

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To: Matthew J. Fertal From: William E. Murray
Dept: City Manager Dept: Public Works
Subject: AWARD OF A THREE-YEAR CONTRACT TO KOA CORPORATION TO PROVIDE ON-CALL PROFESSIONAL CONSTRUCTION INSPECTION SERVICES Date: January 28, 2014

OBJECTIVE

To request that the City Council award a contract to KOA Corporation for on-call professional construction inspection services.

BACKGROUND

Engineering Services has a Construction Inspector position that is temporarily vacated due to budget reductions from prior fiscal years. Without construction inspection, quality control and quality assurance would be lost on capital improvement projects, thus jeopardizing the quality and longevity of many capital projects constructed each year.

DISCUSSION

As the City will not be filling position vacancies in the near term, and inspection services are necessary to meet the inspection needs within the community, staff solicited five requests for proposal to construction management firms for on-call construction inspection services and received proposals from four firms. Staff evaluated each of the proposals and determined that KOA Corporation is best suited and able to provide on-call construction inspection services for the City. The following is a summary of the ratings:

Consultant	Rater A	Rater B	Rater C	Totals
KOA Corporation	188.5	186.5	189	564.00
Harris & Associates	174.5	183.5	183.5	541.50
Vali Cooper & Associates	163.5	183	187.5	534.00
Interwest Consulting Group	177	180	185	542.00

AWARD OF A THREE-YEAR CONTRACT TO KOA CORPORATION TO PROVIDE ON-
CALL PROFESSIONAL CONSTRUCTION INSPECTION SERVICES

January 28, 2014

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FINANCIAL IMPACT

There is no impact to the General Fund. Measure M2, Gas Tax and other grant funds, in an amount not to exceed \$400,000 for three years, will be used to finance these services.

RECOMMENDATION

It is recommended that the City Council:

- Award a contract to KOA Corporation to provide on-call professional construction inspection services, in the amount not to exceed \$400,000 for three years, including the options for two (2) additional two (2) year terms;
- Authorize the City Manager to execute the professional services agreement on behalf of the City and to make minor modifications as appropriate;
- Authorize the City Manager to approve the options for two (2) additional two (2) year terms provided sufficient funds are available in the Public Works Department budget each year.


WILLIAM E. MURRAY, P.E.
Public Works Director

By: 
Ana Neal
Sr. Administrative Analyst

Attachment: Consultant Agreement

Recommended for Approval


Matthew Fertal
City Manager

CONSULTANT AGREEMENT

KOA Corporation

THIS AGREEMENT is made this _____, by the CITY OF GARDEN GROVE, a municipal corporation, ("CITY"), and KOA Corporation, a California Corporation ("CONSULTANT").

RECITALS

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to Garden Grove Council authorization dated January 28, 2014.
2. CITY desires to utilize the services of CONSULTANT to provide On-Call Inspection Services.
3. CONSULTANT is qualified by virtue of experience, training, education and expertise to accomplish services.

AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Term of Agreement:** The term of this Agreement shall be for a period of three (3) years commencing upon the date of full execution of the Agreement.
 - a. Following expiration of the original term as described above, the Agreement shall be automatically extended for two (2) additional two (2) year terms, (from the date of execution), unless either party provides sixty (60) day notification prior to expiration of any such term, or unless the parties do not agree as to compensation pursuant to Section 3.1 below.
2. **Services to be Provided:** The services to be preformed by CONSULTANT shall consist of the services as further specified in CONSULTANT'S proposal attached hereto and incorporated herein by reference. CONSULTANT agrees that its provision of Services under this Agreement shall be within accepted standards within CONSULTANT'S profession. By executing this Agreement, CONSULTANT warrants that it has carefully considered how the work should be performed and fully understands the facilities, difficulties, and restrictions attending performance of the work under this agreement.
3. **Compensation.** CONSULTANT shall be compensated as follows:
 - 3.1 **Amount.** CONSULTANT shall be compensated in accordance with the rate schedule set forth in Exhibit "A".

- 3.2 Not to Exceed. The Parties agree that CONSULTANT shall bill for the Services provided by CONSULTANT to City on an hourly basis, except where otherwise set forth herein, provided compensation under this Proposal shall not exceed \$400,000. CONSULTANT warrants that all services will be performed in a competent, professional and satisfactory manner in accordance with the standards prevalent in the industry for such services. CONSULTANT shall not be compensated for any services rendered in connection with its performance of this Agreement, which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Manager. The Proposal and this Agreement do not guarantee any specific amount of work.
- 3.3 Payment. For work under this Agreement, payment shall be made per monthly invoice. For extra work not a part of this Agreement, a written authorization by CITY will be required and payment shall be based on hourly rates as provided in Exhibit "A".
- 3.4 Records of Expenses. CONSULTANT shall keep complete and accurate records of payroll costs, travel and incidental expenses. These records will be made available at reasonable times to CITY.
- 3.5 Termination. CITY and CONSULTANT shall have the right to terminate this Agreement, without cause, by giving thirty (30) days written notice of termination. If the project is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.

4. **Insurance Requirements**

- 4.1 Commencement of Work CONSULTANT shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance.
- 4.2 Workers Compensation Insurance For the duration of this Agreement, CONSULTANT and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable. The insurer shall waive its rights of subrogation against the CITY, its officers, officials, agents, employees, and volunteers.
- 4.3 Insurance Amounts CONSULTANT shall maintain the following insurance for the duration of this Agreement:
- (a) Commercial general liability in the amount of \$1,000,000 per occurrence; (claims made and modified occurrence policies are not acceptable); Insurance companies must be admitted and

licensed in California and have a Best's Guide Rating of A-Class VII or better, as approved by the CITY;

- (b) Automobile liability in the amount of \$1,000,000 per occurrence; (claims made and modified occurrence policies are not acceptable) Insurance companies must be admitted and licensed in California and have a Best's Guide Rating of A-Class VII or better, as approved by the CITY.
- (c) Professional liability in the amount of \$1,000,000 per occurrence; Insurance companies must be acceptable to CITY and have an AM Best's Guide Rating of A-, Class VII or better, as approved by the CITY. If the policy is written on a "claims made" basis, the policy shall be continued in full force and effect at all times during the term of the agreement, and for a period of three (3) years from the date of the completion of services provided. In the event of termination, cancellation, or material change in the policy, professional/consultant shall obtain continuing insurance coverage for the prior acts or omissions of professional/consultant during the course of performing services under the term of the agreement. The coverage shall be evidenced by either a new policy evidencing no gap in coverage, or by obtaining separate extended "tail" coverage with the present or new carrier.

An Additional Insured Endorsement, **ongoing and completed operations**, for the policy under section 4.3 (a) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONSULTANT. CONSULTANT shall provide to CITY proof of insurance and endorsement forms that conform to city's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, its officers, officials, employees, agents, and volunteers as additional insureds for automobiles owned, lease, hired, or borrowed by CONSULTANT. CONSULTANT shall provide to CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONSULTANT's insurance coverage shall be primary insurance as respects to CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, or volunteers shall be excess of the CONSULTANT's insurance and shall not contribute with it.

5. **Non-Liability of Officials and Employees of the CITY.** No official or employee of CITY shall be personally liable to CONSULTANT in the event of any default or breach by CITY, or for any amount, which may become due to CONSULTANT.
6. **Non-Discrimination.** CONSULTANT covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin or ancestry, in any activity pursuant to this Agreement.
7. **Independent Contractor.** It is understood and agreed that CONSULTANT, including CONSULTANT's employees, shall act and be independent contractor(s) and not agent(s) or employee(s) of CITY, and that no relationship of employer-employee exists between the parties. CONSULTANT's assigned personnel shall not obtain or be entitled to any rights or benefits that accrue to, or are payable to, CITY employees, and CONSULTANT shall so inform each employee organization and each employee who is hired or retained under this Agreement. CITY is not required to make any deductions or withholdings from the compensation payable to CONSULTANT under the provisions of this Agreement, and is not required to issue W-2 Forms for income and employment tax purposes for any of CONSULTANT's assigned personnel. CONSULTANT hereby expressly assumes all responsibility and liability for the payment of wages and benefits to its assigned personnel, and all related reporting and withholding obligations. CONSULTANT hereby agrees to indemnify and hold CITY harmless from any and all claims or liabilities that CITY may incur arising from any contention by any third party, including, but not limited to, any employee of CONSULTANT or any federal or state agency or other entity, that an employer-employee relationship exists by reason of this Agreement, including, without limitation, claims that CITY is responsible for retirement or other benefits allegedly accruing to CONSULTANT's assigned personnel.
8. **Compliance With Law.** CONSULTANT shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government. CONSULTANT shall comply with, and shall be responsible for causing all contractors and subcontractors performing any of the work pursuant to this Agreement, if any, to comply with, all applicable federal and state labor standards, including, to the extent applicable, the prevailing wage requirements promulgated by the Director of Industrial Relations of the State of California Department of Labor. The City makes no warranty or representation concerning whether any of the work performed pursuant to this Agreement constitutes public works subject to the prevailing wage requirements.
9. **Disclosure of Documents.** All documents or other information developed or received by CONSULTANT are confidential and shall not be disclosed without authorization by CITY, unless disclosure is required by law.
10. **Ownership of Work Product.** All documents or other information developed or received by CONSULTANT shall be the property of CITY.

CONSULTANT shall provide CITY with copies of these items upon demand or upon termination of this Agreement.

11. **Conflict of Interest and Reporting.** CONSULTANT shall at all times avoid conflict of interest or appearance of conflict of interest in performance of this Agreement.

12. **Notices.** All notices shall be personally delivered or mailed to the below listed addresses, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.

