as continuing to assist and enter into partnerships with all Orange County law enforcement agencies at all levels of pro-active investigations. PROACT will continue to maintain an on-going training profile in an attempt to stay current with all progressive case law and new investigative techniques, as well as new safety procedures.

Lastly, the PROACT Task Force subscribes to the philosophy that the existence of methamphetamine laboratories is defined by a three-pronged cycle of Facilitation, Manufacturing and Distribution. Subscribing to this philosophy, PROACT will continue to focus on disrupting each of these prongs to the best of its ability.

Project identifiers:

Meth labs

Funding:

TOTAL PROACT ALLOCATION (5.52%): \$23,216

County/OCSD:

The Orange County Sheriff-Coroner Department, Orange County Crime Laboratory proposes to use the 2013 Justice Assistance Grant Program funding as follows:

Purpose Areas:

Law Enforcement

Program Narrative:

The Orange County Crime Laboratory (OCCL) is a full service forensic laboratory providing extensive identification and analytical support to all law enforcement agencies, the Orange County Sheriff, and the Coroner Division of the Sheriff Department in the County of Orange. In 2012 the OCCL provided forensic support and analysis on over 34,000 cases; over 180,000 exams were conducted on nearly 64,000 items of evidence. The laboratory's scope of forensic responsibilities is broad and includes such areas as crime scene investigation, firearms examination, toxicological testing of biological samples from impaired driving cases, drug facilitated sexual assault, and death investigations. The laboratory is seeking grant funds to improve and update technology utilized in its Identification, Criminalistics and Forensic Chemistry Bureaus.

The Identification Bureau (responsible for crime scene response, documentation and collection of physical evidence, and latent print processing and comparison) requests the purchase of two gas powered portable generators and associated supplies to power overhead lights for crime scenes at night. Many scenes are in remote locations where evidence collection and documentation is conducted in very low lighting. Generator power is needed to run lights that improve the laboratory's ability to effectively process these types of crime scenes.

The Firearms Section of the Criminalistics Bureau in the OCCL uses camera technology on 15 year-old comparison microscopes. The Section requests funds to update these cameras. The comparison microscopes and related cameras assist with forensic tool-mark, cartridge case and bullet comparisons, as well as documenting and evaluating general rifling characteristics. Associated software will be purchased.

Finally, the Toxicology Section of the Forensic Chemistry Bureau uses computers to evaluate and examine instrumental data on over 6,900 cases annually. The computers currently in use by the section are over 7 years old. Updating the computers will enable the section to use faster and more efficient operating systems, and communicate with newer instrumental software programs.

Goals of the project:

The project goals are to update equipment and technology for the OCCL. Providing generator power enables the laboratory to conduct evidence collection and crime scene investigation in remote locations, and at night, improving service to County law enforcement agencies. Updating computer and camera technology improves efficiency and quality of analysis for both the Toxicology and Firearms Sections of the laboratory. This in turn improves the quality and timeliness of service provided to our law enforcement stakeholders.

Strategies to be used for project:

Each year the Orange County Crime Laboratory supports over 30 law enforcement agencies throughout the County. Improved technology enhances the quality of service; and specifically for this project, will enhance crime scene response, firearms and tool mark examinations, and instrumental data evaluation in forensic toxicology casework.

Project identifiers:

Crime Laboratory
Equipment – Forensic
Computer software/hardware
Firearms
Impaired Driving

Budget and Budget Narrative:

JAG funds will be utilized to purchase two gas powered generators and associated supplies for remote crime scene response. Additionally, the funds will be used to purchase an updated comparison microscopes camera for firearms and tool marks examinations, and thirteen computers for toxicology instrumental data evaluation. All purchases requested are for equipment. Any funds exceeding the 2013 JAG award will be paid from our general fund.

- Gas powered portable generators (2), minimum of 3,000 Watts - \$1,800
- E-ZEE link extension cords (20) for crime scene vans – \$1,000
- Leica MC170 HD Camera and Software Kit (1) - \$4,800
- Dell OptiPlex 9010 Desktop Computer with Standard PSU (13) - \$10,300

Total: \$17,900

Timeline and/or project plan:

Once the funds are received and made available by the County Board of Supervisors' approval process, the equipment requested will be purchased. All purchases must go through the required County purchasing process and may be subject to competitive public bid. The difference in the cost of the project and the JAG funds, if received, will be offset with Orange County Crime Laboratory Division funds. All purchases will be completed in FFY 13-14.

Funding:

Total Allocation: \$16,672

PROACT Contribution: (10%) \$1,667

Administrative Fee (9%): \$1,500

Funds Retained by City/County: \$13,504

City: Anaheim

The City of Anaheim proposes to use the 2013 Justice Assistance Grant funding as follows:

Purpose Areas:

Law Enforcement

Program Narrative:

The Anaheim Police Department (APD) would like to use JAG funds to support the overtime expenses of the Department's frontline sworn personnel in the following divisions: Operations, Operation Support, Investigations, and Special Operations. The City's budget conditions for fiscal year 2013/14 have decreased APD's overtime budget tremendously. In addition, in the past few years, APD has reduced our sworn staff in order to meet the City's budgetary goals. Hence, responsibilities for each employee have increased in order to maintain a safe community. Overtime hours have become an intricate part in helping APD's personnel work efficiently and effectively. Overtime hours will be assigned to employees within the four divisions at the discretion of the Department.

Goals of the project:

The Department's project goal is to improve and enhance the community's safety, while working with a smaller budget, and reduced personnel. In order to accomplish this goal, overtime hours will be assigned to each employee at the discretion of the Department.

Strategies to be used for project:

Overtime hours will be assigned to each employee at the discretion of the Department. A separate account code will be assigned specifically for this project. All overtime documents for this project will be assigned a specific account code. A copy of all overtime documents will be approved by the Department prior to submittal. A payroll download of all overtime hours and any other required documents will be included in each reimbursement submitted to the Orange County Sheriff's Department.

Project identifiers:

Overtime for sworn personnel within Anaheim Police Department's four divisions: Operations, Operation Support, Investigations and Special Operations.

Budget and Budget Narrative:

Overtime for the Department's personnel will range from \$30.00- \$90.00 per hour depending on the position and rank of each employee. Due to budget constraints, APD is currently unable to fully fund the Department's overtime expenses.

Timeline and/or project plan:

The project goals and objectives will be implemented immediately upon approval of the JAG program funds and Anaheim's City Council approval to utilize the JAG funds for this project.

Funding:

Total Allocation: \$92,011

PROACT Contribution: (4%) \$3,680

Administrative Fee (9%): \$ 8,281

Funds Retained by City: \$ 80,050

City: Buena Park:

The City of Buena Park proposes to use the 2013 Justice Assistance Grant funding as follows:

Purpose Areas:

Law Enforcement

Program Narrative:

Law enforcement agencies, regardless of size, are not immune to rising crime rates, staff shortages and budget restrictions. Rising crime rates can tax the investigative and administrative resources of an agency. More crime may mean that fewer cases are pursued vigorously, fewer opportunities arise for follow-up, or individual caseloads increase from already overworked detectives. It is not uncommon for transfers, retirements or other personnel changes to occur, resulting in lack of follow-up on some cases.

The Buena Park Police Department currently has 27 unsolved homicide cases, commonly referred to as "cold cases", some dating back to the year 1970. The Police Department wants to continue a "cold case" program, utilizing experienced investigators to pursue leads in these cases and track down possible suspects. The arrest of suspects in one "cold case" may either solve other cases (through new leads and information from suspects) or prevent new cases (by keeping killers from committing other crimes). Today, homicide investigators have at their disposal technology, investigative methods and resources that were not available to law enforcement agencies in the past.

In 2009, the Buena Park Police Department, received approval to use JAG funding for cold case homicide investigations. These funds allowed investigators to work with members of the Orange County District Attorney's Office, to solve a homicide that had occurred in 1987. Through hours and hours of thorough interviews and sifting through evidence, investigators were finally able to arrest the suspect in 2013 and he is currently awaiting trial for this crime. This is a success story in every sense of the word.

