

**City of Garden Grove  
Community Services Department  
CMC / CYC / SC**

**REQUIREMENTS FOR USE OF CANDLES and  
OPEN-FLAME DEVICES  
ATTACHMENT C**

The hazard of candles and open flames are self-evident. These hazards are compounded when open is present in an assembly or other use with many occupants or decorative materials present. Extra precautions are necessary to prevent fires, injuries and death. The primary concerns with candles and other open flames is the accidental contact of the flame to combustible materials or spill of the fuel onto or near a combustible material that will contribute to the spread of the fire. The following conditions are designed to minimize these hazards.

If you wish to have flame candles at a City rental facility, the following requirements, pursuant to California Fire Code, Appendix Chapter 1 Section 105.6 and 6.20.1-3 must be met:

**CANDLES AND OPEN-FLAME DEVICES**

- At least four weeks prior** to the event, event holder using candles for décor must obtain permission from the office of the CMC by submitting a photo and detailed description of the décor (including measurements) to [events@ggcity.org](mailto:events@ggcity.org)
- CMC staff will notify event holder within five business days of the status for the décor.

**CONDITIONS**

**Decorative Candles and Lamps**

- Candles on tables shall be securely supported on substantial non-combustible bases and the flames shall be protected. They shall be located away from possible contact with drapes, curtains, vegetation, decorative material, or other combustibles.
- Candleabras with flame-lighted candles shall be securely fastened in place to prevent overturning and shall be located away from the occupants using the area and away from possible contact with drapes, curtains, or other combustibles.
- The device or holder shall be constructed to prevent the spillage of liquid fuel or way at a rate of more than 0.25 teaspoons per minute when the device is not in an upright position.
- Liquid or solid fueled lighting devices containing more than 8 ounces of fuel must self-extinguish and shall not leak more than 0.25 teaspoons per minute if not in an upright position.
- The device or holder shall be designed so that it will return to the upright position after being tilted to an angle of 45 degrees from vertical unless the device self-

extinguishes and does not leak more than 0.25 teaspoons per minute if tipped over.

- The flame shall be enclosed by a chimney or similar guard.
- Chimneys shall be made of non-combustible materials
- The chimney shall be securely attached if the device does not self-extinguish when tipped over.
- Openings on the side of the chimney shall not be more than 0.375 inches in diameter (3/8").
- Where openings are on the top of the device, the distance from the flame to the opening shall be such that a piece of tissue paper placed over the opening will not ignite in 10 seconds.
- If used, shades shall be made of non-combustible materials and securely attached to the device holder or chimney.
- Open flame devices used in conjunction with theatrical performances shall have adequate safeguards in place in accordance with NFPA 160.

### **PREPARATION OF FLAMING FOOD**

- Flaming foods or beverages are prohibited.

### **UNACCEPTABLE FLAME LIT DEVICES**

- Patio heaters are not allowed.
- Candelabras with flame-lighted candles are prohibited.
- Open-flame table top heaters are prohibited.
- The use of sparklers is not permitted on the grounds, inside or outside.
- Paper flame-lighted lanterns are not permitted.
- The following combustible liquid categories are not permitted for flame lit devices: Class I; Class II liquids, and LPG.
- No gasoline, Coleman fuel, lamp oil, or white gas.
- If you wish to use UNLIT CANDLES FOR DÉCOR, all wicks must be completely cut down.

As approved by: **Orange County Fire Authority (OCFA)**

**I have read and understand the above information and agree to comply with all of the above stated policies.**

\_\_\_\_\_  
(PRINT) Client's Name

\_\_\_\_\_  
Client's Signature

\_\_\_\_\_  
Date

**Center Staff:** Please make copy for contract records