(a) Address of CONSULTANT is as follows:

Chuck Stephan, P.E.
Vice President
KOA Corporation
1411 W. 190th St., Suite 525
Gardena, CA 90248

(b) Address of CITY is as follows (with a copy to):

Engineering:	City Attorney:
Mark Uphus, P.E.	
City of Garden Grove	City of Garden Grove
P.O. Box 3070	P.O. Box 3070
Garden Grove, CA 92840	Garden Grove, CA 92840

13. **CONSULTANT'S Proposal.** This Agreement shall include CONSULTANT'S proposal or bid which shall be incorporated herein. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.

14. **Licenses, Permits and Fees.** At its sole expense, CONSULTANT shall obtain a **Garden Grove Business License**, all permits and licenses as may be required by this Agreement.

15. **Familiarity With Work.** By executing this Agreement, CONSULTANT warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties and restrictions of the work under this Agreement. Should CONSULTANT discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONSULTANT'S risk, until written instructions are received from CITY.

16. **Time of Essence.** Time is of the essence in the performance of this Agreement.

17. **Limitations Upon Subcontracting and Assignment.** The experience, knowledge, capability and reputation of CONSULTANT, its principals and employees were a substantial inducement for CITY to enter into this Agreement. CONSULTANT shall not contract with any other entity to perform the services required without written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONSULTANT is permitted to subcontract any part of this Agreement, CONSULTANT shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONSULTANT. CITY will deal directly with and will make all payments to CONSULTANT.
18. **Authority to Execute.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
19. **Indemnification.** To the fullest extent permitted by law, CONSULTANT agrees defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damages of any nature, including interference with use of property, arising out of, or in any way connected with the negligence, recklessness and/or intentional wrongful conduct of CONSULTANT, CONSULTANT'S agents, officers, employees, subcontractors, or independent contractors hired by CONSULTANT in the performance of the Agreement. The only exception to CONSULTANT'S responsibility to defend and hold harmless CITY, is due to the negligence, recklessness and/or wrongful conduct of CITY, or any of its elective or appointive boards, officers, agents, or employees.
- This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONSULTANT.
20. **Modification.** This Agreement constitutes the entire agreement between the parties and supersedes any previous agreements, oral or written. This Agreement may be modified only by subsequent mutual written agreement executed by CITY and CONSULTANT.
21. **Waiver.** All waivers of the provisions of this Agreement must be in writing by the appropriate authorities of the CITY and CONSULTANT.
22. **California Law.** This Agreement shall be construed in accordance with the laws of the State of California. Any action commenced about this Agreement shall be filed in the central branch of the Orange County Superior Court.

23. **Interpretation.** This Agreement shall be interpreted as though prepared by both parties
24. **Preservation of Agreement.** Should any provision of this Agreement be found invalid or unenforceable, the decision shall affect only the provision interpreted, and all remaining provisions shall remain enforceable.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS THEREOF, these parties hereto have caused this Agreement to be executed as of the dates set forth below.

"CITY"

CITY OF GARDEN GROVE, a municipal corporation

Dated: _____, 2014

By: _____
Matthew J. Fertal,
City Manager

ATTEST

"CONSULTANT"

KOA Corporation, a California Corporation

City Clerk

By: Joel Falter

Name: Joel Falter

Title: Secretary

Dated: _____, 2014

Dated: January 21, 2014

APPROVED AS TO FORM:

If CONSULTANT/CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY

James H. Eggen Sr.
Garden Grove City Attorney

Dated: 1-22, 2014

EXHIBIT "A"
RATE SCHEDULE AND PROPOSAL

December 20, 2013

City of Garden Grove
Attention: Ana Neal
Senior Administrative Analyst
11222 Acacia Parkway
Garden Grove, CA 92842

RE: Fee Schedule for 2013 Proposal for On-Call Inspection Services

Dear City of Garden Grove Selection Committee:

Included is KOA's fee schedule. KOA understands the contract will be established for a 3-year period in the not-to-exceed amount of \$400,000. For this contract, the hourly rate deemed for On-Call Inspection Services is offered under our Construction Inspector, \$90.00/hr, and Sr. Construction Inspector, \$95.00/hr. As-necessary per project, additional personnel and their rates may apply.

KOA maintains the required insurance endorsements forms required by the City's Consultant Agreement.

This fee proposal is valid for a ninety (90) day period.

Sincerely,
KOA Corporation



Chuck Stephan, P.E. (CA RCE C50481)
Vice President



Hourly Billing Rates

Professional Engineering & Management Services

Hourly Billing Rate

◇ Principal-In-Charge/Program Director	\$170.00
◇ Senior Engineer.....	160.00
◇ QA/QC Manager.....	155.00
◇ Senior Project Manager	155.00
◇ Construction Manager.....	135.00
◇ Project Manager	135.00
◇ Resident Engineer	125.00
◇ Project Engineer.....	125.00
◇ SWPPP Developer (QSD)	125.00
◇ Assistant Construction Manager	115.00
◇ Office Engineer	115.00
◇ Design Engineer.....	115.00
◇ Assistant Project Manager	105.00
◇ Associate Engineer.....	105.00
◇ Project Controls.....	105.00
◇ SWPPP Practitioner (QSP).....	100.00
◇ Senior Construction Inspector	95.00
◇ Construction Inspector	90.00
◇ CAD Technician.....	85.00
◇ Technician.....	80.00
◇ Administrative & Clerical Support.....	75.00

Any work in excess of eight hours in one workday and any work in excess of 40 hours in one workweek and the first eight hours worked on the seventh day of work in any one workweek shall be at the rate of one and one-half times the regular rate of pay. Any work in excess of 12 hours in one day and any work in excess of eight hours on any seventh day of a workweek shall be paid no less than twice the regular rate of pay.

Expenses

Project expenses are billed at cost plus ten percent (10%). Project expenses include: Non-commuter automobile mileage (\$0.565 per mile), postage and special courier expenses, subsistence, reproduction, project related telephone, subcontractor services and other direct project expenses as requested by the client. Should the client desire, phone and mileage may be included in an hourly rate, which shall be negotiated and slightly higher than the billable rates indicated above.

Rates are subject to an annual 5% adjustment.

January 1, 2014

December 20, 2013

City of Garden Grove
Attention: Ana Neal
Senior Administrative Analyst
11222 Acacia Parkway
Garden Grove, CA 92842

RE: 2013 Proposal for On-Call Inspection Services

Dear City of Garden Grove Selection Committee:

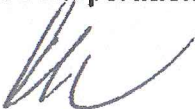
KOA Corporation ("KOA") appreciates the opportunity to submit qualifications to the City of Garden Grove for On-call Construction Inspection services. KOA has the expertise and resources required to assist the City of Garden Grove a timely and efficient manner. We are committed to working seamlessly with your staff and project team to ensure the successful delivery of this project.

The KOA team, our project systems, and our entire management structure are geared to providing flexible services to agencies such as yours. Descriptions of similar projects and respective references for these projects are included in our proposal. We assure that our key personnel will be assigned to the project for its duration and will not be removed or replaced by us without concurrence from the City of Garden Grove. Every member of our proposed team is available to be committed to the projects assigned to us beginning the start date.

Derry Mac Mahon, LEED AP will be the Management Contact and Project Manager for this contract. The contract would be managed through the South Bay office at 1411 W. 190th Street, Suite 525, Gardena, CA, 90248; Phone: 310.329.0102; Fax: 310.329.1021; Email: dmacmahon@koacorp.com. Thank you for this opportunity to offer our services to the City of Garden Grove. Should you have questions during the selection process, please contact me at 310.329.0102.

Per the RFP, a fee schedule has been submitted in a separately sealed envelope. This proposal is valid for a ninety (90) day period. One Addendum, dated December 2nd, 2013, has been received and acknowledged.

Sincerely,
KOA Corporation



Chuck Stephan, P.E. (CA RCE C50481)
Vice President



Proposal for

On-Call Inspection Services

**CITY OF GARDENA GROVE
DEPARTMENT OF PUBLIC WORKS**

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I. Understanding and Approach

The City of Garden Grove is seeking a consultant to provide on-call inspection services to meet the needs for capital improvement projects. These capital improvements projects consist of street, storm drain, water, sewer, and traffic signal improvements and modifications.

APPROACH

KOA proposes to provide construction inspection services for the City of Garden Grove. We have the option of providing a designated inspector to the City, or a pool of inspectors which can be assigned on a per project basis. Our assigned inspectors per project will not be replaced throughout the project duration, without consultation between KOA and the City.

KOA inspectors have vast depth and breadth of all types of improvement projects. We encourage the City to designate our individual inspectors on a per project basis, to ensure the right experienced person for each assignment. This also allows the City to assign multiple inspectors simultaneously, as-needed.

KOA's construction inspectors apply many years of experience on Caltrans, municipal, utility and private construction projects. Our team allows your agency access to some of the most practical Construction Inspectors and Technicians available. KOA provides all parties with up to the minute information, and is sensitive to the special needs of the community.

KOA provides construction inspection services for many types of projects. KOA construction inspectors have experience with bridges, highways, heavy civil projects, roadways, utilities, transportation projects, rail, wharf and port facilities, federally funded projects, and virtually any other type of municipal or public projects. Our construction inspectors bring many years of accrued skills in dealing with contractors and keeping the projects on track for timely completion.



2. Scope of Work

KOA's construction inspection scope of work is as follows:

KOA will serve as the City's representative and liaison with the City Project Manager and City Engineer, as well as, the Contractor during the construction of the project. Prior to the pre-construction meeting, KOA will review and be knowledgeable of the contract documents, as well as, be knowledgeable of existing site and conditions. Particular attention will be given to value engineering, KOA will review the construction documentation and identify any potential cost saving alternatives for the project. Additionally, after the pre-construction meeting, KOA will review and coordinate an analysis of the Contractor's submittals with the design team, as well as comment of the Contractor's schedule if necessary.

Safe Conditions: KOA will monitor project work and adjacent areas for unsafe conditions, promptly require corrective measures to be addressed by the Contractor in compliance with the contract documents and report such issues and corrective measures taken to the City.