Goals of the project:

Investigators will review all unsolved "cold case" homicides and prioritize them according to the likelihood of an eventual solution. The highest priority cases are those in which suspects were previously names or identified through forensic methods; an arrest warrant was previously issued (but no arrest has been made), significant physical evidence (such as fingerprints, DNA or shell casings) can be reprocessed with new technology for further evidence; new documented leads have arisen and/or critical witnesses are accessible and willing to cooperate.

Strategies to be used for project:

Investigators will review all unsolved "cold case" homicides and prioritize them according to the likelihood of an eventual solution. The highest priority cases are those in which suspects were previously names or identified through forensic methods; an arrest warrant was previously issued (but no arrest has been made), significant physical evidence (such as fingerprints, DNA or shell casings) can be reprocessed with new technology for further evidence; new documented leads have arisen and/or critical witnesses are accessible and willing to cooperate.

Project identifiers: See JAG Identifiers (attached)

Law Enforcement

Quantifiable Performance Measures:

The most visible measure of “cold case” investigations effectiveness is the number of cases that are solved by the use of overtime hours paid for using JAG funds. Other internal and external gauges that will be evaluated will be awareness to the public, families, witnesses and other law enforcement agencies of our ongoing investigations of these cases. Additionally, the number of investigations handled by the investigators along with the number of resolutions and successful prosecution will all be indicators of the effectiveness.

Budget and Budget Narrative:

Buena Park P.D. will utilize the 2013 JAG award (\$16,580) for homicide investigators to work overtime on “Cold Case” homicide cases.

Timeline and/or project plan:

Unsolved homicide cases will be investigated on an overtime bases with existing personnel until JAG funds are exhausted.

Funding:

Total Allocation: \$18,220
PROACT Contribution: (0%) \$0
Administrative Fee (9%): \$1,640
Funds Retained by City/County: \$16,580

City: Costa Mesa

The City of Costa Mesa proposes to use the 2013 Justice Assistance Grant funding as follows:

Purpose Areas:

Planning, Evaluation, and Technology Improvement

Program Narrative:

The Costa Mesa Police Department's proposed program activity is to expand upon an interoperable video and data network, linking a top terrorist target retail district to police systems. The South Coast Plaza (SCP) retail district, located at 3333 Bristol Street and 3333 Bear Street, have been designated by the Department of Homeland Security (DHS) as the number 10 terrorist soft target among 600 designated terrorist targets throughout Orange County. A federal ACAMS (Automated Critical Asset Management Systems) assessment has been conducted at this site. With 25 million customers who frequent this location annually, it has been deemed by DHS as likely to experience a terrorist-type attack (active shooter, etc.). JAG award funds will be used to enable streaming live video feed from the retail district's extensive closed circuit television network to responding police cars via smart tablet devices installed in the police cars. The department lacks funding to expand its current capabilities with the retail district's CCTV network.

Goals of Project:

The department's project goal is to develop an interface between the SCP dispatch center to responding police cars. The interface would consist of the developed capability of streaming live video – of monitored activity occurring anywhere in the retail district – to responding patrol cars dispatched to any locations within the retail district to manage a terrorist type incident. The installation of smart tablet devices in patrol cars will improve coordination and reduce response times by police and fire personnel responding to a terrorist-type incident.

Another goal is to develop technology to enable police officers, working at the SCP police substation, to stream live video (in the same manner described above) to responding police cars dispatched to a terrorist-type activity at the location. The development of this goal will involve expanding the capabilities of a "viewing station" located inside the police substation. This viewing station consists of an array of four flat screen TV's with an accompanying joystick "controller" that permits officers to selectively monitor activity in the location via an array of an extensive CCTV remote camera network.

A third goal is to develop the same streaming video capability to mobile smart tablet devices to enable an interoperable platform to be shared with joint police and fire agencies during a mutual aid scale incident occurring at the SCP location, or in the immediate neighboring region. The realization of these goals will facilitate effective command and control through a centralized, technologically supported incident command system. Mutual agency Incident Command Staff will, in turn, be able to systematically stage, assign and deploy mutual aid personnel and assets in a most effective manner.

Strategies to be used for Project:

To accomplish the department's 2013 JAG project goal, the agency will obtain quotes from vendors that can supply the identified service, technology and/or equipment needed.

Project Identifiers:

1) Electronic Monitoring, 2) System Improvements

Budget & Budget Narrative:

Preliminary quotes have been obtained for the department's proposed program. The estimated cost is: \$17,800.

CONTRACT:

	Cost Totals
LexRay Mobile Operations Center	
LexRay video management system connector	\$12,000.00

Note: Listed item is software/driver to interface with video management (ICMS) system physically located at 3333 Bristol Street.

LexRay "smart tablet software" provided for (9) smart tablet devices	\$5,800.00
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Note: Listed items are software (user licenses) written to be installed in smart tablet devices, e.g. Ipad, smart phone, etc., to enable reception of video streamed from the the 3333 Bristol Street location. This location encompasses (2) city blocks and has installed a CCTV network array of 200+ remote cameras related to this project. Costs for the purchase and installation of all hardware (smart tablets), and annual costs (cell use rate, LexRay maintenance rate, etc.) related to this project will be incurred by the City of Costa Mesa.

TOTAL COST	\$17,800.00
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Timeline and/or Project Plan:

The project objectives and goals will be instituted immediately upon approval of the Costa Mesa City Council and the department's ability to utilize the JAG allocation for expenditures.

Funding:

Total Allocation: \$19,666
PROACT Contribution: (0%) \$ 0
Administrative Fee (9%): \$1,770
Funds Retained by City/County: \$17,896

City: Fullerton

The City of Fullerton proposes to use the 2013 Justice Assistance Grant funding as follows:

Purpose Areas:

Purpose Areas related to the proposed CCTV (Closed Circuit TV) Project include Law Enforcement, Prosecution, Court, Defense; Corrections and Community Corrections; and Planning, Evaluation and Technology Improvement.

Program Narrative:

Outline the Proposed program activities –

The Fullerton Police Department proposes to use JAG 2013 funds of \$25,836 to augment the approved 2012 JAG funding of \$28,186 and Police Department asset seizure funds of \$91,314 for its CCTV (Closed Circuit TV) Project, originally estimated at \$119,500 by the Communications & Technology Division of the Orange County Sheriff's Department. However, the three quotes obtained were much higher than the OCSD estimate. The most qualified bidder, who was also the lowest bidder, has a detailed quote of \$186,207 for Phases 1 and 2 of a three-phase project estimated at a total of \$195,707; hence the need to utilize JAG 2013 funds of \$25,836 to augment the existing JAG and asset seizure funds already approved, with the remaining \$40,871 to be funded through additional asset seizure funds and/or department budget savings.

Continental Computers was identified as the most qualified contractor for the project, given its extensive experience and knowledge in providing audio/video equipment and services for law enforcement agencies. The Orange County Sheriff's Department Special Operations, County Regional Narcotics Suppression Program, City of San Clemente and the Los Angeles Police Department are among the references that Continental Computers was able to offer.

Phase 1 (Jail Cameras and Total Audio/Video Infrastructure) - \$82,357:

- 19 outdated cameras at the Jail facility replaced with 27 high-definition cameras
- 2 servers/DVR's with one-year retention to record from the new Jail cameras
- New overall audio/video infrastructure to be built, i.e. networking products, configuration, and surveillance software

Phase 2 (Police Facility and Exterior Cameras) - \$103,850

- 18 outdated cameras at the Police Department facility replaced with 20 high-definition cameras and 2 microphones
- 2 servers/DVR's with 1 year retention capabilities and software installed

Phase 3 (Watch Commander's Office – Not part of JAG 2013 - to be completed at a later date) - \$9,500:

- 4 monitors installed
- 1 server installed

Provide a brief Analysis of the need for the programs –

Although the CCTV Project is considerably more costly than originally anticipated, it is a critical that this project be completed as soon as possible. The Fullerton Police Department and Jail camera systems are so antiquated that they have been characterized by audio/video technicians, including the Sheriff's Communications & Technology Division, as virtually irreparable, with parts no longer available. Because of their age, most of these cameras cannot be integrated into a new security system. However, the system breaks down frequently so makeshift but costly repairs must still be made. In addition, there are no cameras monitoring activities in front of the Police Department and City Hall, an employee parking lot, and some interior walkways and gates as well as a back lot, so four new cameras will be installed in these areas. And, because the Jail cameras and the Police facility cameras are currently on separate systems - making monitoring a cumbersome task - an integrated system is a logical necessity.

