INTER-DEPARTMENT MEMORANDUM

То:	Matthew J. Fertal	From:	Keith G. Jones
Dept:	City Manager	Dept:	Public Works
Subject:	RECOMMENDATION TO AWARD CONTRACT TO RESURFACE VARIOUS SPORTS COURTS	Date:	February 12, 2008

OBJECTIVE

To receive City Council approval to award a contract for the resurfacing of the six (6) tennis courts at Chapman Sports Complex and the basketball court at West Grove Park.

BACKGROUND

Based on playground inspection reports prepared by City playground inspectors, it was determined that the current surfacing material was inadequate for the play areas concerned. This project's goals are the following: to bring the surfacing material into compliance with current safety standards, prevent future claims against the City as a result of worn surfacing, and address any surface irregularities as a result of concrete deterioration once the surface has been high-water pressure treated.

<u>ANALYSIS</u>

Invitations were mailed to six (6) contractors with six (6) attending the mandatory pre-bid meeting and site walk. Six (6) bids were received and opened on January 2, 2008. The bid results are as follows:

COMPANY	TOTAL COST	
Taylor Tennis Courts Inc.	\$29,750.00	
Rancho Santa Margarita, CA		
Trueline Surfacing	\$32,870.00	
Corona, CA		
The California Surfacing Co.	\$36,750.00	
Claremont, CA		
Fernandell Tennis Courts Inc.	\$45,980.00	
Del Mar, CA		
Malibu Pacific Tennis Courts Inc.	\$46,999.00	
Westlake Village, CA		
Zaino Tennis Courts	\$58,648.00	
Orange, CA		

The Facilities Division examined the bids and determined that the lowest responsible bidder is Taylor Tennis Courts Inc.

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FINANCIAL IMPACT

The funds needed to finance the resurfacing are included under 535-3530.

RECOMMENDATION

It is recommended that the City Council:

- Award the contract to the lowest responsible bidder, Taylor Tennis Courts Inc. for the resurfacing of the courts as per contract specs.
- Authorize the Mayor and the City Clerk to execute the agreement on behalf of the City.

KEITH .G. JONES Director of Public Works

By: Patricia Hayes Public Works Supervisor