Submittals and Shop Drawings: KOA will review them for completeness and general conformance with the contract documents. KOA will recommend key contractual requirements for the Contractor to clearly indicate submittal processing requirements in the project schedule. Submittal comments will be monitored to identify potential impacts to quality, cost or schedule, with recommended alternatives and/or solutions.

Materials and Workmanship: KOA will recommend approval of materials and workmanship that meet the contract requirements, in coordination with the authority of the consulting engineer, architect, fire inspector, deputy inspector, or other authorized representative or regulatory authorities having jurisdiction.

Documentation Interpretation & Technical Assistance: KOA will perform the coordination and expediting between the contractor, design team and City Staff to clarify any questions for interpretation of the construction documents. Timely, firm and fair determinations will be processed to minimize cost and time impacts to the project.

QA/QC: KOA will enforce the quality assurance plan, in conformance with the City's Quality Assurance Manual.

Daily Construction Observation Reports: KOA will compile daily observation reports documenting the contractor's workforce, material and equipment used, a summary of construction activities, field problems, disputes or claims, resolutions of issues and directions given to the contractor. Completed daily reports will be transmitted to the City on a weekly basis. Reports will meet all federal requirements, if-needed.



Weekly Statement of Working Days: KOA will prepare a weekly statement of working days documenting the construction progress, time of completion, delays and time extensions, and submit to Contractor and the City on a weekly basis. The weekly statement of working days is typically discussed and agreed upon at each progress meeting and transmitted as an attachment to the minutes.

Photographs: Prepare and maintain an electronic photo journal documenting the construction progress. Photos shall be taken before construction begins, during construction and upon completion of the project.

Daily Extra Work Reports: KOA will verify and sign contractor's daily extra work reports documenting force account (time & materials) work. In particular, KOA will monitor that only appropriate worker classifications necessary for approved time and materials work is included on extra work reports. Any inappropriate workforce and/or equipment charges will be promptly rejected and removed from extra work reports.

Change Orders: KOA will assist the City's engineering staff in contract change order negotiations. KOA will determine whether or not a change notice should be considered. If the issue does not appear to be included in the plans or specifications, a Request for Quotation (RFQ) will be sent to the Contractor.

SWPPP: KOA will enforce all provisions of the Storm Water Pollution Prevention Plan. At a minimum SWPPP requirements will be monitored and a specific SWPPP Checklist will be compiled. Any deficiencies noted will be addressed with the contractor for immediate remedy. Upon a weather report of 40% (or higher) expectancy of rain, a site walk will be conducted to ensure that SWPPP measures are in place and well maintained.

Testing and Survey: KOA will coordinate survey, laboratory, jobsite, offsite testing of construction materials and required observations per construction documents, construction codes, and Jurisdictional Agencies. KOA will implement established procedures for testing as required per the construction documents. KOA will monitor testing services, track documentation and record testing results in weekly construction progress meetings. When necessary, KOA will require and track that corrective measures are implemented and re-inspected to verify acceptable completion.

Written Instruction: KOA will Issue written instructions to contractor regarding routine matters and/or follow-up of verbal instructions as necessary to properly document project issues.

Utility Coordination: KOA will ensure utility coordination throughout the construction phase of the project is performed by the GC.

Coordination with Residents and Property: KOA will work with adjacent property owners' and residents' to resolve their concerns, review potential accessibility issues, and ensure installation of traffic control devices per approved traffic control plans.

Review Construction Traffic Control: KOA will review construction traffic control to ensure the optimum situation with regard to the following: Protection of the public both pedestrian and vehicular, during the construction operation; Arrange the traffic control so that there is minimal disruption to



traffic and access to local business operations; Provide safe access for pedestrians and vehicles during the construction operation; Provide for the optimal phasing of the traffic control to facilitate the efficient completion of the construction operation.

Plans, Specs and As-Builts: At a minimum, KOA will periodically review the Contractor's as-built updates on the approved job plan set, identify missing items and require the Contractor to keep as-built records up to date throughout the project. At the City's option KOA will keep its own set of as-built plans which will note the location of subsurface utilities encountered and / or installed, identify where any design or field changes were required (utilizing the corresponding RFI and / or change order numbers) and note the location of critical building components that are covered by finish work. At the end of the project the final as-built plans are submitted the City within thirty days of construction completion.

Pre-Final Inspection: The Construction Observer will perform the final job walk and prepare the punchlist (deficiency list). KOA will coordinate and observe completion of required corrections. Should the Contractor lag on a portion of the completion of project work, KOA will estimate the value of the incomplete items and recommend specific retainage in accordance with the contract to preserve the City's interest. If necessary, a change order will be recommended for approval for completion of the remaining work such that the City may file the notice of completion and start the time after which stop notices and/or claims are no longer valid.

Final Inspection: All corrections must be made before KOA recommends processing of the "Notice of Completion". KOA is noted for our attention to detail. Not only have we excelled at closing out our own projects, but we have been requested to and successfully closed out problem client projects where our services were not initially utilized.

Upon completion of the punchlist and final sign off by all project stakeholders, KOA will make recommendation to City regarding Contractors final progress payment request and prepare final progress payment report for submission to City.

Monumentation: KOA will verify removal, recordation notes, and replacement of all monumentation.

Delivery of As-Builts and close-out documents: KOA will review "as-constructed" plans and prepare "as-constructed" reports. KOA will assist the Contractor in maintaining a field set of "as-constructed" plans to be updated daily and delivered to the City upon project completion. KOA will continually document changed field conditions and not rely on the Contractor to document "as-constructed" conditions. The will report and photograph field condition changes. Discrepancies will be discussed, resolved and recorded. Completed "as-constructed" plans will be submitted to the City.

On project involving federal funds, conduct labor compliance reviews: During the construction phase, KOA will conduct regular interviews with the contractor's workforce, to ensure labor compliance with the requirements of Federally funded projects. A record of this information will be maintained in the master project file, which will be handed over to the City at the end of the project.



3. Methodology

The KOA team firmly believes that the key to a successful project is more than just performing tasks outlined in a scope of work. Any competent team can follow a set of written guidelines. The key to a successful project is performing each task with a realistic and clear understanding of what the real intent of the project is and constructing the final product with a "win-win" attitude.

Management of any construction project requires a proactive approach with talented staff. KOA owes the successful completion of numerous projects, with no unresolved claims, to our ability to find and maintain excellent professional staff, and our dedication to organization, documentation and the proactive management of the construction process. Our keen understanding of, and experience with the public process and the public construction contract administration also results in a smoother project experience. Our team's experience and our proactive approach enable KOA to stay ahead of the contractor and maintain the project on track for successful completion, on time and within budget.

A successful project is built by fostering good relationships and trust between the design team, client agencies and the Contractor. Before our team can begin to accomplish its goals, we must first understand the viewpoints of not only the involved agencies, but also the viewpoints of the Designers, Contractors, the general public and other affected project stakeholders. We must have the ability to analyze critical situations from all viewpoints and work with the Project Team to develop the best solution. The KOA team understands these varying viewpoints because we have worked for and/or managed design consultants, contractors and several public agencies.

The KOA Approach starts with the end in mind. The end being a quality project delivered on time and within budget. The KOA process begins with the development of the main project elements: master project schedule, master project budget and the comprehensive scope of work. These elements are not developed in a vacuum, but rather with all project stakeholders to ensure that no surprises are encountered during the project. This provides a sense of order among project stakeholders and project team such that the entire team is focused on the same goals.

KOA has devoted over 25 years to providing project and construction management exclusively to public agencies. Our management, budget and schedule tracking systems, and our entire organizational structure are geared to providing flexible services to our clients. We have extensive experience in construction management of public projects, and we understand the unique and important differences between public and private projects. KOA is well known to our clients as "solution makers", we proactively identify the important issues – then work with the team to expeditiously implement solutions most beneficial to the project.



4. Fee Schedule

Per the RFP, a fee schedule has been submitted in a separately sealed envelope.



5. Company Commitment

KOA is committed to timely project completion; therefore, we will dedicate the necessary resources to complete each assignment on time and within budget. We assure that our key personnel will be assigned to each project for its duration and will not be removed or replaced by us without concurrence from the Garden Grove.

We maintain close attention of the commitments to our clients by tracking our contract budgets and schedules on a weekly basis. We maintain a six-month look-ahead by project and personnel, in order to proactively identify resource needs and availability.

Every member of our proposed team is available to be committed to the projects assigned to us beginning the start date to project completion.



6. Company Description



CORPORATE OFFICE

KOA Corporation
1100 Corporate Center Drive
Suite 201
Monterey Park, CA 91754

Tel: (323) 260-4703

26 Years in Business

A California Corporation since 1995

Six Offices in California:

Monterey Park
Gardena
Orange
Ontario
San Diego
Culver City

Key Individual:

Chuck Stephan, PE LEED AP
Vice President/ Engineer
(310) 525-0678
cstephan@koacorp.com

KOA Corporation is one of the leading construction management, engineering design and transportation planning and design firms in California. KOA provides consulting services to both public and private sectors, and has six offices to serve our California clients. Our staff includes skilled construction and project managers, registered civil and traffic engineers and certified transportation planners. KOA has provided engineering services for many of the largest public works and transportation planning projects in California.

The firm specializes in all aspects of construction and project management and transportation engineering including, buildings, parks, pipelines, roadways, highways, interchanges, corridor planning, street drainage, hydrology, traffic studies and 3-D modeling. KOA is committed to work with agencies and communities to enhance the quality of Southern California living. KOA is a California Corporation, a regional firm, based in and working primarily in California.

KOA is an owner-operated California Corporation with 14 principal shareholders.