Very importantly, too, the Police Department currently has **no video recorders** connected to their security cameras. Hence, the CCTV project, which includes the installation of four server/DVR's in Phases 1 and 2, is particularly vital to the protection of the public, jail inmates, and City and Police staff, and will provide critical information and evidence in the event of an incident.

Incidents involving up to 500 protestors in front of the Police Department and City Hall greatly hampered the safety of City employees and those seeking City or Police services, and also resulted in assaults and vandalism against vehicles and City property. However, these criminal activities went unrecorded, making identification and prosecution difficult. With the proposed cameras and DVR's, any acts of civil disorder can be monitored by a Police Department supervisor, who can then safely coordinate effective and appropriate responses, while video evidence of any criminal activities would also be recorded.

Goals of the project:

- Increase and improve security and monitoring capabilities within the Police Department and Jail.
- Utilize the data gathered, if needed, to assist in the investigation, prosecution or exoneration of individuals involved in a recorded event.

Strategies to be used for project:

- Most qualified bidder, Continental Computers, has been identified for the estimated \$186,207 in CCTV Project Phase 1 and 2 costs
- Purchase security system equipment and services from Continental Computers
- Utilize \$28,186 in approved JAG 2012 grant funds for Phase 1 project expenses
- Propose \$25,836 of JAG 2013 grant funds for additional Phase 1 project expenses
- Utilize approved asset seizure funds in the amount of \$91,314 and additional estimated asset seizure funds or general funds savings of \$40,871 to fund the remaining Phase 1 and all Phase 2 costs.

Project identifiers: See JAG Identifiers (attached)

- Jails
- Equipment – Video/Audio Recording

Budget and Budget Narrative: Outline how JAG funds will be used to support and implement the program. Include a **breakdown of costs**

CONTRACTS: - Continental Computers (Detailed quotes attached)	Quote #	Est. Cost	TOTALS
PHASE 1			
Brocade Hardware	15352	11,921	
Milestone Software	15712	8,019	
2 Servers	15710	16,204	
20 Sony Cameras and 2 microphones	15711	13,998	
Labor	15714	32,215	
TOTAL PHASE 1			82,357
PHASE 2			
Milestone Software	15706	8,019	
2 Servers	15713	13,496	
27 Sony Cameras	15707	23,094	
Misc. Cameras	15708	6,477	
Labor	15709	52,765	
TOTAL PHASE 2			103,851
GRAND TOTAL – PHASE 1 & 2			186,207
FUNDING:			
JAG 2012		28,186	
JAG 2013 Proposed		25,836	
Approved Asset Seizure Funds		91,314	
Asset Seizure and/or Budget Savings		40,871	
TOTAL FUNDING			186,207

Timeline and/or project plan: Identify when the goals and objectives will be completed

- Installation of camera and video recording system – Estimated three months after bid award

Funding:

Total Allocation: \$31,897

PROACT Contribution: (10%) \$3,190

Administrative Fee (9%): \$2,871

Funds Retained by City/County: \$25,837

City: Garden Grove

The City of Garden Grove proposes to use the 2013 Justice Assistance Grant funding as follows:

Purpose Areas:

Law Enforcement; Corrections and Community Corrections

Program Narrative:

The Police Department will use 2013 JAG funds to pay a portion of its jail services contract. The jail contract saves thousands of department man-hours and is a key component for maximizing police officer time out on the streets.

The Garden Grove Police Department has one of the lowest ratios of officers per capita of any city its size in California, yet the Department must still struggle to keep staffing levels from decreasing. The elimination of the Garden Grove Redevelopment Agency last year continues to affect the City's current and projected financial condition. The loss of millions of agency dollars caused the City to immediately implement additional budget cuts, which will remain in effect for the duration of FY 2013-14. Contracting out jail services allows officers to spend the majority of their time in the field, which is especially critical during dire financial times when no new officers will be hired.

Goals of the project:

Create operational efficiencies in Patrol that would generate the equivalent productive hours of up to seven additional Police Officers that could be used to augment patrol operations.

Strategies to be used for project:

Contracting out jail services allows the Police Department to concentrate much more of its efforts on community safety rather than expending energy and resources on jail operations. Prior to the contract, officers would spend approximately two hours processing and transporting an arrestee. If the arrestee required medical clearance, that process could be extended by several hours. Now, sworn police officers complete preliminary paperwork on the arrestee and return to their field duties in as little as 15 minutes while the jailers complete the fingerprinting, photographing, transporting, etc. procedures. This increases the officer's availability to handle additional calls for services. In 2012, the jailers processed 6,492 arrestees, saving sworn officers approximately 12,984 hours that would have been spent processing arrestees.

Project identifiers: See JAG Identifiers (attached)

Community Policing; Detention (Non-residential). The Garden Grove Police Department implemented the Community Policing philosophy many years ago. Contracting out staffing of the detention facility facilitates that philosophy, by enabling patrol officers to return to their beat areas more quickly.

Budget and Budget Narrative: Outline how JAG funds will be used to support and implement the program. Include a **breakdown of costs**

The funds retained by the City will help to offset the annual cost of the jail services contract. For FY 2013-14 the monthly cost of the contract will be \$42,194. The cost covers staffing, operating expenses, and management fees, as well as liability insurance maintained by the vendor. Personnel services provided under this contract guarantee 24/7/365 staffing of the jail at 9.6 FTE.

Timeline and/or project plan: Identify when the goals and objectives will be completed

The jail is a 24/7 operation and operates 365 days a year. The goals and objectives for the program are met on a continual basis, by allowing officers to return to their patrol duties quickly, thus enhancing the policing presence in the City.

Funding:

Total Allocation: \$38,799

PROACT Contribution: (0%) \$0

Administrative Fee (9%): \$3,492

Funds Retained by City/County: \$35,307

City: Huntington Beach

The City of Huntington Beach proposes to use the 2013 Justice Assistance Grant Program funding as follows:

Purpose Areas:

Law Enforcement and Technology Improvement

Program Narrative:

Outline the Proposed program activities for the life of grant:

If awarded, proposed program activities include:

1. Initiate the purchasing process of GPS software.
2. Schedule GPS software installation rollout on all 70 MDC's.
3. Implement training to relevant personnel on technology and troubleshooting issues.
4. Install GPS software updates as needed.

Outline the type of programs to be funded by the JAG award – Technology Upgrade to Mobile Data Computers to Reduce Response Time and Improve Officer Safety

Provide a brief Analysis of the need for the programs - The program is needed to facilitate the day to day operations of the police officers in the City of Huntington Beach. It has the additional benefit of providing a safety net for officers out in the street should they be unable to communicate effectively through the normal dispatch channels.

Enabling GPS (Global Positioning Satellite) software in each police vehicle will assist the law enforcement and technology aspects of the police department in multiple areas. It would need to be installed on approximately 70 police computers.

Reduce Response Times for Victims. By equipping our dispatch center with this technology, we will be better able to assign appropriate police officers based on their location at the time the call comes in. If officers are able to respond to crimes more efficiently and quickly, one can deduce a positive benefit for victims of crimes as well as location of fleeing suspects and victims.

Reduce Response Times for Officers. Officers will be able to utilize the mapping system in their vehicles and quickly see an aerial map of their location in conjunction to the location they are traveling to. This will allow officers to choose the quickest and most efficient route.