OWNERSHIP

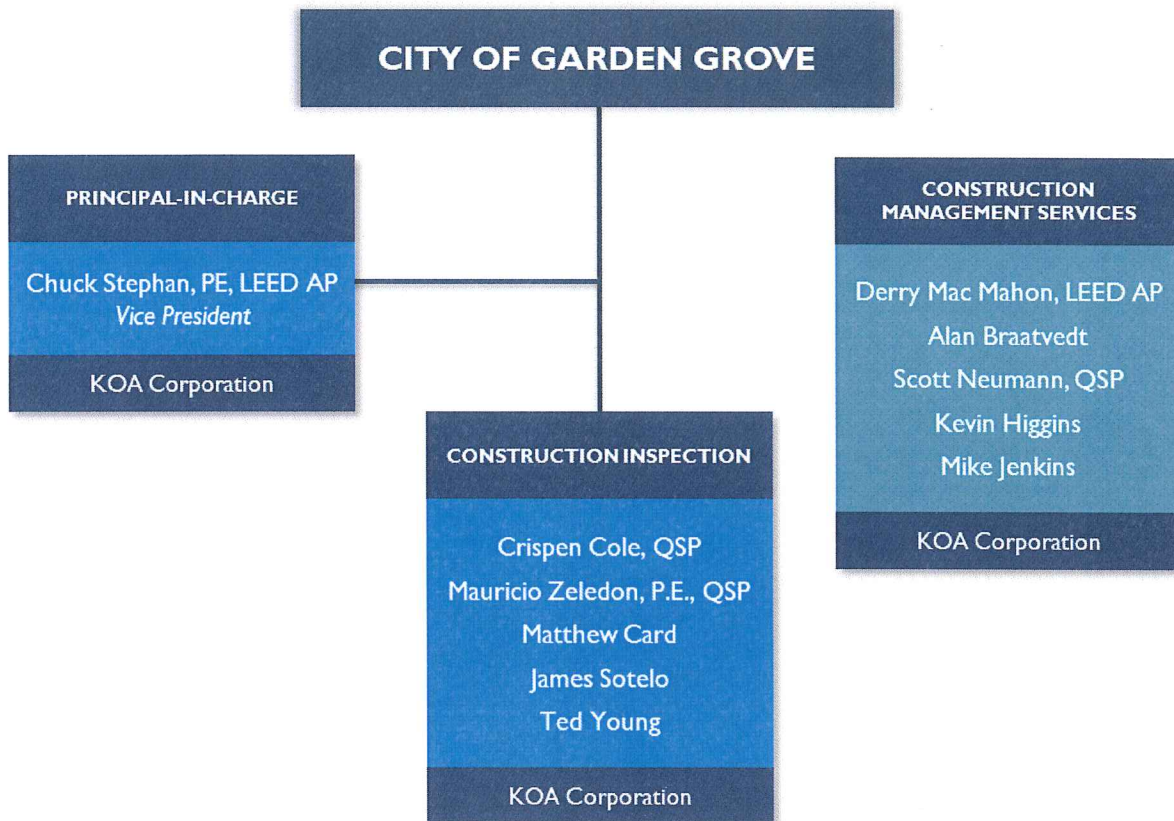
Jimmy Lin, P.E., President & CEO
Joel Falter, Chief Operating Officer
Juan Gutierrez, Chief Financial Officer
Eugene Kao, P.E., Vice President
Doug Yeh, P.E., Senior Engineer
Kevin Klaus, P.E., LEED AP, Senior Engineer
Min Zhou, P.E., Vice President

Mujib Ahmed, P.E., Vice President
Arnold Torma, P.E., Vice President
Walter Okitsu, P.E., Senior Engineer
Chuck Stephan, P.E., LEED AP, Vice President
Derry MacMahon, LEED AP, Vice President
Alan Braatvedt, Vice President
Frank Benavidez, P.E., Vice President

KOA Corporation is a State of California Corporation.



7. Project Organization and Staffing



Resumes for our inspectors have been provided herein, subsequently.



CRISPEN COLE, QSP
Senior Construction Inspector

Professional Experience

Mr. Cole has over 35 years of varied construction and construction inspection experience including bridges, rail, piers, marinas, public facilities, water, sewer, & storm drain lines, and streets and sidewalks.

Cris performed numerous inspection services with KOA for Streets & Sidewalks, and Water & Sewer. In addition, he is our key inspector for Bridge, Rail and Pier projects. Mr. Cole is certified as Competent Person Underground and familiar with pipe-fitting standards.

Project Experience

Jessen Drive Bridge over Earle Canyon Replacement, La Cañada Flintridge, CA: Construction Inspector. The project consisted of the complete replacement of the historic 1940s timber structure for structural deficiency. The project involved major impacts and concerns to nearby elementary school and utilities. This Caltrans federally funded project involved the replacement with new cast-in-place abutments and wing walls, precast girders, new deck pour, asphalt overlay, signage and striping, and reconfiguring of approach streets. All utilities including electrical, communication, sewer, water, and cable TV were reconfigured. Involved heavy emphasis on traffic control, emergency routing, biological monitoring, tree protection, strict NPDES requirements, and local access maintenance.

Torrance Blvd Rehabilitation, T-43/44, Torrance, CA: Construction Observer. The scope of work consisted of the grinding and removal of existing pavement, concrete and asphalt paving, pavement slurry seal, removal and reconstruction of sections of the street, construction of curb and gutter, sidewalks, driveways, ADA ramps, irrigation and landscaping of existing medians, striping and adjustment of utilities and other work. In addition to the above the project involved the removal and replacement of 50,500 SF of residential sidewalks, and the removal and replacement of cross gutters at 9 intersections.

Residential & Arterial Overlay 2011, Thousand Oaks, CA: Construction Observer. KOA provided complete construction management and inspection services for this \$7 million residential and arterial pavement rehabilitation project. Work included repair of concrete curb, gutter, sidewalk, cross gutters, and driveways; pavement repairs; edge grinding; asphalt rubber hot mix overlay; striping and markings; and traffic signal loop detectors. Construction Cost \$7,000,000.

Arterial Roads Rehabilitation Project Fiscal Year 2010-2011, Rancho Palos Verdes, CA: Assistant Project Manager. Prepared Plans, Specifications and Estimate for the rehabilitation of Palos Verdes (PV) Drive South in the City of Rancho Palos Verdes. PV Drive South is a challenging arterial highway winding along the bluffs of the Palos Verdes peninsula overlooking the Pacific Ocean. The street varies from a fully developed 4 lane divided highway with bicycle path, to a 2 lane highway over unstable

Education

American University in Beirut
A.A. Business Administration, Northern
Arizona University (1975)

Year Entered Profession

1971

Year started with Firm

2008

Certifications

Qualified SWPPP Practitioner (QSP)
#22536

Certified Erosion, Sediment and Storm
Water Inspector (CESSWI) #2602

Competent Person Underground Certified



creeping subgrade soils. Rehabilitation strategies included selective removal and replacement (R&R) areas, asphalt rubber hot mix (ARHM) and conventional asphalt overlays, and microsurface application. Work included the relocation and improvement of bus pads and shelters, retaining walls, PCC repairs, striping and markings. A comprehensive traffic sign field review and replacement plan was prepared to bring all traffic signs into uniformity and conformance with MUTCD requirements. Construction Cost \$2,000,000.

Valley Drive & Aviation Blvd, Manhattan Beach, CA: Construction Inspector. KOA provided Construction Engineering and Project Management services for the City of Manhattan Beach for these two projects including rehabilitation of Aviation Boulevard from Marine Avenue to Manhattan Beach Boulevard, and Valley Drive from 15th Street to Sepulveda Boulevard. The work included asphalt pavement milling and overlay, localized reconstruction, utility adjustments, striping and markings, and other incidental work. Both of these projects were funded with ARRA grants. KOA performed complete management throughout construction such that the project was completed in accordance with federal-aid requirements. The scope of work included daily record keeping and inspection, weekly meeting notes and reports, photographs, change order and Request for Information processing, DBE/UDBE monitoring, Quality Assurance Program (QAP) implementation, City and utility coordination, and employee interviews.

Crenshaw Blvd, Torrance, CA: Construction Inspector. Street improvements to Crenshaw Blvd from Maricopa Street to Sepulveda Boulevard. Specific improvements include AC pavement reconstruction, repair, and overlay; replacement of damaged curb, gutter, and sidewalks; and construction of ADA curb access ramps. The project will be constructed with, and in compliance with, federal-aid American Recovery and Reinvestment Act (ARRA) of 2009.

TI Vault Upgrade, City of Torrance, CA: Construction Inspector. The rehabilitation of the T-I vault involved the upgrade of the vault structure to comply with the current code for confined space. As part of the project, the roof of the vault were replaced and walls were strengthened. The existing 20" & 12" steel pipes will be replaced with new pipes, similar diameters to the existing pipes. The existing four flow meters were replaced with two new flow meters with remote control capabilities.

Trench Infiltration, Hermosa Beach, CA: Construction Inspector: This project installed a diversion structure, pump station, and infiltration field to divert low-flow storm drain system runoff from beach areas to a subsurface percolation field. Construction took place in the developed area around the pier, requiring significant coordination with City staff, lifeguards, and businesses. Permittees included the City, Los Angeles County and the Coastal Commission. The project was financed with ARRA funding. KOA provided construction project management and inspection services, as well as assistance for federal-aid funding requirements and reporting.

Water Main Installation & Replacement, Manhattan Beach, CA: Construction Observer. KOA provided Construction Management and Inspection services to the City of Manhattan Beach for citywide water line repairs. Repairs and Installation within the Residential district were successfully coordinated in response to resident concerns throughout the area.



MAURICIO ZELEDON, P.E., QSP
Construction Inspector

Professional Experience

Mr. Zeledon has over 15 years of experience in Civil Engineering Design, Project Management and Construction Management. His assignments have included CAD Operator, QA/QC Field Engineer, Project Engineer, Civil Engineer and Construction Inspector. Mauricio has experience in administration of construction and maintenance activities involving all phases of earthwork, installation of storm and sanitary sewers, waterlines, concrete and A.C. paving, excavation, traffic signal modifications, and quality control. Mr. Zeledon obtained his QSP Certification in 2011.

Project Experience

Rosemead Boulevard & Mine Avenue Intersection Improvement Project, Pico Rivera, CA: Resident Engineer / Construction Inspector. Provide resident engineering and inspection services for intersection improvements and signal modifications. Additional work included pavement rehabilitation, new bulbouts, parkway, and signage and striping improvements.

Silsbee Road Improvements from Evan Hewes Highway to Hackelman Road, County of Imperial, CA: Resident Engineer / Construction Inspector. Provided resident engineering and inspection services for pavement rehabilitation in the City of El Centro. Work included rehabilitation of asphalt, earthwork, signage and striping, and SWPPP enforcement. Construction Cost \$1,100,000.

Forrester Road Turn Lane at Aten Road and Intersection Improvements, HSIPL-5958(060), County of Imperial, CA: Resident Engineer / Construction Inspector. Provided resident engineering and inspection services for the federally-funded construction of a turn lane and intersection improvements at Forrester Road and Cady Road, in the County of Imperial. Widening took place on the east side of Forrester Road from approximately 850ft south of Cady Road to approximately 1450ft north of Cady Road. Construction Cost \$500,000.

Residential & Arterial Overlay 2011, Thousand Oaks, CA: Construction Observer. KOA provided complete construction management and inspection services for this \$7 million residential and arterial pavement rehabilitation project. Work included repair of concrete curb, gutter, sidewalk, cross gutters, and driveways; pavement repairs; edge grinding; asphalt rubber hot mix overlay; striping and markings; and traffic signal loop detectors. Construction Cost \$7,000,000.

Education

B.S. Civil Engineering, California State Polytechnic University, Pomona (1996)

Year Entered Profession

1996

Year Started with Firm

2008

Registrations

Prof. Engineer (Civil) CA #C64320
(2003)

Certifications

Qualified SWPPP Practitioner (QSP)
#21754

Asbestos Building Inspector Initial Toxic Substances Control Act, Title II (AHERA)

Equipfactor Equipment Troubleshooting Course

TapRooT Cause Analysis - Advanced Investigation Team Leader Course
Master Certificate in Concrete Repair



Katella Smart Street, Anaheim, CA: Construction Observer. KOA Provided Construction Management and Project Management services for the reconstruction of the third phase of Katella Avenue from the I5 Freeway to the City's western boundary. The completion of this phase will complete the beautification of the main road from the west to Disneyland. The project included the installation of a large diameter storm drainage system, the construction of a mile-long 8-foot sound wall, the widening of the street to provide 3 lanes in both directions and the installation of medians and extensive landscaping.

La Habra FY 2008-2009 Residential Street Rehabilitation & Annual Water Main Replacement Project La Habra, CA: Construction Observer. KOA provided design and construction management services for this \$2 million residential street rehabilitation and water pipeline replacement project. The project included full depth asphalt excavation and paving on low stability subgrade soils; curb, gutter, and sidewalk repairs, cross gutters; ADA curb access ramps; fire hydrant upgrades; and water distribution pipeline and service replacements.

La Habra Harbor Blvd Rehabilitation Project; Harbor Blvd and La Habra Blvd Improvement Project, La Habra, CA: Construction Observer. This federally-funded STPL project will rehabilitate one mile of Harbor Blvd from Lambert Rd to Whittier Blvd, and improve the intersection at La Habra Blvd by widening the street and installing additional right and left turn lanes. This project is constructed in conjunction with a Rule 20 utility undergrounding project, and commercial improvements at adjoining properties. Work includes storm drain box culvert; storm drains; curb, gutter, sidewalks, driveways; water pipelines, meter and fire hydrant relocations; bore casing under railroad right-of-way; traffic signals; pavement construction and asphalt rubber hot mix overlay.

Homeland Cultural Community Theater Project, Long Beach, CA: Construction Observer. Project & Construction Management services for the construction of a 3049 SF one story municipal facility comprised of a black box theater that will feature experimental performance without a traditional stage and no fixed seating. Also included is an art gallery, entrance foyer, storage areas, restrooms and other accessory functions. The construction will include steel and timber framed structure, new plumbing, HVAC, electrical, fire alarm, sprinkler systems. Also involved will be the construction of a new trash enclosure, the demolition of existing hardscape and the installation of new landscaping. (Project Construction Cost \$1.2 million)

Annual Spot Sewer Main Rehabilitation 2011, Manhattan Beach, CA: Construction Observer. The project consists of twenty-two (22) sewer line spot repairs on fourteen (14) street locations. The depth of the sewer line varies from six feet to ten feet. Based on the project specific geotechnical report ground water was not encountered in the investigative bore holes. The objective was to minimize disruption to the local residents and businesses in the area while at the same time carrying out the work in an expeditious and safe manner and in accordance with the plans and specifications. The project was scheduled in a manner that minimizes any impact to the slurry seal operation that was ongoing independent of this project.



MATT CARD
Construction Inspector

Professional Experience

Mr. Card's responsibilities and expertise range to serve multi-faceted roles of Project Management, Construction Management, Contract Administration, Construction Observation, and Plan Checking. He performs all tasks of cost control and contract management, and successful cost savings through extensive development constructability reviews. Additional tasks to include overall contract and value engineering and concept project redesign adjustments within budget. Mr. Card is experienced in various CIP projects also to include vast water, sewer, pier, and sewer structure facilities.

Education

B.S. Northern Arizona University,
Flagstaff, AZ, Finance

Year Entered Profession

1998

Year Started with Firm

2012

Certifications

Engineering Contractors Association
California Contractor's License's A, C-27,
C-34, HAZMAT

Western Avenue and Rolling Hills Road Water Main Replacement, Torrance, CA:

Construction Observer. Provided inspection services for the replacement of approximately 5,000 lineal feet of existing 12" diameter Cast Iron Pipe on Western Avenue with new 12" diameter ductile iron pipe, and replaced approximately 600 linear feet of existing 8" Cast Iron Pipe with new 8" and 6" diameter Ductile Iron Pipe. Monitored construction and traffic compliance and permits; provided review and recommendations in liaison between the contractor and City; produced daily reports and closeout documents.

Project Experience

Lower Peters Canyon Drainage Improvements (Flood Control Channel) and, Bonita Canyon Rd Improvements (Excavation, Grading, CIP RCB, Structures, PVC Sewer, Paving, Electrical, Etc)-The Irvine Company, Irvine, CA: Constructability Review. After reviewing the plans for the Bonita Canyon Project, determined and was able to eliminate one of three traffic phases for the SS portion of the Project, saving the owner time in administering the project and inconvenience to the public. Reviewed the plans and specifications for the conditions for construction as well as negotiating and writing all subcontracts and interpreting the contract specifications and requirements to facilitate all of the major material purchases. Responsible to oversee all of the contract quantities for excavation and backfill, to compare the drawing with actual conditions and cross check survey. Conducted plan review, constructability and compilation of additional costs/credits for plan revisions based on changed field conditions. On Lower Peters Canyon, plan review to field conditions was critical as adjacent grading projects continued to impact our own excavation and earth moving projects.

Old Ranch Road Improvements/B Street Grade Separation, Oceanside, CA: Construction Manager. Infrastructure improvements for development of a business park, including excavation, grading, CIP RCB & RCP storm. Reviewed the plans and specifications for the conditions for construction as well as negotiating and writing all subcontracts and interpreting the contract specifications and requirements to facilitate all of the major material purchases. For Old Ranch Road Project, provided oversight for all



of the extra work and job progress. Generated shop drawings for the bridge nuisance water pump station piping.

El Toro Road Widening & Tie-Back Retaining Wall- State of California, Anaheim, CA: Assistant Project Manager. Provided Project Management and contract administration for the construction of a tieback retaining wall and road widening. Reviewed the plans and specifications for the conditions for construction as well as negotiating and writing all subcontracts and interpreting the contract specifications and requirements to facilitate all of the major material purchases. Performed plan review to compare actual to plan and to provide quantity takeoff to justify payment for work performed, as well as to determine any changed conditions.

Katella Ave Phase II, Anaheim, CA: Assistant Project Manager. Provided project management and contract administration oversight for the construction of mainline RCB/RCP Storm Drain and VCP Sewer on Katella Ave. and Harbor Blvd. Reviewed the plans and specifications for the conditions for construction as well as negotiating, writing all subcontracts and interpreting the contract specifications and requirements to facilitate all of the major material purchases and preparing and negotiating all change order for changed conditions and changes in scope.

Ball Road Improvements (West St to RR Tracks), Anaheim, CA: Assistant Project Manager. Provided project management and contract administration for the construction of RCB, SS improvements and median landscaping. Reviewed the plans and specifications for the conditions for construction as well as negotiating and writing all subcontracts, interpreting the contract specifications and requirements to facilitate all of the major material purchases and preparing and negotiating all change order for changed conditions and changes in scope.

Kraemer Ave Improvements/East St at 91 Freeway Widening/Katella Ave Smart Street Improvements City of Anaheim, CA: Assistant Project Manager. Performed full range of contract administration and management functions similar to multiple City of Anaheim CIP projects.

Front St Realignment, Burbank, CA: Project Manager. The Project consisted of constructing an RC Cover over existing LACDPW Flood Control Channel, Construct Retaining Walls (>20' tall), Construct Fill Ramp and Roadway & Improvements. After reviewing the Contract drawings, it became apparent, due to the close proximity of the RR and adjacent building our Company was low bidder on a virtually unbuildable Project. Presented our no cost redesign concept to the City which Dave King, Project Engineer, approved our concept. Provided as the sole representative, spearheading all of the redesign effort on this \$2 million project. Oversaw and consulted with the design engineer to provide estimate revisions to insure cost controls. Reviewed the plans and specifications for the conditions for construction as well as negotiating and writing all subcontracts and interpreting the contract specifications and requirements to facilitate all of the major material purchases. Provided project management and contract administration during the construction phase of the project.



JAMES SOTELO
Construction Inspector

Professional Experience

Mr. Sotelo has over 25 years of experience in public works construction, inspection and oversight on various sewer and water projects. He has overseen small to large Capital Improvement projects, inspections of new water lines, sewer lines, pump stations, wells and other public works that pertain to water distribution and sewer systems. Mr. Sotelo has also served as Construction Project Coordinator recycled water pipelines with the Inland Empire Utility Association and Cucamonga Valley Water District.