Improve Officer Safety. By denoting the location of each officer, dispatchers will be able to quickly identify each officer's location and be better able to assign the closest and most appropriate police car to respond. It will also allow dispatchers to see locations of all officers should one of them need help. Occasionally in law enforcement an officer finds himself in trouble and unable to notify others of the emergency situation he finds himself in. This system will allow a remote person to instantly gather the officer's location and notify responding units so help can arrive quickly and efficiently.

Goals of the project:

The goal of this project is to provide a safe and sensible location platform to be used by all emergency response personnel in the police department.

Strategies to be used for project:

The strategies employed will be to add additional software to all Mobile Digital Computers (70) in the police department. We will also need to equip our dispatch center with a monitor so the officers' locations can be ascertained instantaneously and crime fighting techniques deployed. This technology will greatly improve our abilities as a police department to be better equipped when responding to crimes, whether they involve citizens or officers. We can intuitively deduce that some injuries up to and including deaths, will be reduced and possibly eliminated.

Project identifiers:

GPS Trackers

Budget and Budget Narrative: Outline how JAG funds will be used to support and implement the program. Include a **breakdown of costs**

We will use the 2013 JAG funds to purchase GPS tracker software and install them in police patrol vehicles. Our dispatchers will be able to better assign appropriate police officers based on their location at the time the call comes in.

Cost of the GPS software purchase is approximately \$40,000. We plan to fund \$28,448 using this 2013 JAG funds to purchase GPS tracker software. The overage of \$11,554 will be funded by our general fund.

Timeline and/or project plan: Identify when the goals and objectives will be completed

Upon receipt of grant funds, installation of the software begins. This software is largely ready to be installed and activated. The project in its newly activated state should last at least two to three years based on the life of the equipment it is installed on

Funding:

Total Allocation: \$31,262

PROACT Contribution: (0%) \$0

Administrative Fee (9%): \$2,814

Funds Retained by City/County: \$28,448

City: La Habra

The City of La Habra proposes to use the 2013 Justice Assistance Grant funding as follows:

Purpose Areas:

Computer Software and Equipment - General

Program Narrative:

The La Habra Police Department proposes to use the 2013 JAG funds to be spent in two areas:

1. **COMPUTER SOFTWARE:** To purchase computer software for the Patrol Bureau's Field Training Officer (FTO) program to convert existing paper processes to electronic processes. The software is uniquely developed for the purpose of documenting daily observation reports of trainee's progress in the field training process, enables electronic routing and approval, provides for analysis and reporting of trainers' evaluation trends, status of all trainees with the process, etc.
2. **EQUIPMENT – GENERAL:** To purchase two (2) Automated External Defibrillators (AED's) to be deployed in patrol cars. Police officers most often arrive at the scene of medical emergencies before the fire department or paramedics. In cardiac cases, patrol officers can, with little training, deploy a cardiac defibrillator to render lifesaving treatment within the critical five minute window before permanent brain damage occurs.

Goals of the project:

1. To computerize the documentation process and management of new police officer training as well as in-service training for all other police employees.
2. To deploy two cardiac defibrillators within the city of La Habra; this will provide police officers with lifesaving equipment for heart attack related medical emergencies within the community.

Strategies to be used for project:

1. To purchase the "Law Enforcement Automated Personnel System" (LEAPS), the La Habra PD staff has obtained a quote from Coplogic, Inc., a company specializing in law enforcement reporting and documentation. This is an established company whose citizen-based on-line reporting system is currently used by La Habra PD and many other area police departments. The city of La Habra Information Technology specialists will work with the vendor to set up the software and train the PD staff.
2. The AED's will be deployed in police cars to the two existing geographical patrol areas within the city of La Habra. All La Habra patrol officers have already been trained on the use of the AED's, in conjunction with first aid training, conducting by a contracted ambulance company.

Project identifiers: See JAG Identifiers (attached)

1. Computer hardware/software
2. Equipment - General

Budget and Budget Narrative: Outline how JAG funds will be used to support and implement the program. Include a **breakdown of costs**

Of the total award of \$14,464 allocated to the city of La Habra, 10% (\$1,446) will be directed to the Orange County PROACT Taskforce, and 9% (\$1,302) will be directed to the County of Orange for administrative costs, leaving a remaining balance of \$11,716.

An estimated \$6,500 will be spent on COMPUTER SOFTWARE to purchase the Coplogic LEAPS software; and the balance of the award, estimated at \$5,000, will be spent on EQUIPMENT – GENERAL to purchase two AED's (vendor to be determined) which are estimated to cost \$2,500 each. Should there be unanticipated cost increases, then non-general fund monies will be used to supplement the grant funding.

Timeline and/or project plan: Identify when the goals and objectives will be completed

This project involves a relatively simple purchase and installation of computer software and it is anticipated to be completed within 120 days of grant approval.

The goal is to purchase and install the software and equipment within 90 days of grant approval and award.

Funding:

Total Allocation: \$14,464

PROACT Contribution: (10%) \$1,446

Administrative Fee (9%): \$1,302

Funds Retained by City/County: \$11,716

City: ORANGE

The City of Orange proposes to use the 2013 Justice Assistance Grant funding as follows:

Purpose Areas:

Law Enforcement

Program Narrative:

During 2012, Orange Police Department personnel completed 14,217 incident reports. Of those, 4,654 reports were forwarded to detectives for additional follow-up and investigation. A large portion of investigations involve the suspect's use of electronic devices during the commission of crimes. Many times a cellular phone contains minute by minute digital evidence of a suspect's location and communication before, during and after the commission of a crime. This information can be very important to each investigation. With the prevalence of social media in society and smart phone use, suspect's computers are frequently linked to their criminal activity. Computers are often used as a tool of crime in addition to the storing of digital evidence.

By obtaining sophisticated computer forensic software, the Orange Police Department will be able to handle more technologically complex investigations utilizing digital evidence. This will help solidify successful prosecutions of suspects using evidence that simply could not be obtained by traditional methods.

The Orange Police Department needs to obtain sophisticated forensic software, coupled with a computer forensic workstation, to maintain investigative effectiveness in an increasingly technological society. Many times physical evidence is complimented by digital evidence. Sometimes digital evidence is all that exists to provide investigative leads.

Goals of the project:

Obtain sophisticated software to use in conjunction with a computer forensic workstation to view and analyze digital evidence. With most criminal investigation cases, this type of evidence cannot be accessed by ordinary methods. This software, coupled with state of the art computer equipment, will enable the our investigators to conduct computer forensic examinations on a multitude of electronic devices, including but not limited to; computers, cellular phones, cameras and all removable media where digital evidence may reside.

Strategies to be used for project:

The Department already has an investigator trained in digital evidence. The Department will leverage JAG funds by utilizing asset forfeiture monies to purchase the needed computer hardware.

Project identifiers:

The JAG identifiers for this project are:

Computer software/hardware

Cybercrime

Internet crime

Budget and Budget Narrative:

JAG funds will be used to purchase and maintain sophisticated computer forensic software to be utilized on a computer forensic workstation:

- Forensic Tool Kit Standalone Software- Includes Registry Viewer, Imager, Password Recover Tool Kit and DNA 50. – \$2,995
- Forensic Tool Kit Standalone Software- (Software Maintenance and Support)-\$840
- All Access Pass software training- \$7,000
- Mobile Phone Examiner Plus (MPE+) Software, Phone cables and Support - \$4,260

Total: \$15,095

Total with 8% sales tax \$16,302.60

Timeline and/or project plan:

Once the funds are received and made available through the City's normal approval process, it is anticipated that software ordering, delivery, and setup would be complete within four weeks. Use of the software would be implemented immediately as there are already cases that this software will aid in investigation. The difference in the cost of the project and the JAG funds received leaves a balance of \$6,112.60. This balance will be offset by asset forfeiture funds.