Project Experience

City of Brea Master Sewer Plan Phase 4 Improvements, Brea, CA: Construction Observer.

Inspection services for the replacement and realignment of a portion of existing sewer beginning at the intersection of Lambert and Tamarack Avenue, traveling north in Tamarack Avenue, east through the Tamarack Park parking lot, then along the westerly side of the Brea Canyon Channel right-of-way, east underneath the channel and through an easement before connecting to the existing sewer in Pepper Tree Road. Approximately 1,600 linear feet of 10-inch to 18-inch diameter sewer was proposed for this project which included the removal and replacement of 30 linear feet of 10'Wx8'H reinforced concrete box and 25 linear feet of 48'Wx11'H reinforced concrete rectangular channel.

1630 East Recycled Water Pipeline, Cucamonga Valley Water District and the Inland Empire Utility District, Rancho Cucamonga, CA: Project Coordinator. The 1630 pipeline consisted of several miles of 36" CML&C pipe that crossed under freeways and main thoroughfares, at varying depths and in three different cities including Caltrans right of ways. Related duties on this project included daily inspection reports with color photographs, documenting "as-built" drawings, monitoring traffic control and public safety as well as trench safety and attending weekly progress meetings with other agencies involved or affected by the pipeline project.

Route 66 Trail Head City Project, Rancho Cucamonga, CA: Construction Inspector. Inspector in charge of relocations of water, sewer and residential utilities while coordinating with the City of Rancho Cucamonga's Project Engineer and Inspector on the Route 66 Trail Head project between Grove Avenue and Vineyard Avenue. This project also required coordination with the San Bernardino Flood Control District for the crossing of two large water mains that are attached to the Cucamonga Creek bridges, crossing over the top of the flood control channel.

Education

College Coursework
Grade 3 Water Distribution
Operator/California State Health
Department
Grade 2 Collection System
Technology/California Water
Environment Association
Grade 2 Water Treatment Plant
Operator/California State Health
Department
Journeyman Steamfitter/Welder, P.I.P.E.
Certified Journeyman Welder, January
1984

Year Entered Profession

1987

Certifications

Emergency First Aid and CPR
Confined Space Operations and Rescue
NUCA Competent Person Certified
Certified Welder/Los Angeles
Department of Building and Safety
Welding Safety Instructor



Victoria Gardens Project, Rancho Cucamonga, CA: Construction Inspector. Inspector in charge of the Victoria Gardens shopping mall project and surrounding residential housing tracts and condominiums. This project included the relocation of a 30" water transmission main pipeline and relocation of active major sewer trunk pipelines. Also, attended weekly progress meetings with the City Engineer and key contractors working on the project.

Fairfield Development Housing Tract, Ontario, CA: Project Inspector. Relocation of live 24" VCP sewer trunk pipeline in the City of Ontario, the installation and inspection, air testing and video inspection of a new sewer pipeline that was put into service during low flow usage of the upstream live sewer trunk line. This inspector was assigned to this difficult project that the City of Ontario did not want to undertake.

Haven Avenue Underpass Project, Rancho Cucamonga, CA: Project Inspector, Worked with the City of Rancho Cucamonga's contractor KEC Construction, relocating various water and sewer utilities relating to the construction of the Haven Avenue Railroad underpass project.

US Navy Propulsion Engineering School, Great Lakes, Illinois. Operation and maintenance of ships main propulsion plant, turbine generators, main engines, flash evaporators, lube oil purification and transfer systems, high and low pressure air compressors, hydraulic systems.



TED YOUNG, CLIA
Construction Inspector

Professional Experience

Mr. Young is a Certified Landscape Irrigation Auditor, Landscape Construction Inspector. For the past 15 years, Mr. Young has been responsible for landscape irrigation design, project management, and construction management / inspection on numerous Caltrans, municipal, and private projects. Mr. Young's experience in landscape and irrigation system design over the years has resulted in his success in landscape construction inspection and management. Possessing certifications for landscape irrigation auditing (CLIA) and Storm Water Pollution Prevention (SWPPP) inspection, he brings several added benefits to his construction knowledge and experience. Additionally, Mr. Young's working knowledge of Caltrans landscape construction policies and procedures has also resulted in proven results in a number of projects ranging from roadway to regional park projects.

Education

B.S., Landscape Architecture, 1996,
Kansas State University
SWPPP Inspection Cert, 2011, Caltrans
District 11
Advanced Irrigation Design Cert, 1999,
The Toro Company

Year Entered Profession

1988

Registrations

Certified Landscape Irrigation Auditor –
#48812
South Coast Air Quality Management
District Certification of Completion #07-
08-4895

Project Experience

Santa Gertrudes Avenue Sidewalk and Landscape Improvements from Rosecrans Avenue to Lemon Drive, La Mirada, California: Construction Inspector. Inspection services for the City of La Mirada for sidewalk and handicap ramp removals and replacement, curb and gutter removals and replacement, tree root removal, utility sleeving and conduit installation, water line and irrigation installation for parkway landscaping and the protection of existing utilities and boxes in place. Mr. Young oversaw the contractor the project specifications for traffic control, advance notice, and construction improvements were being followed at all times. Mr. Young coordinated with the City and the contractor regarding necessary field adjustments on handicap ramps to construct new ramps in accordance with ADA standards that may differ from the plans.

2012-2015 Rehabilitation of Sewer Manholes Project, Manhattan Beach, California: Construction Inspector. Provided construction inspection services for the project which consisted of Removal and replacement of existing sewer manhole and base (MH 19-015); Removed rungs, cleaned, and prepped and lined 15 manholes varying in depth from average 6.3 foot to 11 foot in depth; Removed and replaced 35 sewer manhole frame and cover; Repairs to the manhole channel and bench in 8 manholes; sewer emergency bypass installation and maintenance; and Caltrans permitting oversight and traffic control.

Caltrans District 11, Interstate 15 Managed Lanes Landscape Improvements, Escondido, California. This project included the addition of HOV lanes to portions of interstate highways, redesign of one major interchange, and the re-landscaping and maintenance of multiple on/off ramp connectors.



Mr. Young provided landscape construction services. These services included construction inspection, management of landscape improvements, permanent and temporary erosion control measures, and plant establishment. Ongoing plant establishment and final turnover to Caltrans was observed for multiple areas of the project. Major issues for the project included problems with weed control by the installing contractor, SWPPP compliance, and even having one landscape contractor abandon the project prior to completion of the 1 year plant establishment period.

SR-210 Seg.1-4 Construction Management, SANBAG On Call Landscape Inspection Services, Rancho Cucamonga and Upland, California

As part of the construction management team, Mr. Young assisted in the inspection and construction management of landscaped areas for four segments of the SR 210 freeway. This project entailed management of the construction and continued maintenance of approximately eight miles of highway planting along the new 210 freeway in San Bernardino County. Design and construction oversight were provided to Caltrans and SANBAG. Ongoing plant establishment and landscape maintenance was conducted for over 3 years on this project.

I-10 / Riverside Ave, SANBAG Landscape Construction Inspection Services, San Bernardino County, California

Mr. Young provided landscape construction services for to SANBAG for the I-10 Riverside Ave. ramps. He handled all areas of landscape construction fieldwork, day-to-day inspection and oversight of current construction operations, stormwater inspection of BMPs, preparation of weekly SWPPP inspection reports, and quantity estimates, conflict resolution, contract document interpretation, plant material inspection, and interpretation and enforcement of Caltrans and SANBAG standard specifications and plans.

Caltrans District 12, On Call Landscape Inspection Services, Orange County, California.

Mr. Young provided landscape architectural construction services for Caltrans District 12 throughout Orange County including the I-405, SR22, I-5, SR55, and SR 57. He handled all areas of landscape construction fieldwork, day-to-day inspection and oversight of current construction operations, stormwater inspection of BMPs, preparation of weekly SWPPP inspection reports, and quantity estimates, conflict resolution, contract document interpretation, plant material inspection, plant establishment inspection and interpretation and enforcement of Caltrans standard specifications and plans.

Haven / I-10 Interchange, Ontario, California. Mr. Young provided construction management and inspection services as the oversight for the landscape contractor on this cooperative project between Caltrans and the City of Ontario. The contract included providing project documentation daily, weekly and monthly. Inspection services include tying into two water sources – both potable and non-potable water, electrical service connections, storm water management, and landscaping of all ramps and mainline at the interchange. Mr. Young reviewed materials and submittals prior to construction to ensure that the project



SIMILAR ASSIGNMENTS

Residential & Arterial Overlay 2011

Thousand Oaks, California

Consultant Cost: \$291,720
Construction Cost: \$7 million
Owner: City of Thousand Oaks
Completion Date: May 2011
Design Engineers: Chuck Stephan, P.E.
Construction Manager: Derry Mac Mahon
Construction Observer: Mauricio Zeledon, P.E.
Cris Cole, QSP
Contact: Tom Pizza, P.E.
(805) 449-2430



KOA provided complete construction management and inspection services for this \$7 million residential and arterial pavement rehabilitation project. Work included repair of concrete curb, gutter, sidewalk, cross gutters, and driveways; pavement repairs; edge grinding; asphalt rubber hot mix overlay; striping and markings; and traffic signal loop detectors.

Crenshaw Boulevard Improvements

Torrance, California

Construction Cost: \$2,000,000
Consultant Cost: \$92,665
Owner: City of Torrance
Completion Date: May 2010
Contact: Elizabeth Overstreet
City Engineer
310.618.3074
Project Manager: Chuck Stephan, P.E.
Construction Observer: Crispin Cole
Funding: ARRA



KOA provided Construction Inspection services for the City of Torrance for street improvements to Crenshaw Blvd from Maricopa Street to Sepulveda Boulevard. Specific improvements include AC pavement reconstruction, repair, and overlay; replacement of damaged curb, gutter, and sidewalks; and construction of ADA curb access ramps. The project will be constructed with, and in compliance with, federal-aid American Recovery and Reinvestment Act (ARRA) of 2009. The scope of work includes daily record keeping and inspection, weekly notes and reports, photographs, change order and Request for Information coordination, DBE/UDBE monitoring, Quality Assurance Program (QAP) implementation, City and utility coordination.



Valley Drive and Aviation Blvd
Manhattan Beach, California

Consultant Cost (Valley Drive): \$350,000
Consultant Cost (Aviation Blvd) \$120,000
Owner: City of Manhattan Beach
Start Date: November 2009
Completion Date: March 2010
Contact: Steve Finton, P.E.
City Engineer
(310)802-5352
Project Manager: Chuck Stephan, P.E.
Assistant Project Manager: Christine Kaskara, P.E.
Construction Observer: Cris Cole
Funding: ARRA



KOA provided Construction Engineering and Project Management services for the City of Manhattan Beach for these two projects including rehabilitation of Aviation Boulevard from Marine Avenue to Manhattan Beach Boulevard, and Valley Drive from 15th Street to Sepulveda Boulevard. The work included asphalt pavement milling and overlay, localized reconstruction, utility adjustments, striping and markings, and other incidental work. Both of these projects were funded with ARRA grants. KOA performed complete management throughout construction such that the project was completed in accordance with federal-aid requirements.

Annual Street Overlay Project
Rancho Palos Verdes, California

Construction Cost: \$1.3 million
Owner: City of Rancho Palos Verdes
Completion Date: 2011
Contact: Nicole Jules, P.E.
Senior Engineer (310)377-0360
Principal-In-Charge: Chuck Stephan, P.E.
Design Engineer: Nicolas Hsieh, P.E.
Construction Manager: Chuck Stephan, P.E.
Construction Observer: Cris Cole



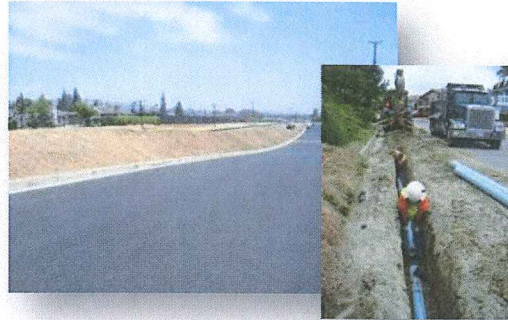
KOA provided project and construction management services for the City of Rancho Palos Verdes 2010 pavement rehabilitation project, which included street repairs consisting of Cape Seal, slurry seal, and reconstruction, ADA improvements, PCC curb, gutter, sidewalk and driveway repairs, signage, and striping. This \$1.3 million project rehabilitated 92 residential and collector streets (15 miles).



**La Habra Street Rehabilitation and Water Main Replacement Projects
Annually 2005-2013**

La Habra, CA

Construction Cost: ~\$3.5 million annually
Owner: City of La Habra
Contact: Sam Makar, P.E.
Principal Civil Engineer
562.905.9720
Design Engineers: Chuck Stephan, P.E.
Construction Observer: Mauricio Zeledon, P.E.



KOA has provided engineering design and project management services for the City of La Habra's annual street rehabilitation and water main replacement projects since 2005. The pavement rehabilitation scope of work includes a complete assessment of pavement condition, geotechnical investigation, analysis of rehabilitation options and cost tradeoffs, development of plans, specifications and estimate, and management of the project throughout construction. The water pipeline replacement scope of work includes a complete assessment of pipeline conditions and break history, valve condition, fire flow needs, fire hydrant spacing, pavement strategy, development of plans, specifications and estimate, and management of the project throughout construction. Work included removal and replacement of curb, gutter, sidewalk, and driveways; construction of ADA curb access ramps; replacement of water pipelines, valves, hydrants, and services; full depth asphalt, and asphalt overlay.

Katella Smart Street: Humor to Jean
Anaheim, California

Construction Cost: \$6,500,000
Owner: City of Anaheim
Start Date: April 2010
Completion: May 2011
Contact: Sean Razmy, Principal Engineer
(714)765-5059
Project Manager: Alan Braatvedt
Construction Observer: Mauricio Zeledon, P.E.



Construction Management and Project Management services for the reconstruction of the third phase of Katella Avenue from the I5 Freeway to the City's western boundary. The completion of this phase will complete the beautification of the main road from the west to Disneyland. The project included the installation of a large diameter storm drainage system, the construction of a mile-long 8-foot sound wall, the widening of the street to provide 3 lanes in both directions and the installation of medians and extensive landscaping.



**Harbor Boulevard Rehabilitation Project;
Harbor Boulevard & La Habra Boulevard Improvement Project**
La Habra, California

Cost: \$2,400,000
Owner: City of La Habra
Start Date: April 2009
Completion Date: September 2009
Contact: Sam Makar
Senior Civil Engineer
(562) 905-9720
Project Manager: Chuck Stephan, P.E.
Construction Observer: Mauricio Zeledon, P.E.
Funding Source: STPL



This federally-funded STPL project rehabilitated one mile of Harbor Blvd from Lambert Rd to Whittier Blvd, and improved the intersection at La Habra Blvd by widening the street and installing additional right and left turn lanes. This project was constructed in conjunction with a Rule 20 utility undergrounding project, and commercial improvements at adjoining properties. Work included storm drain box culvert; storm drains; curb, gutter, sidewalks, driveways; water pipelines, meter and fire hydrant relocations; bore casing under railroad right-of-way; traffic signals; pavement construction and asphalt rubber hot mix overlay.

Rosemead Boulevard/Mines Avenue Intersection Improvements
Pico Rivera, California

Consultant Cost: \$57,000
Construction Cost: \$550,000
Owner: City of Pico Rivera
Start Date: June 2012
Completion Date: December 2012
Resident Engineer: Mauricio Zeledon, P.E.
Contact: Arturo Cervantes
Director of Public Works
562.801.4221



Resident Engineering and inspection services for the project involving the construction of the following: Bulb outs along the section of Mines Ave between Rosemead Blvd and Lindsey Ave; Removal and replacement of deficient sidewalk, curb and gutter and driveway approaches; Reconstruction of ADA access curb ramps to meet current code; Pavement resurfacing at the Rosemead Blvd/Mines Ave intersection and along the section of Mines Ave between Rosemead Blvd and Lindsey Ave; Installation of new traffic signals with left turn protective permissive in all directions; Installation of video detection system, pedestrian countdown modules, LED safety luminaries and battery back-up unit; Irrigation and Landscaping; Signing, striping, pavement markers and curb markings.



Western Avenue and Rolling Hills Road Water Main Replacement

Torrance, California

Consultant Cost: \$85,000
Construction Cost: \$1.4 million
Owner: City of Torrance
Completion Date: January 2013
Construction Inspectors: Matt Card
Mauricio Zeledon, PE, QSP
Contact: Emmanuel Martin
Senior Engineer
310.618.3069



Construction for the Western Avenue and Rolling Hills Road Water Main Replacement Project located in Western Avenue, between 190th Street to the north, and Del Amo Blvd., to the south; and Rolling Hills Road, between Crenshaw Blvd., and the City boundary with Rolling Hills Estates. The project replaced approximately 5,000 lineal feet of existing 12" diameter Cast Iron Pipe in Western Avenue with new 12" diameter ductile iron pipe, and replaced approximately 600 linear feet of existing 8" Cast Iron Pipe with new 8" and 6" diameter Ductile Iron Pipe. The project also includes pavement rehabilitation, SWPPP and BMP compliance, park landscape rehabilitation, and pipeline repair work to park, median, and the public library.

Jessen Drive Bridge over Earle Canyon Replacement

La Cañada Flintridge, California

Project Cost: \$1,100,000
Consultant Cost: \$400,000
Owner: City of La Cañada Flintridge
Completion Date: January 2013
Contact: Ying Kwan, City Engineer
818.792.8882
Construction Manager: Derry Mac Mahon
Senior Construction Inspector: Crispin Cole
Funding Source: BRLS



KOA provided Construction Management and Construction Inspection services for the City of La Cañada Flintridge's Jessen Drive Bridge Replacement project. This project consists of the complete replacement of the historic 1940 timber structure which involved impacts to a nearby elementary school and local utilities. This Caltrans federally funded project involved the complete replacement including cast-in-place abutments and wing walls, precast girders, concrete deck, asphalt overlay, signage and striping, decorative bridge railing, and reconfiguring of storm water basins and approach streets. All wet and dry utilities including electrical, communication, cable TV, sewer, and water were reconfigured and relocated.



Twintree Lane and Haster Street Sewer Improvements
Garden Grove, California

Construction Cost: \$ \$996,474.81
Consultant Cost: \$86,500
Owner: City of Garden Grove
Completion Date: April 2012
Construction Manager: Derry Mac Mahon
Construction Inspector: Scott Neumann
Contact: Myung Joon Chun, P.E.
Associate Engineer
Tel (714) 741-5977
myungc@ci.garden-grove.ca.us



KOA provided full construction management and construction inspection services for the City of Garden Grove. Scope of work included: Installation of 667' of 8" Vitrified Clay Pipe (VCP), 2066' of 10" VCP, 1428' of 15" VCP sewer mainline; installation of 40' of 8" & 16" PVC-900 sewer line; installation of 120' of 16" PVC water lines; and installation 16 new manholes, demolition of 17 existing manholes. Removal of 2217' of existing sewer lines, abandon 2012' of existing sewer lines. Reconstruction and reconnecting 60 sewer house connections. Trench pavement restoration, traffic restriping, replacement of traffic loop detectors and installation of raised pavement markers and appurtenant

Strand Infiltration Trench Project
Hermosa Beach, California

APWA Southern California Chapter Project of the Year 2010 – Water & Wastewater

Construction Cost: \$500,000
Owner: City of Hermosa Beach
Construction Start: October 2009
Completion Date: Spring 2010
Contact: Rick Morgan, City Engineer
Director of Public Works
Project Manager: Derry MacMahon
Construction Observers: Crispin Cole
Scott Neumann
Nicolas Hsieh, P.E.
Funding: ARRA



This project installed a diversion structure, pump station, and infiltration field to divert low-flow storm drain system runoff from beach areas to a subsurface percolation field. Construction took place in the developed area around the pier, requiring significant coordination with City staff, lifeguards, and businesses. Permittees include the City, Los Angeles County and the Coastal Commission. The project was financed with ARRA funding. KOA provided the construction project management and inspection services, as well as assistance for federal-aid funding requirements and reporting.