Funding:

Total Allocation: \$11,550

PROACT Contribution: (5%) \$593

Administrative Fee (9%): \$1,067

Funds Retained by City/County: \$10,191

Santa Ana City:

The City of Santa Ana proposes to use the 2013 Justice Assistance Grant funding as follows:

Purpose Areas:

Law Enforcement;

Program Narrative:

Outline the Proposed program activities –

Through the use of grant funding, the City of Santa Ana Proposes a three pronged approach to reducing criminal activity. Funding will allow:

- 1.) Augmentation of our Gang Enforcement. Funding will provide for gang enforcement activity with suppression details working overtime to target specific enforcement of gang members involved in violent behavior. The department currently lacks the manpower and fiscal resources to address this problem, these officers will be deployed directly into the neighborhoods being most negatively affected by gang activity and will be funded for the three year grant period.
- 2.) Enhancement of Educational Opportunities. The Santa Ana Police Department believes Community Oriented Policing (COP) has been and must remain at the core of crime reduction. A major component of COP is educational opportunities offered to residents. With funding severely cut, educational programs and staffing that provided this valuable resource have been reduced. Officers as well as non-sworn staff will offer COP related training programs on an overtime basis to complete this goal. Funding will cover the entire grant performance period.
- 3.) Enhancement of Community Policing. Funding will provide for community policing enforcement operations with suppression details working overtime to address crimes of public disorder specifically tied to community complaints. The department currently utilizes a robust community complaint tracking system to ensure responsiveness to resident concerns. Funding will cover the entire grant performance period.

The Santa Ana Police Department is additionally providing 10% of its allocated funds to the Pro-Act Program in support of their operational needs

This funding will equate to approximately 1,247 hours of additional law enforcement resources within our community.

Outline the type of programs to be funded by the JAG award –

The Department will utilize overtime funds to perform enforcement actions specifically directed at violent gang crime and crimes of public disorder. The remainder of the funds will be utilized to offer educational opportunities for neighborhood associations, community gatherings and residents ranging from children to adults.

Provide a brief Analysis of the need for the programs –

The Santa Ana criminal street gang population of approximately 6,900 accounts for the less than two percent of the City's population however; this criminal element constitutes a significant impact on fear in the community and threatens the safety and stability of our neighborhoods. The Department routinely receives between 20 and 30 specific community complaints per week which directly impact the quality of

life for our residents. Enforcement related activities will be coupled with an educational component, which will enhance public understanding, trust and confidence.

Goals of the project:

The goal of this project is to reduce criminal activity and increase public safety through enhanced enforcement and educational efforts.

Strategies to be used for project:

The use of selective enforcement overtime, response to community complaints, coupled with crime analysis data allows resources to be specifically deployed in areas of increased criminal activity during time frames found to be most beneficial to project goals:

1. Contact gang members and individuals involved in crimes of public disorder to gain intelligence, investigative information and ensure problem solving for prosecutorial purposes while striving to resolve longstanding community concerns.
2. Increase the number of arrests and prosecution of gang members.
3. Increase the number of community complaints resolved.
4. Reduce the fear gang members evoke in the community and decrease community concerns through high visibility police presence and enforcement activities.
5. Offer enhanced educational opportunities through schools, community associations and neighborhood watch groups.

Project identifiers:

Gangs; Education; Community Policing

Budget and Budget Narrative:

Funds will be utilized for personnel overtime. No funds are allocated for travel, supplies, consultants or contracts.

Timeline and/or project plan: Identify when the goals and objectives will be completed

Months 1-36: Gang Enforcement and Community Complaint enforcement continues throughout the life of the grant.

Months 1-36: Educational endeavors continue throughout the life of the grant.

Funding:

Total Allocation: \$115,433

PROACT Contribution: (10%) \$11,543

Administrative Fee (9%): \$10,389

Funds Retained by City/County: \$93,501

City: Stanton

The City of Stanton proposes to use the 2013 Justice Assistance Grant funding as follows:

Purpose Areas:

Law enforcement

The City of Stanton is a diverse community presenting unique challenges for law enforcement. A large Hispanic immigrant population and the resulting language barrier can cause a gap between residents, businesses and law enforcement providers. In many cases immigrant residents are fearful of police due to their immigration status. Stanton is home to several active criminal street gangs which use fear and intimidation of residents as a method for ensuring many crimes are never reported to police.

Through implementation of community policing practices we intend to increase awareness and positive interaction among residents, business owners and law enforcement in a community effort to reduce crime. Reducing crimes against persons and businesses will help ensure that the City of Stanton has an active and flourishing business community supported by its residents. It is a commonly recognized fact that public support is necessary for business to flourish. This is also the case for police effectiveness in accomplishing their core mission of preventing crime. Building relationships with the public increases police legitimacy and affects how well they can control crime.

Program Narrative:

To increase law enforcement presence in the community. Use of overtime to place personnel into problem areas of the City, either on foot, bicycle or patrol car. Their efforts will be directed to combat a growing graffiti, gang, prostitution, and other crime problems. This will be done in an effort to reduce crime and blight in the City of Stanton.

Staff will determine target areas for which personnel will utilize crimes and calls for service data and work with the OCSO Crime analysis unit to patrol during times that have higher activity levels. The target areas will be chosen based upon level of calls for service, citizen complaints, Part I and II crimes. The type of area will also determine the type of patrol to be used, certain high density housing areas will use either foot or bicycle patrol. Larger sprawling gang areas may require a vehicle.

Goals of the project:

It is our intent to approach every community in Stanton in the next 12 months and direct personnel to combat or eliminate their specific problem(s) whether it is graffiti, loitering, illegal drug activity, prostitution, public alcohol consumption or otherwise. We are also working with the City of Stanton to determine enforcement and presence needs during their upcoming community events.

Strategies to be used for project:

Community policing efforts are already underway in Stanton. Previous JAG and other grant funding has allowed us to implement a gang education and prevention program in our local schools and to conducted limited neighborhood and business watch activities. Currently funds are limited for targeting specific areas that are experiencing increased vandalism/graffiti and increased complaints.

Project identifiers: See JAG Identifiers (attached)

Overtime (Deputies for directed enforcement efforts and Neighborhood Watch)

Budget and Budget Narrative:

Personnel OT- \$8,879

Timeline and/or project plan: Identify when the goals and objectives will be completed

Community policing efforts are already underway in Stanton. Previous JAG and other grant funding has allowed us to implement a gang education and prevention program in our local schools and to conducted limited neighborhood and business watch activities. Currently funds are limited for targeting specific areas that are experiencing increased vandalism/graffiti and increased complaints.

It is our intent to approach every community in Stanton in the next 12 months and direct personnel to combat or eliminate their specific problem(s) whether it is graffiti, loitering, illegal drug activity, public alcohol consumption or otherwise. We are also working with the City of Stanton to determine enforcement and presence needs during their upcoming community events.

Funding:

Total Allocation: \$10,962

PROACT Contribution: (10%) \$1,096

Administrative Fee: (9%) \$987

Funds Retained by City/County: \$8,879

City: Westminster

The City of Westminster proposes to use the 2013 Justice Assistance Grant funding as follows:

Purpose Area:

Law Enforcement

Program Narrative:

These grant funds are intended to provide the funding for 1 part-time Animal Control Officer to be utilized by the Westminster Police Department's Animal Control Division.

Due to the recent staff reductions the Westminster Police Department's Animal Control Division has been inundated with calls for service due to the lack of service personnel available. Police officers often have to be called to provide Animal Control services which take them out of circulation for other police responsibilities. Animal Control Officers also investigate animal cruelty, animal theft, and are also responsible for the enforcement of animal related municipal code sections.

The Westminster Police Department will hire 1 part-time Animal Control Officer to assist the full-time Animal Control Officer with all Animal Control Division responsibilities and requests for service. The grant funds will provide the funding for the part-time Animal Control Officer until the 2013 JAG Grant funds are exhausted or the until the grant expires, whichever comes first.

Goals of the project:

The goal of the project is to provide as much general Animal Control services as possible to the citizens of Westminster.