Carbon Canyon Rd Water Line Upgrade Project
Brea, California

Construction Cost: \$770,000
Owner: City of Brea
Completion Date: Ongoing
Construction Manager: Derry Mac Mahon
Contact: Delfino "Chino" Consunji, P.E.
Deputy Director / City Engineer
714.990.7657



The Project consisted of the replacement and upgrading of water infrastructure within the Carbon Canyon Road and Olinda Avenue area, within the City of Brea, which included approximately 3,400 lineal feet of 6-inch DIP water line; approximately 300 lineal feet of 12-inch steel water line; various pump station upgrades, a retaining wall and surface restoration improvements.

KOA is currently providing Project Management services to the City of Brea for the design and implementation of various capital improvement projects, all of which include water line replacement and upgrades. Our scope of services includes the management and oversight of these projects from the design face forward. Projects include:

Glenbrook Tract Water Line Improvement Project No. 7452

This project is currently under design and involves the replacement of approximately 13,000 lineal feet of 8-inch DIP water line and associated appurtenant facilities, as well as, street restoration.

Country Hills Estates Improvement Project No. 7283

This project is also currently being design under KOA's oversight and involves the water main line replacement currently servicing Country Hills Estates tract.

Midburt Tract Water Line Replacement Project
Brea, California

Construction Cost: \$470,000
Owner: City of Brea
Completion Date: February 2012
Construction Manager: Derry Mac Mahon
Contact: Delfino "Chino" Consunji, P.E.
Deputy Director / City Engineer
714.990.7657



The Project consisted of the replacement of approximately 1,800 lineal feet of 8-inch DIP Water Line throughout Midbury Tract, in the City of Brea, including appurtenant pressure regulating infrastructure, gate valves and fire hydrants and associated pavement and concrete improvements.



Admiral Kidd Park Expansion

Long Beach, California

Construction Cost: \$2,500,000
Owner: City of Long Beach
Completion: December 2010
Contact: Steve Bos
Capital Projects Coordinator
(562) 570-6459
Construction Manager: Derry MacMahon/
Scott Neumann
Construction Observer: Scott Neumann



KOA provided Construction Management and Project Management services for the expansion of the existing Admiral Kidd Park located at 2125 Santa Fe Ave., in the City of Long Beach. The project consisted of the demolition of existing site elements including landscaping, playground with sand base, baseball bleachers, sports lighting, parking lot and concrete walkways. A portion of 21st street which ran between the existing park and an abandoned lot was vacated in order to combine the area. New park elements included concrete walkways, seatwalls, playground with rubberized surfacing, new soccer field with Musco sports lighting, installation of new Musco sports lighting on an existing soccer field, new irrigation, landscaping and the construction of two new parking lots.

Master Sewer Plan Upgrade Phase 4

Brea, California

Consultant Cost: \$112,000
Construction Cost \$975,000
Owner: City of Brea
Completion Date: January 2013
Construction Manager: Derry Mac Mahon
Construction Inspector: Jim Sotelo
Contact: Delfino "Chino" Consunji, P.E.
Deputy Director / City Engineer
714.990.7657



Construction Management and Inspection services for the replacement and realignment of a portion of existing sewer beginning at the intersection of Lambert and Tamarack Avenue, traveling north in Tamarack Avenue, east through the Tamarack Park parking lot, then along the westerly side of the Brea Canyon Channel right-of-way, east underneath the channel and through an easement before connecting to the existing sewer in Pepper Tree Road. Approximately 1,600 linear feet of 10-inch to 18-inch diameter sewer was proposed for this project which included the removal and replacement of 30 linear feet of 10'Wx8'H reinforced concrete box and 25 linear feet of 48'Wx11'H reinforced concrete rectangular channel. The project utilized pipe bursting operation to demolish the existing sewer pipe in the flood control channel..



8. References

City of Anaheim

200 S. Anaheim Blvd
Anaheim, California 92805

Sean Razmy, Principal Civil Engineer (714) 765-5059
Robert Luciano, Construction Services Manager (714) 765-5285

City of Brea

1 Civic Center Circle
Brea, California 92821

Delfino "Chino" Consunji, Deputy Director of Public Works/City Engineer (714) 990-7691

City of Long Beach

333 West Ocean Boulevard
Long Beach, California 90802

Steve Bos, Capital Projects Coordinator (562) 570-6459

City of Rancho Palos Verdes

30940 Hawthorne Blvd.
Rancho Palos Verdes, California 90275

Ron Dragoo, Senior Engineer (310) 544-5246
Nicole Jules, Senior Engineer (310) 377-0360
Tom Odem, Director of Public Works (310) 544-5252

City of Torrance

3031 Torrance Boulevard
Torrance, California 90509

Elizabeth Overstreet, City Engineer (310) 618-3074
Emmanuel Martin, Senior Engineer (310) 618-3069



9.ACKNOWLEDGEMENT FOR ADDENDUM NO. I

Acknowledgement for Addendum No. I to 2013 RFP for On-Call Inspection Services has been provided herein.

December 20, 2013

City of Garden Grove
Attention: Ana Neal
Senior Administrative Analyst
11222 Acacia Parkway
Garden Grove, CA 92842

RE: 2013 Proposal for On-Call Inspection Services – Addendum No. 1 & 2

Dear Ms. Neal:

Please find the attached fully-executed Addendum No. 1 & 2, and a revised cover letter for our proposal for the said project. Thank you for this opportunity and we look forward to working with you.

If you have any questions, please feel free to contact me at 310.525.0681 or cstephan@koacorp.com.

Sincerely,
KOA Corporation



Chuck Stephan, P.E. (CA RCE C50481)
Vice President



CITY OF GARDEN GROVE

December 2, 2013

Chuck Stephan
KOA/CBM Consulting, Inc.
1422 W. 190th Street, Suite 525
Gardena, CA 90248

Bruce A. Broadwater
Mayor

Dina Nguyen
Mayor Pro Tem

Steven R. Jones
Council Member

Christopher V. Phan
Council Member

Kris Beard
Council Member

SUBJECT: ADDENDUM #1 TO 2013 RFP FOR ON-CALL INSPECTION SERVICES

Dear Mr. Stephan:

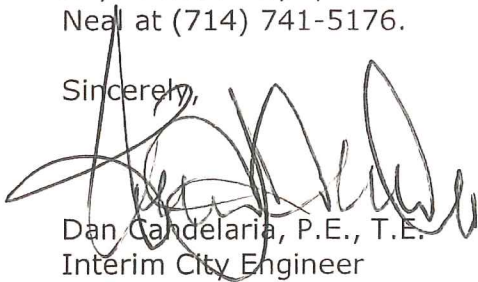
The following changes are hereby made to the Request for Proposal for On-Call Inspection Services dated November 27, 2013:

- 1) The deadline to submit proposals will be **Friday, December 20 at 4:00 p.m.**

In order to have a valid proposal, the enclosed acknowledgment, properly executed, must be submitted with your proposal package.

If you have any questions regarding this Request for Proposal, please contact Ana Neal at (714) 741-5176.

Sincerely,



Dan Candelaria, P.E., T.E.
Interim City Engineer

Enclosures: Acknowledgment for Addendum No. 1

ACKNOWLEDGMENT FOR ADDENDUM NO. 1

ADDENDUM No. 1 TO 2013 RFP FOR ON-CALL INSPECTION SERVICES

STATEMENT:

I have received Addendum No. 1 to the 2013 **REQUEST FOR PROPOSAL FOR ON-CALL INSPECTION SERVICES**, in the City of Garden Grove.

KOA Corporation

Company Name

Joel Falter

By

Secretary

Title

Corporate Seal



CITY OF GARDEN GROVE

December 11, 2013

Chuck Stephan
KOA/CBM Consulting, Inc.
1422 W. 190th Street, Suite 525
Gardena, CA 90248

Bruce A. Broadwater
Mayor

Dina Nguyen
Mayor Pro Tem

Steven R. Jones
Council Member

Christopher V. Phan
Council Member

Kris Beard
Council Member

SUBJECT: ADDENDUM #2 TO 2013 RFP FOR ON-CALL INSPECTION SERVICES

Dear Mr. Stephan:

The following additions are hereby made to the Request for Proposal for On-Call Inspection Services dated November 27, 2013:

- 1) All on-call inspectors must be compensated per Davis-Bacon prevailing wage rates and fringe benefits requirements.
- 2) The Consultant Company must be able to supply the City of Garden Grove with certified payrolls, if requested.

In order to have a valid proposal, the enclosed acknowledgment, properly executed, must be submitted with your proposal package.

If you have any questions regarding this Request for Proposal, please contact Ana Neal at (714) 741-5176.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Candelaria', written over a horizontal line.

Dan Candelaria, P.E., T.E.
Interim City Engineer

Enclosures: Acknowledgment for Addendum No. 2

ACKNOWLEDGMENT FOR ADDENDUM NO. 2

ADDENDUM No. 2 TO 2013 RFP FOR ON-CALL INSPECTION SERVICES

STATEMENT:

I have received Addendum No. 2 to the 2013 **REQUEST FOR PROPOSAL FOR ON-CALL INSPECTION SERVICES**, in the City of Garden Grove.

KOA Corporation

Company Name

By Joel Falter

Secretary

Title

Corporate Seal