Strategies to be used for the project:

The new part-time Animal Control Officer will work under the full-time Animal Control officer and provide general Animal Control services to the citizens of Westminster. Animal Control Officers also investigate animal cruelty, animal theft, and are also responsible for the enforcement of animal related municipal code sections.

Project identifiers:

Law Enforcement
Provide Animal Control services

Budget Narrative:

Part-time Animal Control Officer: The cost of this position per hour, including part-time benefits, is approximately \$23.73. The Part-time Animal Control Officer will work approximately 20 hours per week for 37.55 weeks, or 751 hours or until the 2013 funds are exhausted, for a total of \$17,827

Timeline and/or project plan:

The 2013 JAG Grant funds will be utilized to hire a part-time Animal Control Officer by October of 2013. The position will be maintained until the funds are exhausted (Approximately 9 months).

Funding:

Total Allocation: \$19,590

PROACT Contribution: (0%) \$0

Administrative Fee (9%): \$1,763

Funds Retained by City/County: \$17,827

HOW TO APPLY FOR JAG GRANT REIMBURSEMENTS**1. A letter on your cities letterhead that includes or states the following:**

- A. Your agency's request for reimbursement in the amount of \$ _____;
- B. Against Grant Award#2013-DJ-BX-1065;
- C. List of items purchased and types of costs being claimed for the quarter that match your city's initial write-up/request;
- D. Certification that you complied with all procurement procedures outlined in your agency's procurement manual and financial and administrative requirements set forth in the current OJP Financial guide;
- E. Letter is to be signed by the person authorized in the JAG Program MOU (City Manager).

2. Required attachments to the letter:**A. FEDERAL FINANCIAL REPORT**

Your agency is required to submit quarterly Federal Financial Report using a Standard Form SF-425 (OMB). This report reflects the cumulative actual federal monies spent, unliquidated obligations incurred, and the unobligated balance of federal funds. The Federal Financial Report is due at the Sheriff's Department Financial Division by the due dates indicated below:

Qtr. ending 03-31-YY due no later than 4/10

Qtr. ending 06-30-YY due no later than 7/10

Qtr. ending 09-30-YY due no later than 10/10

Qtr. ending 12-31-YY due no later than 01/10

A helpful hints guide for completing Federal Financial Report is available at the DOJ-OJP website at: <http://www.ojp.usdoj.gov/funding/forms.htm>

B. INVOICE BILLING OCSD

- a. The package should include an invoice from the city billing the Orange County Sheriff's Department (OCSD). The invoice/bill should reference the grant name, grant number and quarter ending date.
- b. OCSD will reference your city's invoice number when reimbursement is made to your city.

C. BACKUP DOCUMENTS

- a. All invoices/receipts and relevant purchase orders pertaining to federal monies spent.
- b. Time Sheets and part of payroll register showing personnel name or other individual identifier and details of payroll costs claimed, if any.
- c. Copies of signed check(s) for purchase(s) and general ledger reports clearly indicating expenditures for the quarter.

All of the above documents must be provided to our office; otherwise your claim will not be processed. Please send your claims to:

Orange County Sheriff's Department-Financial/Admin. Division

Attn: Karla Lazaridis

320 N. Flower Street, Suite 108, Santa Ana, CA 92703.

If you have any questions please call Karla Lazaridis at (714) 834-6675.

2013 JAG PROGRAM ALLOCATIONS

CITY	2013 Funds	PROACT & Admin. Fee Total	PROACT % ALLOC	Amount To PROACT	ADM. FEE 9%	Funds Retained by Individual Agencies
OCSD	\$16,672	\$ 3,168	10%	\$ 1,667	\$ 1,500	\$ 13,504
Anaheim	\$92,011	\$ 11,961	4%	\$ 3,680	\$ 8,281	\$ 80,050
Buena Park	\$18,220	\$ 1,640	0%	-	\$ 1,640	\$ 16,580
Costa Mesa	\$19,666	\$ 1,770	0%	-	\$ 1,770	\$ 17,896
Fullerton	\$31,897	\$ 6,060	10%	\$ 3,190	\$ 2,871	\$ 25,837
Garden Grove	\$38,799	\$ 3,492	0%	-	\$ 3,492	\$ 35,307
Huntington Beach	\$31,262	\$ 2,814	0%	-	\$ 2,814	\$ 28,448
La Habra	\$14,464	\$ 2,748	10%	\$ 1,446	\$ 1,302	\$ 11,716
Orange	\$11,850	\$ 1,659	5%	\$ 593	\$ 1,067	\$ 10,191
Santa Ana	\$115,433	\$ 21,932	10%	\$ 11,543	\$ 10,389	\$ 93,501
Stanton	\$10,962	\$ 2,083	10%	\$ 1,096	\$ 987	\$ 8,879
Westminster	\$ 19,590	\$ 1,763	0%	-	\$ 1,763	\$ 17,827
TOTAL	\$ 420,826	\$ 61,090	5.5%	\$ 23,216	\$ 37,874	\$ 359,736

FY2013 EDWARD BYRNE MEMORIAL JUSTICE**ASSISTANCE GRANT PROGRAM REPORTING REQUIREMENTS****Programmatic Reporting****Categorical Assistance Progress Reports**

Reporting on the progress of the grant program is required. Some grants may require an annual submission of progress report information. Most programs require semiannual and/or quarterly reporting. Reporting requirements are specified in the grant solicitation and in the special conditions specified in the award. Questions concerning progress reporting should be directed to the Program Manager for the award.

Quarterly Programmatic (PMT) Reporting periods are:

January 1 – March 31

April 1 – June 30

July 1 – September 30

October 1 – December 31

Reporting requirements must be met during the life of the grant. A full explanation of these requirements can be found in the OJP *Financial Guide*, which may be accessed at <http://www.ojp.usdoj.gov/financialguide/index.htm>. Also check special conditions on awards for additional reporting requirements. GPRS will not permit access to funds if financial reporting is delinquent.

The following information concerns:

- Single Audit Reports
- Categorical Progress Reports
- Federal Financial Reports

Single Audit Reports

A special condition may be included with your award that details reporting requirements for audit reports. Please review and comply with that special condition. There is no form for submission of audit reports; however, a transmittal letter is needed. Information about the letter and the rules for single audits may be found in the OJP *Financial Guide*, Post award Requirements, Audit Requirements and in OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations.

The submission of audit reports for all grantees shall be as follows:

- **State and Local Governments, Institutions of Higher Education, and Nonprofit Institutions.** Completed audit reports for fiscal years earlier than 2007 should be mailed to the Federal Audit Clearinghouse, Bureau of Census, 1201 East 10th Street, Jeffersonville, IN 47132. Completed audit reports for fiscal years 2008 and later should be submitted on the Federal Audit Clearinghouse's Web site at <http://harvester.census.gov/sac>. **Do NOT submit your audit reports to OJP unless specifically requested.**
- **Commercial Organizations and Individuals.** One copy of all audit reports should be mailed to Office of Justice Programs, Office of the Chief Financial Officer, ATTN: Control Desk, 810 Seventh Street NW., Room 5303, Washington, DC 20531.

Direct any questions regarding the grant program to Susie Cabrera.

scabrera@ocsd.org
431 The City Drive South
Orange, CA 92868
(714) 935-6869



Department of Justice
Office of Justice Programs

Bureau of Justice Assistance

Office of Justice Programs

Washington, D.C. 20531

August 26, 2013

Mr. Shawn Nelson
County of Orange
10 Civic Center Plaza
Santa Ana, CA 92701

Dear Mr. Nelson:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local in the amount of \$420,826 for County of Orange.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Carrie Booth, Program Manager at (202) 305-7426; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

Denise O'Donnell
Denise O'Donnell
Director

Enclosures



Department of Justice
Office of Justice Programs
Office for Civil Rights

Washington, D.C. 20531

August 26, 2013

Mr. Shawn Nelson
County of Orange
10 Civic Center Plaza
Santa Ana, CA 92701

Dear Mr. Nelson:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

Ensuring Access to Federally Assisted Programs

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEOP), 28 C.F.R. § 42.301-308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

1) Meeting the EEOP Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEOP reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEOP and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEOP, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEOP specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

2) Submitting Findings of Discrimination

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEOP, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) County of Orange 10 Civic Center Plaza Santa Ana, CA 92701		4. AWARD NUMBER: 2013-DJ-BX-1065	
		5. PROJECT PERIOD: FROM 10/01/2012 TO 09/30/2016 BUDGET PERIOD: FROM 10/01/2012 TO 09/30/2016	
1A. GRANTEE IRS/VENDOR NO. 950009281		6. AWARD DATE 08/26/2013	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE Local Law Enforcement Programs		10. AMOUNT OF THIS AWARD \$ 420,826	
		11. TOTAL AWARD \$ 420,826	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTHON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY13(BJA - JAG) 42 USC 3750, et seq.			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Denise O'Donnell Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Shawn Nelson Board of Supervisors Chair	
17. SIGNATURE OF APPROVING OFFICIAL <i>Denise O'Donnell</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>[Signature]</i>	19A. DATE 10-1-13
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCALYFUND C BUD.A OFC. DIV.RE SUB. POMS AMOUNT EAR ODE CT. G. X B DJ 80 00 00 420826		21. MDJUGT0768	

FACSIMILE SIGNATURE AUTHORIZED
PER G.C. SEC. 25103, RESO 79-1535
SIGNED AND CERTIFIED THAT A COPY OF
THIS DOCUMENT HAS BEEN DELIVERED
TO THE CHAIR OF THE BOARD



ATTEST

A handwritten signature in blue ink, appearing to read "Susan Novak", is written over a horizontal line.

SUSAN NOVAK
CLERK OF THE BOARD OF SUPERVISORS
ORANGE COUNTY, CALIFORNIA



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD
CONTINUATIONSHEET
Grant**

PAGE 2 OF 8

PROJECT NUMBER 2013-DJ-BX-1065

AWARD DATE 08/26/2013

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



Department of Justice
Office of Justice Programs
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**AWARD
CONTINUATIONSHEET
Grant**

PAGE 3 OF 8

PROJECT NUMBER 2013-DJ-BX-1065

AWARD DATE 08/26/2013

SPECIAL CONDITIONS

8. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/sam.htm> (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
10. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on pertinent laws, regulations, policies, and guidance is available at www.ojp.gov/funding/confcost.htm.
11. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
12. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
13. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
14. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
15. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD
CONTINUATIONSHEET
Grant**

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PROJECT NUMBER 2013-DJ-BX-1065

AWARD DATE 08/26/2013

SPECIAL CONDITIONS

16. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
17. The recipient agrees that all income generated as a direct result of this award shall be deemed program income. All program income earned must be accounted for and used for the purposes of funds provided under this award, including such use being consistent with the conditions of the award, the effective edition of the OJP Financial Guide and, as applicable, either (1) 28 C.F.R. Part 66 or (2) 28 C.F.R Part 70 and 2 C.F.R. Part 215 (OMB Circular A-110). Further, the use of program income must be reported on the quarterly Federal Financial Report, SF 425.
18. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
19. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: http://www.it.ojp.gov/gsp_grantcondition. Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

AWARD
CONTINUATIONSHEET
Grant

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PROJECT NUMBER 2013-DJ-BX-1065

AWARD DATE 08/26/2013

SPECIAL CONDITIONS

20. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

21. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate and expend the grant funds in the trust fund (including any interest earned) during the period of the grant. Grant funds (including any interest earned) not expended by the end of the grant period must be returned to the Bureau of Justice Assistance no later than 90 days after the end of the grant period, along with the final submission of the Federal Financial Report (SF-425).
22. JAG funds may be used to purchase bulletproof vests for an agency, but may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program.
23. The recipient agrees to submit a signed certification that that all law enforcement agencies receiving vests purchased with JAG funds have a written "mandatory wear" policy in effect. Fiscal agents and state agencies must keep signed certifications on file for any subrecipients planning to utilize JAG funds for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any FY 2013 funding can be used by the agency for vests. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD
CONTINUATIONSHEET
Grant**

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PROJECT NUMBER 2013-DJ-BX-1065

AWARD DATE 08/26/2013

SPECIAL CONDITIONS

24. Ballistic-resistant and stab-resistant body armor purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and are listed on the NIJ Compliant Body Armor Model List (<http://nij.gov>). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: <http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm>.
25. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
26. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <http://www.it.ojp.gov/default.aspx?area=policyAndPractice&page=1046>.
27. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.
28. The recipient acknowledges that all programs funded through subawards, whether at the state or local levels, must conform to the grant program requirements as stated in BJA program guidance.
29. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
30. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
31. The recipient agrees to monitor subawards under this JAG award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the OJP Financial Guide, and to include the applicable conditions of this award in any subaward. The recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of JAG funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD
CONTINUATIONSHEET
Grant**

PAGE 7 OF 8

PROJECT NUMBER 2013-DJ-BX-1065

AWARD DATE 08/26/2013

SPECIAL CONDITIONS

32. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.
33. Award recipients must submit quarterly a Federal Financial Report (SF-425) and annual performance reports through GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.
34. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
35. The grantee agrees that within 120 days of award acceptance, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. Additionally, all future task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, along with course completion certificates, by the grant recipient. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).
36. No JAG funds may be expended on unmanned aircraft, unmanned aircraft systems, or aerial vehicles (US, UAS, or UAV) unless the BJA Director certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order. Additionally, any JAG funding approved for this purpose would be subject to additional reporting, which would be stipulated by BJA post-award.
37. BJA strongly encourages the recipient submit annual (or more frequent) JAG success stories at JAG.Showcase@ojp.usdoj.gov or via the online form at <https://www.bja.gov/contactus.aspx>. JAG success stories should include the: name and location of program/project; point of contact with phone and e-mail; amount of JAG funding received and in which fiscal year; and a brief summary describing the program/project and its impact.
38. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD
CONTINUATIONSHEET
Grant**

PAGE 8 OF 8

PROJECT NUMBER 2013-DJ-BX-1065

AWARD DATE 08/26/2013

SPECIAL CONDITIONS

39. Recipient may not expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the signed Memorandum of Understanding (MOU) between the disparate jurisdictions and has issued a Grant Adjustment Notice (GAN) releasing this special condition.

40. Recipient may not expend, or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued a Grant Adjustment Notice (GAN) informing the recipient of the approval.

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Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2013-DJ-BX-1065

PAGE 1 OF 1

This project is supported under FY13(BJA - JAG) 42 USC 3750, et seq.

1. STAFF CONTACT (Name & telephone number)

Carrie Booth
(202) 305-7426

2. PROJECT DIRECTOR (Name, address & telephone number)

Susie Cabrera
Administrative Manager
431 The City Drive South
Orange, CA 92868-3303
(714) 935-6869

3a. TITLE OF THE PROGRAM

BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

Local Law Enforcement Programs

5. NAME & ADDRESS OF GRANTEE

County of Orange
10 Civic Center Plaza
Santa Ana, CA 92701

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2012 TO: 09/30/2016

8. BUDGET PERIOD

FROM: 10/01/2012 TO: 09/30/2016

9. AMOUNT OF AWARD

\$ 420,826

10. DATE OF AWARD

08/26/2013

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation).

The County of Orange will serve as the fiscal agent for all 12 jurisdictions listed as disparate entities under the FY 2013 Local JAG Program. Each jurisdiction plans to utilize JAG funds to support various criminal justice initiatives. Funds will be utilized to support a broad range of activities to prevent and control crime within

the community. The goals of the project are to meet local and state initiatives such as: fund technical assistance, training, personnel, equipment, supplies, contractual support, information systems for criminal justice, and criminal justice related research/evaluation activities that will improve or enhance law enforcement specific programs.

NCA/NCF



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Incorporates NEPA Compliance in Further Developmental Stages for County of Orange

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.

1 **AGREEMENT TO TRANSFER FUNDS**
2 **FOR 2013 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)**
3 **PROGRAM**
4

5 **THIS AGREEMENT** is entered into this ____ day of _____ 2013, which date is
6 enumerated for purposes of reference only, by and between the COUNTY OF ORANGE, a political
7 subdivision of the State of California, hereinafter referred to as "COUNTY", and
8 _____, a municipal corporation, hereinafter referred to as
9 "SUBGRANTEE."

10 **WHEREAS**, COUNTY, acting through its Sheriff-Coroner Department, hereinafter referred to
11 as SHERIFF, in its capacity as the lead agency on behalf of twelve units of local government, including
12 SHERIFF and SUBGRANTEE, has applied for, received and accepted the Edward Byrne Memorial
13 Justice Assistance Grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of
14 Justice Assistance (hereinafter referred to as "the grant").

15 **WHEREAS**, the purpose of the grant is to supplement the resources available to the multi
16 agency Orange County Pro-Active Methamphetamine Laboratory Investigative Team (PROACT), and
17 to various programs designated to prevent and control crime within the County of Orange that are
18 operated by individual agencies included in the above-referenced twelve units of local government, as
19 set forth in Attachment A hereto ("Program Narrative"), which is attached hereto and incorporated
20 herein by reference.

21 **WHEREAS**, the terms of the grant require that certain grant funds be transferred to
22 SUBGRANTEE to be used for the grant purposes, which may include local initiatives, technical
23 assistance, strategic planning, research & evaluation, data collection, training, personnel, equipment,
24 forensic laboratories, supplies, contractual support, and information systems for law enforcement, as
25 more particularly described in Attachment A hereto.

1 **NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:**

2 1. COUNTY shall transfer to SUBGRANTEE grant funds, in arrears, as necessary to
3 reimburse SUBGRANTEE for reasonable and permissible expenditures for the grant purposes. In order
4 to obtain grant funds, SUBGRANTEE shall comply with the instructions and submit to SHERIFF all
5 required information and documentation, as set forth in Attachment B hereto ("How to Apply for JAG
6 Grant Reimbursements"), which is attached hereto and incorporated herein by reference. In no event
7 will the total amount of the grant funds transferred by COUNTY to SUBGRANTEE hereunder exceed
8 SUBGRANTEE's allocation, as set forth in Attachment C hereto ("JAG Program Allocation"), which is
9 attached hereto and incorporated herein by reference.

10 2. SUBGRANTEE shall be reimbursed with said grant funds only for expenditures
11 necessary to acquire personal property or equipment as set forth in Attachment A hereto [hereinafter
12 called "grant property and equipment"] or to perform such other grant functions, if any, for which
13 Attachment A specifies that SUBGRANTEE may utilize grant funds.

14 3. Throughout their useful life, SUBGRANTEE shall use grant property and equipment
15 only for grant purposes in accordance with Attachment A hereto.

16 4. SUBGRANTEE shall exercise due care to preserve and safeguard grant property and
17 equipment from damage or destruction and shall provide regular maintenance and such repairs for grant
18 property and equipment as are necessary, in order to keep said grant property and equipment
19 continually in good working order.

20 5. If grant property or equipment becomes obsolete, SUBGRANTEE shall dispose of it
21 only in accordance with the instructions of COUNTY or the agency from which COUNTY received the
22 grant funds.

23 6. SUBGRANTEE shall submit to the COUNTY grant program reporting documents and
24 information in accordance with requirements set out in Attachment D ("Edward Byrne Memorial Justice
25 Assistance Grant Reporting Requirements"), which is attached hereto and incorporated herein by
26 reference.

1 7. SUBGRANTEE shall comply with all applicable terms of the certification(s) that are
2 attached hereto as Attachment E (“FY 13 Grant Award & Special Conditions”) and incorporated herein
3 by reference.

4 8. By executing this Agreement, SUBGRANTEE agrees to comply with and be fully
5 bound by this Agreement and all applicable provisions of Attachments A, B, C, D and E hereto.
6 SUBGRANTEE shall notify COUNTY immediately upon discovery that it has not abided or no longer
7 will abide by any applicable provision of this Agreement or Attachments A, B, C, D or E hereto.

8 9. SUBGRANTEE and COUNTY shall be subject to examination and audit by the State
9 Auditor General with respect to this Agreement for a period of three years after final payment
10 hereunder.

11 10. SUBGRANTEE agrees to indemnify, defend and save harmless COUNTY and the
12 agency from which COUNTY received grant funds, and their elected and appointed officials, officers,
13 agents and employees from any and all claims and losses accruing or resulting to any and all contractors,
14 subcontractors, laborers, and any other person, firm or corporation furnishing or supplying work,
15 services, materials or supplies in connection with SUBGRANTEE’s performance of this Agreement,
16 including Attachments A, B, C, D and E hereto, and from any and all claims and losses accruing or
17 resulting to any person, firm, or corporation who may be injured or damaged by SUBGRANTEE in the
18 performance of this Agreement, including Attachments A, B, C, D and E hereto.

19 11. No alteration or variation of the terms of this Agreement shall be valid unless made in
20 writing and signed by duly authorized representatives of the parties hereto, and no oral understanding or
21 agreement not incorporated herein shall be binding on any of the parties hereto.

22 12. SUBGRANTEE may not assign this Agreement in whole or in part without the express
23 written consent of COUNTY.

24 13. For a period of three years after final payment hereunder or until all claims related to
25 this Agreement are finally settled, whichever is later, SUBGRANTEE shall preserve and maintain all
26 documents, papers and records relevant to the work performed or property or equipment acquired in
27 accordance with this Agreement, including Attachments A, B, C, D and E hereto. For the same time
28

1 period, SUBGRANTEE shall make said documents, papers and records available to COUNTY and the
2 agency from which COUNTY received the grant funds or their duly authorized representative(s), for
3 examination, copying, or mechanical reproduction on or off the premises of SUBGRANTEE, upon
4 request, during usual working hours.

5 14. SUBGRANTEE shall provide to COUNTY all records and information requested by
6 COUNTY for inclusion in quarterly reports and such other reports or records as COUNTY may be
7 required to provide to the agency from which COUNTY received grant funds or other persons or
8 agencies.

9 15. COUNTY may terminate this Agreement and be relieved of the payment of any
10 consideration to SUBGRANTEE if a) SUBGRANTEE fails to perform any of the covenants contained
11 in this Agreement, including the applicable terms of Attachments A, B, C, D and E hereto, at the time
12 and in the manner herein provided, or b) COUNTY loses funding under the grant. In the event of
13 termination, COUNTY may proceed with the work in any manner deemed proper by COUNTY.

14 16. SUBGRANTEE and its agents and employees shall act in an independent capacity in the
15 performance of this Agreement, including Attachments A, B, C, D and E hereto, and shall not be
16 considered officers, agents or employees of COUNTY or SHERIFF or of the agency from which
17 COUNTY received grant funds.

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1 **IN WITNESS WHEREOF**, the parties have executed this Agreement in the County of Orange,
2 State of California.

3
4 DATED: 10/3, 2013

COUNTY OF ORANGE, a political
subdivision of the State of California

5
6 By 

Sandra Hutchens, Sheriff-Coroner

Sheriff-Coroner Department
"COUNTY"

7
8
9 APPROVED AS TO FORM:

10 COUNTY COUNSEL

11
12 By 
Nicole Sims, Deputy

13
14 DATED: 9/11, 2013

15
16 SUBGRANTEE

17 By _____
Name and Title

18
19 _____
City


20
21 ATTEST:

DATED: _____, 2013

22
23 By _____
City Clerk

24
25 DATED: _____, 2013

APPROVED AS TO FORM

26 
THOMAS F. NIXON
City Attorney
City of Garden Grove

27 DATED: 11/19/13
28